

South Dakota Homeless

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PATH: *Student Information > Program Participation > Homeless*

The Homeless tab records basic homeless information as well as district-defined fields.

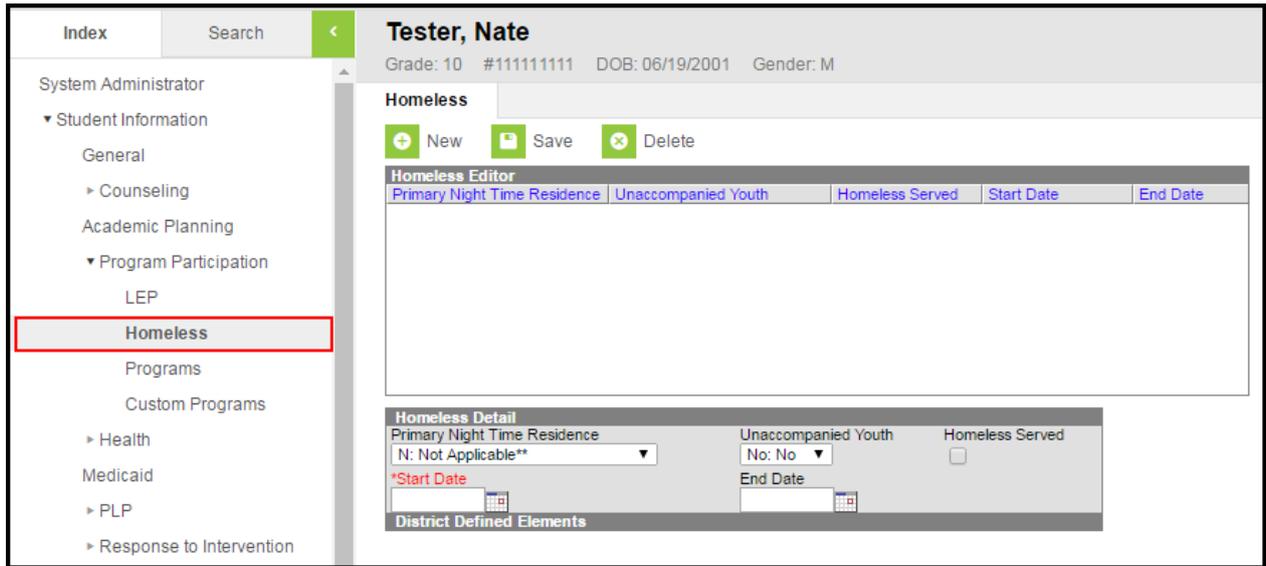


Image 1: Homeless Editor

Tool Rights

PATH: *System Administration > User Security > Users > Tool Rights*

In order to view Homeless records, users must have at least **R**(ead) rights to both Homeless tools shown below. To create a Homeless record, users need at least **A**(dd) rights to both tools show below.

