

# Unlock Course Plans

Last Modified on 10/22/2022 9:33 am CDT

**PATH:** *Program Admin > