

Section 504

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[Tool Rights](#) | [Section 504 Information in Ad hoc Filter Designer](#) | [Enter Section 504 Information](#) | [End a Section 504 Record](#) | [Print Section 504 Summary Report](#) | [Documents](#)

Classic View: [Student Information](#) > [Program Participation](#) > [Section 504](#)

Search Terms: [Section 504](#)

The Section 504 tool allows the recording of student's Section 504 program participation start and end dates. Staff can print a Summary Report of the Section 504 information.

Section 504 refers to Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 701) which provides protections for individuals with disabilities to participate in education, programs, activities, employment, etc. Section 504 prohibitions against discrimination apply to service availability, accessibility, delivery, employment, and the administrative activities and responsibilities of organizations receiving Federal financial assistance. The definition for "individuals with disabilities" under Section 504 is more broad than the disability definition for IEPs and the IEP governing process.

This tool made available on a state-by-state basis. Until it is available in your state, follow existing procedures for managing Section 504 students.

Fields vary by state. Please see your state's [State Tools](#) articles for more information on Section 504 procedures in your state.

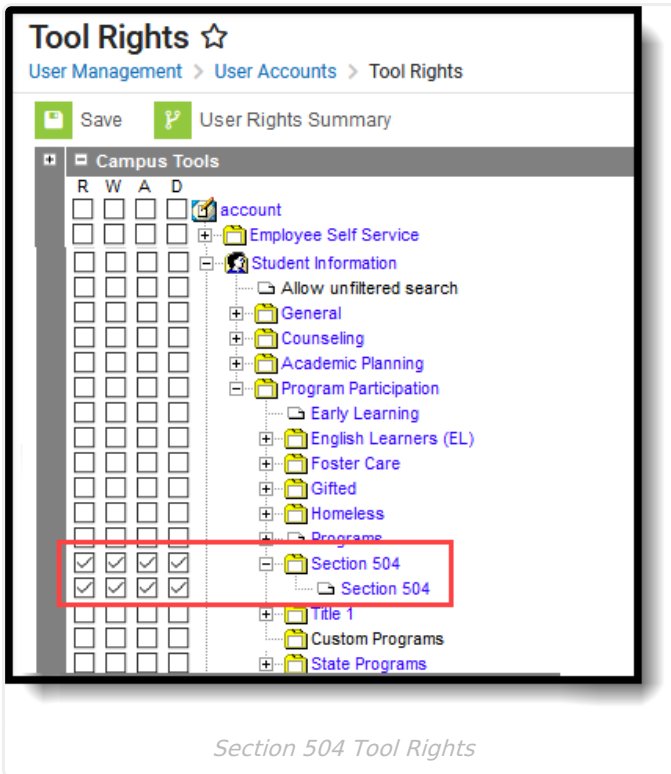
Section 504

Tool Rights

Access to the Section 504 tool requires tool rights to Student Information > Program Participation > **Section 504**.

Users with at least Read and Add tool rights are able to create and save new records. Only users with Write tool rights are able to edit or end existing open records.

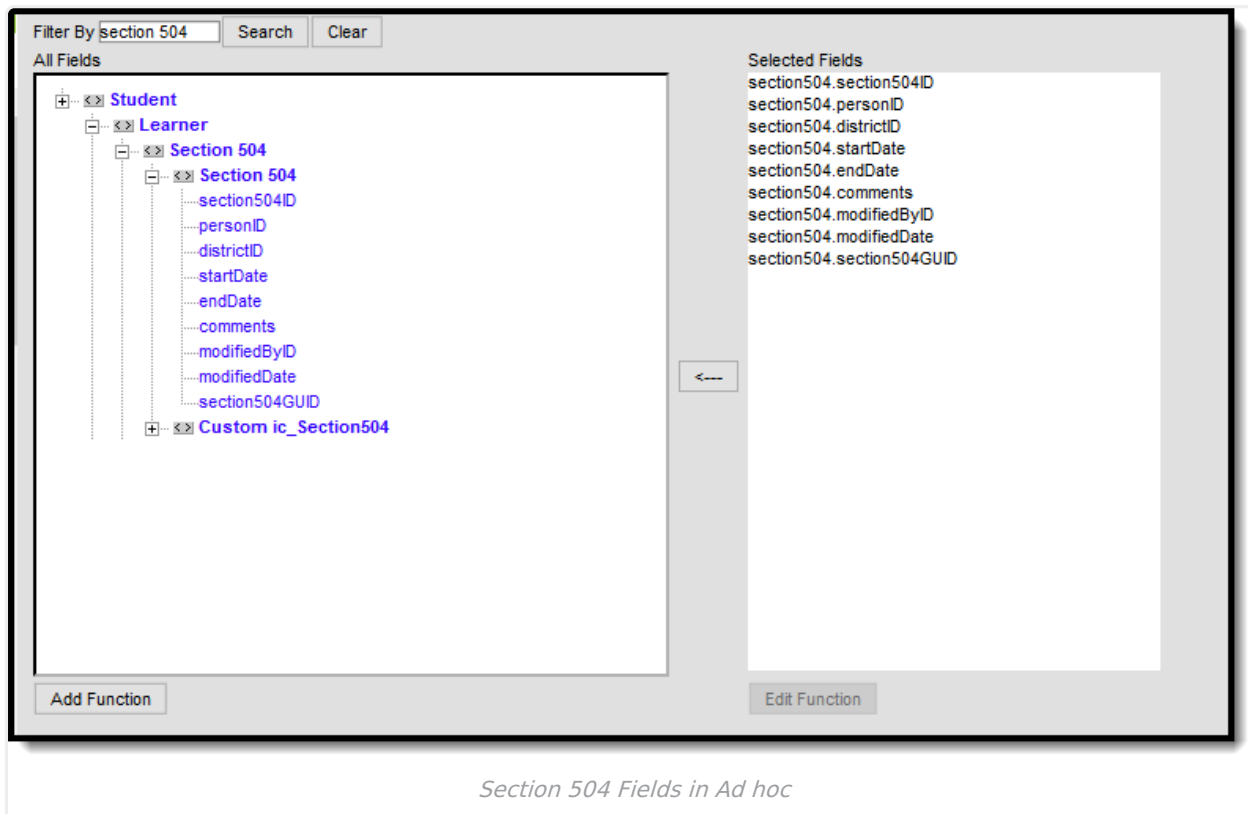
- **Read** rights allow the user to view Section 504 records.
- **Write** rights allow the user to view and edit existing Section 504 records.
- **Add** rights allow the user to add new records, edit existing records and view Section 504 records.
- **Delete** rights allow the user to delete records, edit records, add new records and view Section 504 records.



Section 504 Information in Ad hoc Filter Designer

Section 504 information is available in the Query Wizard for Student Data type filters. Fields can be selected from the following folder:

- Student > Learner > Section 504



Enter Section 504 Information

1. Select the **New** icon. A Section 504 Detail editor displays.
2. Enter the **Start Date** of the Section 504 record. This is the only required field.
3. Enter any **Comments** related to the record.
4. If applicable, add **District Defined Elements**.
5. Click the **Save** icon when finished.

End a Section 504 Record

Section 504 records cannot overlap, and only one active record can exist at any given time. If a new record needs to be added for a student, first end the existing record by entering an End Date and saving. Then add a new record.

Print Section 504 Summary Report

A summary report can be printed from the Section 504.

17-18 Elementary School <small>Generated on 06/15/2018 11:01:20 AM Page 1 of 1</small>	Student, Gilbert - Section 504 Summary <small>Grade: 02 State ID: 123456789</small>
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Section 504 Records

Start Date	End Date	Comments
07/01/2018		
06/15/2018	06/29/2018	

Section 504 Summary Report

Documents

To view documents, click the **Documents** button on the action bar. See the [Student Person Documents](#) article for more information.

The screenshot shows the 'Section 504' page in Infinite Campus. The breadcrumb trail is 'Student Information > Federal Programs > Section 504'. The action bar contains buttons for 'New', 'Save', 'Delete', 'Print Summary Report', and 'Documents'. The 'Documents' button is highlighted with a red box. An 'Upload Document' dialog box is open, showing a 'Document List' with the following entry:

Date Uploaded	Name	File Description	Campus Tool	File Size
12/21/2020 1:28 PM	Section 504 2015-16		Student Information > Program Participation > Section 504 > Section 504	0.01 MB

Section 504 Documents