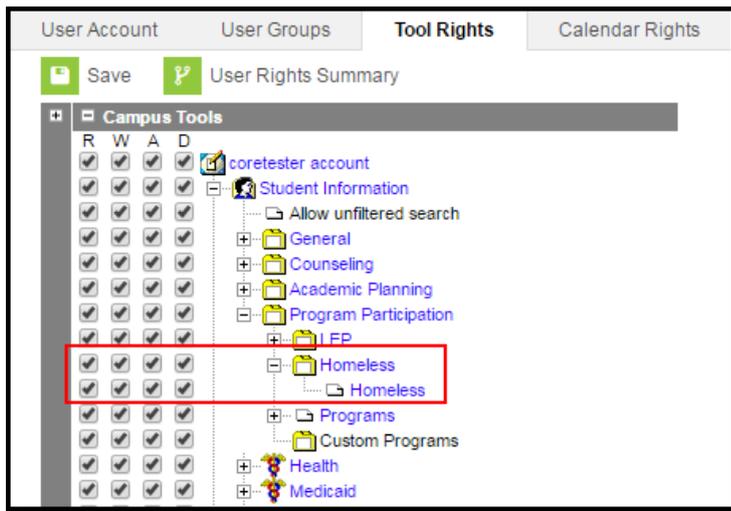


Image 2: Homeless Tool Rights

Creating a Homeless Record

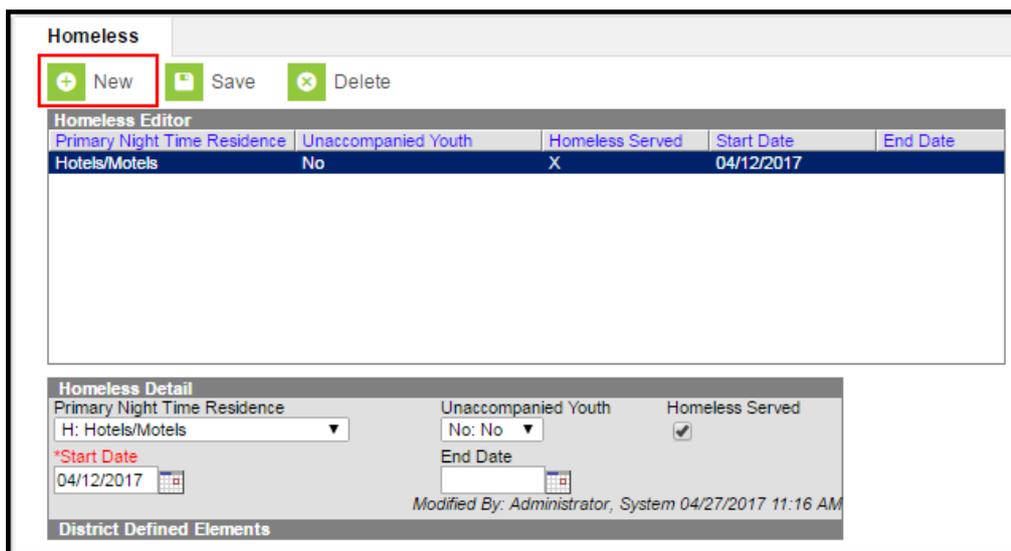


Image 3: Creating a Homeless Record

To Create a Homeless Record:

1. Select the **New** icon. The Homeless Detail editor will appear below.
2. Select the student's **Primary Night Time Residence**.
3. Indicate whether or not the student is considered an **Unaccompanied Youth**.
4. If the student is being served by a Homeless program such as a McKinney-Vento, mark the **Homeless Served** checkbox.
5. Enter a **Start Date**. This is the first day the student is considered to be homeless.
6. If known, enter the **End Date**. This is the last day the student will be considered homeless.

Understanding Homeless Fields

The following table describes each available Homeless field:

Field	Description	Database Location
Primary Night Time Residence	The nighttime residence of the homeless student.	Homeless.primaryNightTimeResidence
Unaccompanied Youth	Indication of whether the student is unaccompanied by a parent/guardian.	Homeless.unaccompaniedYouth
Homeless Served	Indication of whether the homeless student is being served by a homeless program such as the McKinney-Vento program.	Homeless.homelessServed
Start Date	The first day the student was considered to be homeless.	Homeless.startDate
End Date	The last day the student was considered to be homeless.	Homeless.endDate

Adding Custom Fields

Districts have the option of adding district-specific elements to the Homeless tab or district-specific tabs.

The [Custom Attribute](#) article explains how to add a field to the Homeless tab. Select *Homeless* as the **Screen Location**.

See the [Custom Tab](#) article for instructions on adding a district-specific tab. Select *Homeless* as the **Tabset** and then use the [Custom Attribute](#) tool to add fields to the tab.

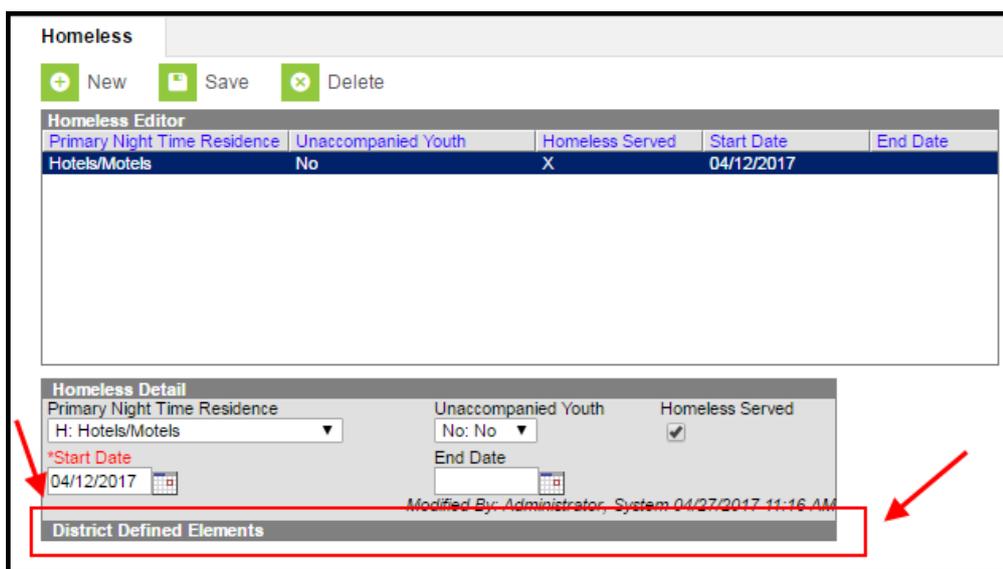


Image 4: District-Defined Elements

Impacted Reports

Data entered in Homeless records are reporting in various state reports. The following describes which reports are impacted:

Report	Impact
Enrollment Extract File	<ul style="list-style-type: none"> • The Homeless field on the extract reports values entered in the Primary Night Time Residence field. • The Homeless Start Date field on the extract reports values entered in the Start Date field. • The Unaccompanied Youth field on the extract reports values entered in the Unaccompanied Youth field.
Enrollment Import File	<ul style="list-style-type: none"> • Values entered in the Homeless field of the import file are imported into the Primary Night Time Residence field. • Values entered in the Homeless Start Date field of the import file are imported into the Start Date field. • Values entered in Unaccompanied Youth field of the import file are imported into the Unaccompanied Youth field.