

# State Seal Information (Washington)

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**PATH:** *Student Information > General > Graduation*

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The State Seal Information section allows you to add State Seal records to a student's graduation record.

The screenshot shows a web interface for a student's graduation record. The 'Graduation' tab is active. Under 'General Graduation Information', fields include Diploma Date, Diploma Type, Diploma Period, Date First Entered the 9th Grade (08/17/2006), NGA Cohort End Year (2010), NCLB Cohort End Year (2010), Post Grad Location, and Post Grad Plans. Below this is the 'State Reporting Graduation Fields' section with an 'Expected Year of Graduation' field. At the bottom, the 'State Seal Information' section is highlighted with a red box and contains a table with one row of data: State Seal (Biliteracy: WA State Seal of Biliteracy), Date Earned (08/08/2016), Method (Q: National Exam), Proficiency Date (08/04/2016), and Language (English (639)). An 'Add State Seal' button is located below the table. Two red arrows point to the 'Add State Seal' button and the 'Expected Year of Graduation' field.

## State Seal Information

# Field Descriptions

The following table describes each available field:

Field	Description
<b>State Seal</b>	The State Seal the student has earned.
<b>Date Earned</b>	The date the student earned the State Seal.
<b>Method</b>	The method used for assessing and granting completion of State Seal requirements.
<b>Proficiency Date</b>	The date in which the student was considered proficient in the value entered in the Language field.
<b>Language</b>	The language in which the student earned state recognition.

# Add a State Seal Record

To add a State Seal record:

1. Select the **State Seal** earned by the student.
2. Enter the **Date Earned** (the date in which the student earned the State Seal selected).
3. Enter the **Method** used for assessing and granting completion of State Seal requirements.
4. Enter the **Proficiency Date**. This is the date the student was considered proficient in the Language value selected in the next step.
5. Select the **Language** in which the student has earned state recognition.
6. Select the **Save** icon.

To add more State Seal records, click the **Add State Seal** button and repeat steps 1-6.