

# Foster Care

Last Modified on 10/22/2022 9:31 am CDT

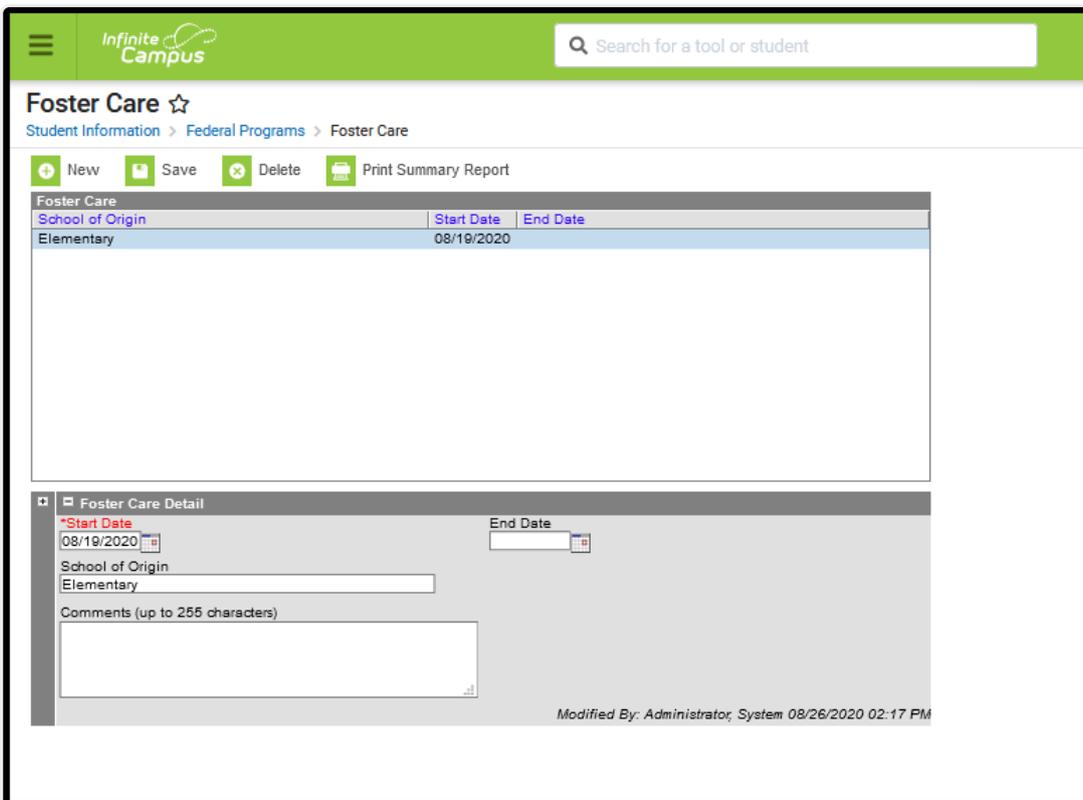
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**Classic View:** Student Information > Program Participation > Foster Care

**Search Terms:** Foster Care

The Foster Care tool indicates whether a student is in Foster Care. A start and end date is associated with each instance of a Foster Care record. These records are not tied to student enrollments or calendars. Data syncs to state editions for all scoped years (current year, M1 and P1).

Fields vary by state. Please see your state's [State Tools](#) articles for more information on Foster Care procedures in your state.



*Foster Care*

For states with existing enrollment fields that collect foster care information, this tool is not available. This applies to the following states:

- South Dakota
- Washington

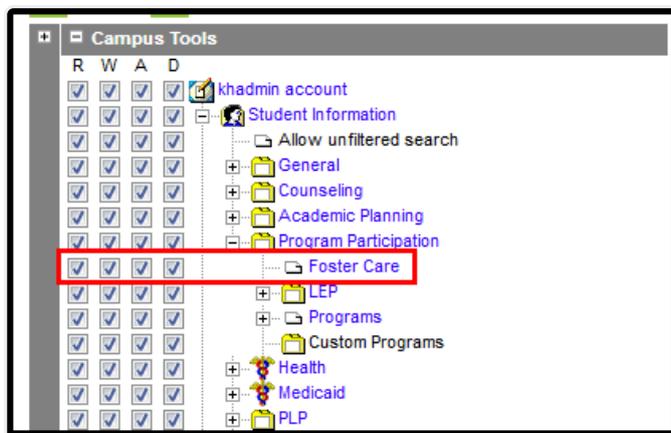
However, if a BIE school exists in these states, it is available and data does sync to NASIS.

