Add Curriculum from the Library
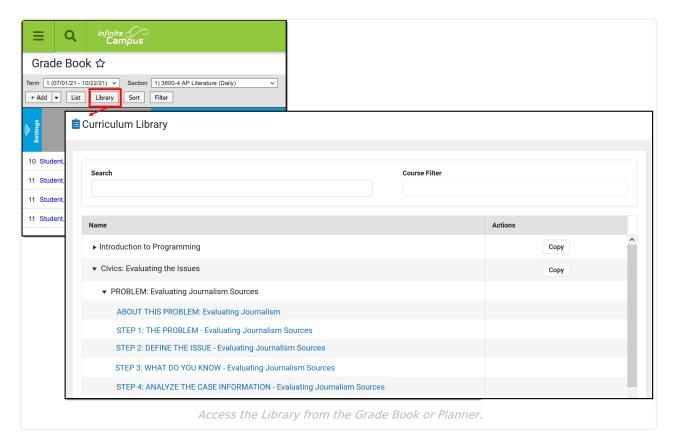
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Find Curriculum in the Library | Add Curriculum to Your Section | Add Curriculum from Another Teacher's Class

> This tool is available as part of the Campus Learning premium offering. Visit What is Campus Learning? to learn more.

PATH: *Instruction > Grade Book > Library; Planner > Library*

> With the release of Campus.2140, the Curriculum Library is available to teachers in a limited capacity. Teacher-created curriculum is not currently available in the library. Only curriculum imported by a curriculum administrator is available.

In it's current state, the Curriculum Library allows curriculum administrators to share imported content with teachers. To be imported, curriculum must meet certain technical specifications; not all curriculum can currently be imported into Campus.

Access the Library from the Grade Book or Planner.

Find Curriculum in the Library

When you open the library, all of the curriculum shared for your district is available. Filter this list of curriculum using the Search filed and Course Filter:

- Search for curriculum - results display that include the search term(s) in the title or within the curriculum.
- Click the **Course Filter** field to view a list of courses you teach. select courses to filter the curriculum list to items tagged with that course.

To view curriculum, expand the top level folder to view child folders and items of curriculum. Assignments and Resources display as hyperlinks; click the name to view a read-only version of the curriculum, including all associated content.

Add Curriculum to Your Section

To add a folder of curriculum to your section, click **Copy**. The copier screen that displays matches the Curriculum Copier.

Step 1: Select Curriculum

The curriculum from the library displays on the left. Expand the folder structure to view curriculum items. Unmark the checkboxes on the left to remove items from the copy process.

On the right side, select the **School Year** and **Section** to add receive the curriculum. Existing curriculum in the destination section is listed; if curriculum from the library is already in the destination section, that curriculum cannot be copied again.

Click **Next** to continue.

Step 2: Visibility, Dates, and Grading

On the next screen, set Portal visibility, Dates, and Grading setup for copied items. Fill setup for all items using the fields in the table header, or set each item individually.

Click the red ❌ next to an item to remove it from the copy list. Click the name of an item to view a read-only version of it. Indicate if the item should be **Visible** on Campus Student and Campus Parent using the checkbox. Marked items will become visible as soon as you click Save.

Dates	Grading
Add **Start** and **End Dates** by clicking the date field to type or select a date. To set both dates easily, click the date to open the calendar, click the Start Date you want and then the End Date, without closing the calendar. Click the clock icons to set times for the assignment.	For assignments, click Grading Setup to indicate how the item will be scored. Resources are not scored; click Grading Setup for a resource to change it to an assignment and set up grading.

Click **Save** when finished to copy curriculum to your section.

Once the curriculum has been copied, it is visible in the Grade Book, the Planner, the Curriculum

List, and everywhere else curriculum displays in Instruction.

Add Curriculum from Another Teacher's Class

Previously, the library could be used to find teacher-created curriculum. This option is currently not available in the library, but teachers can still add curriculum from other sections via the Other Curriculum tab of the Planner.

To add curriculum from another teacher's class to your own, go to the Other Curriculum view of the Planner and follow the steps described in this article to add other teachers to your view. Once you've done that, click the **List** button on the right end of the section header, select the curriculum you want in your section, and click the Copy button (for folders) or **Add to Section** (for individual items) to add it to your section.

Add curriculum from other teachers' section through the Planner