## Tool Rights for Foster Care

Tool rights must be assigned to this tool.

Users with at least Read and Add tool rights are able to create and save new records. Only users with Write tool rights are able to edit or end existing open records.

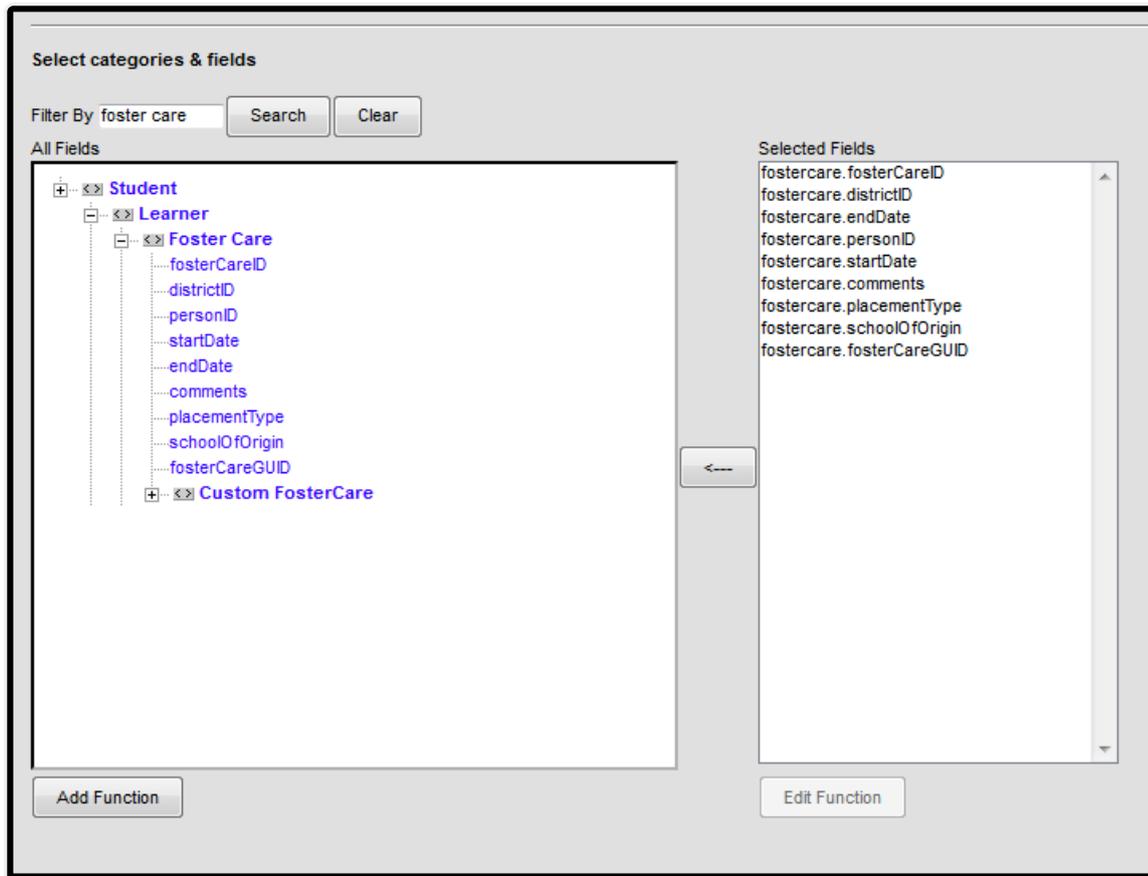
- Read (R) - allows the user to view existing Foster Care records
- Write (W) - allows the user to edit existing Foster Care records
- Add (A) - allows the user to add new Foster Care records
- Delete (D) - allows the user to remove Foster Care records



Foster Care Tool Rights

## Foster Care Ad hoc Reporting Fields

Create a report that pulls Foster Care elements in the Filter Designer using the **Student** Data Type. Foster Care elements are located in the **Student > Learner > Foster Care** folder.



Foster Care Related Ad hoc Fields

## Foster Care Detail Editor

Field	Description	Ad hoc Fields
<b>Start Date</b> <i>Required</i>	<p>Indicates the date the student was first considered to be in the Foster Care program.</p> <p>Dates are entered in <i>mmddyy</i> format, or can be chosen by clicking the calendar icon.</p>	fosterCare.startDate
<b>End Date</b>	<p>Indicates the date the student was no longer considered to be in the Foster Care program.</p> <p>Dates are entered in <i>mmddyy</i> format, or can be chosen by clicking the calendar icon.</p>	fosterCare.endDate

Field	Description	Ad hoc Fields
<b>School of Origin</b>	Indicates the school in which the student is enrolled at the time of placement in Foster Care.	fosterCare.schoolOfOrigin
<b>Comments</b>	Lists any additional information related to the student's placement into Foster Care or movement out of Foster Care.	fosterCare.comments
<b>State Reporting Fields</b>	Displays any state-specific fields that are used when reporting Foster Care information.	N/A
<b>District Defined Elements</b>	Displays any district-specific fields that are used for recording Foster Care information at a specific district. These are created in the <a href="#">Custom</a> toolset.	N/A

Overlapping records are not allowed.

- If a new record is added before an existing record has an end date, a warning message displays. Enter an End Date on the existing record before adding a new record.
- If a new record is added that with a start date that is between the start and end dates of a historical record, a warning message displays. Verify the entered date on the new record is correct.

## Enter Foster Care Records

1. Click the **New** icon. A **Foster Care Detail** editor displays.
2. Enter the student's **Start Date** for Foster Care.
3. Enter the **School of Origin** for the selected student.
4. Enter any **Comments** related to the student's Foster Care record.
5. If applicable, enter information for state-specific and district-specific Foster Care fields.
6. Click the **Save** icon when finished. The new record is visible in the Foster Care Editor.

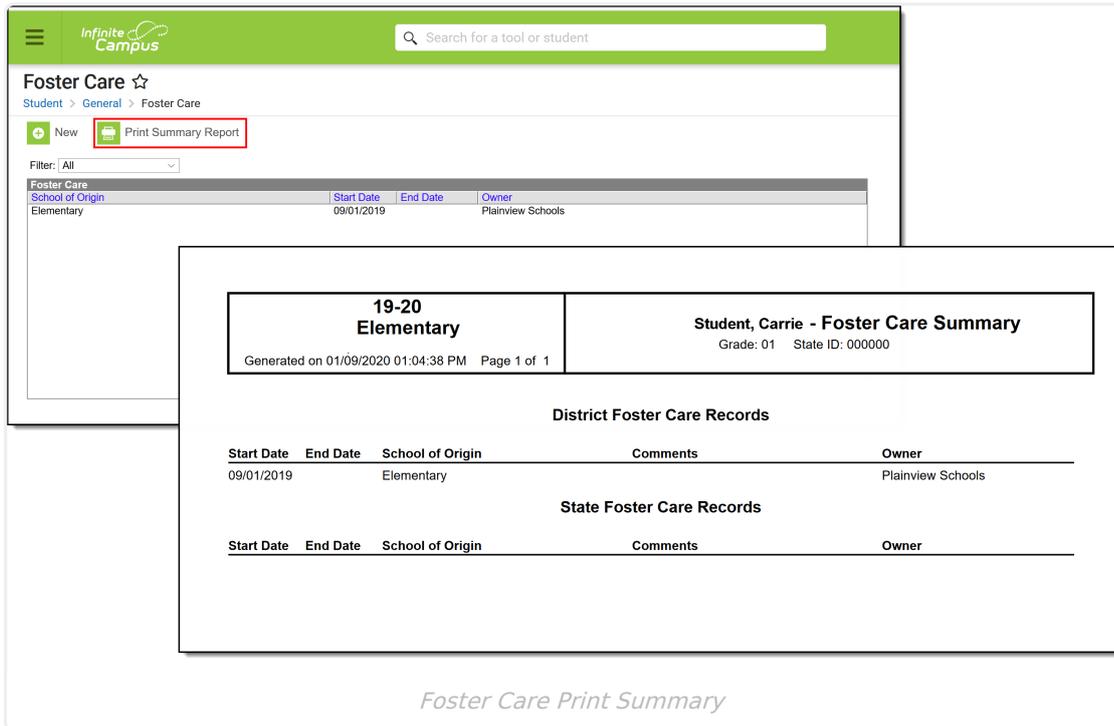
To modify a Foster Care record, select it from the editor and enter the new information (end date, new comments, etc.).

When a student moves out of Foster Care, edit the record and enter an **End Date**.

If a record was entered in error, click the **Delete** icon to completely remove it.

## Print a Foster Care Summary Report

Click the Print Summary Report to display a PDF view of the student's Foster Care records.

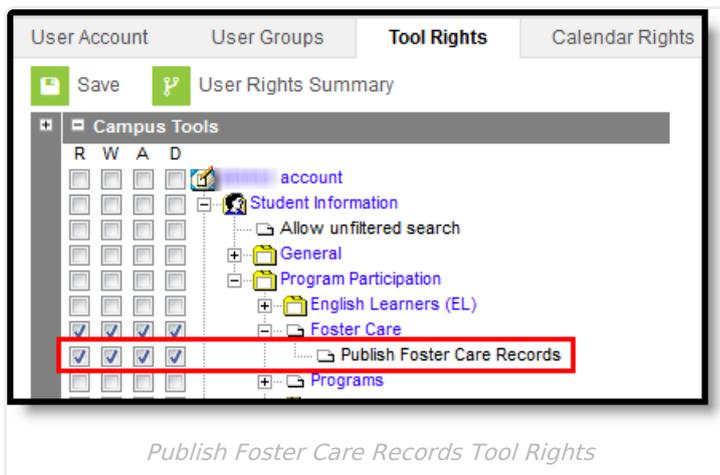


# Publish Foster Care Records from a State Edition to a District Edition

Foster Care records can be published for an individual student from a State Edition to a District Edition. This tool is only available to State Edition users.

## Publish Foster Care Records Tool Rights

Users must have at least **W**(rite) tool rights to the Publish Foster Care Records sub-right in order to use this tool.



**To publish foster care records from a State Edition to District Editions:**

**Note the following:**

- Users must have statewide access to publish student records.
- There must be at least one state owned record for the student in order for the Publish State Foster Care Records icon to display.
- Only state owned records can be published.
- For State linked customers, the Owner column on both the State and District editions displays the district name if the record is a district owned record and 'State' if it is a state owned record. The Filter dropdown allows users to view all records, only state owned records, or only district owned records.

When data is published from the State Edition to DIS-linked District Editions, logic compares data from the State Edition versus the District Edition:

- Only State owned data is published down to districts.
- If the Foster Care record being published does not exist at the district, the Foster Care record is created at the district.
- If the Foster Care record being published exists at the district, data changes made at the State level are updated on the district record.
- If the Foster Care record being published exists at the district but no changes exist between the state and district record(s), no update is made.
- If the Foster Care record being published exists at the district but the record was deleted in the State Edition, the record is deleted at the district.



*Publish Individual Student Foster Care Records*

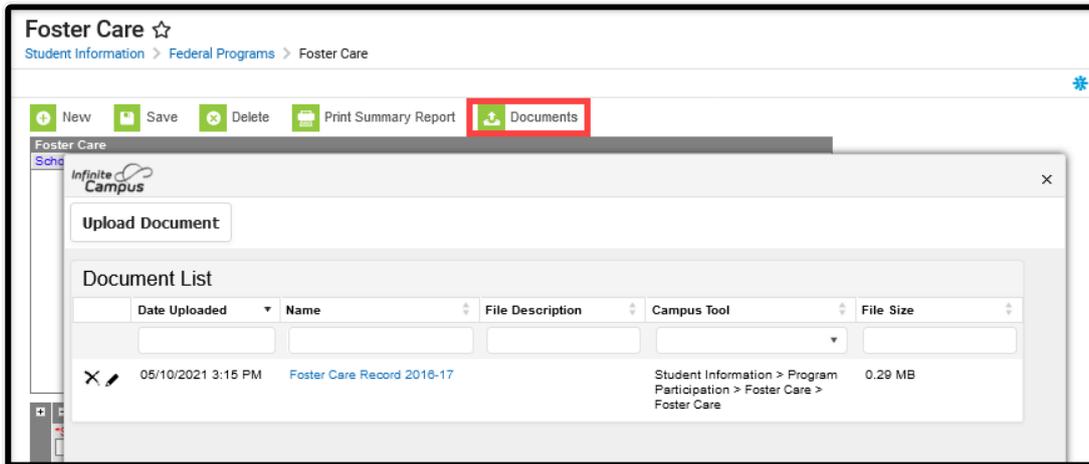
1. Click the **Publish Sate Foster Care Records** icon.
2. A message displays indicating the request has been submitted. Click **OK**.
3. A Foster Care record is created in the District Edition.

## Custom Tools

Users can create custom tabs for Foster Care in State and District editions. Custom tabs do not sync to the state edition from the district edition. Custom tabs are available in Ad hoc reporting.

# Documents

To view documents, click the **Documents** button on the action bar. See the [Student Person Documents](#) article for more information.



*Foster Care Documents*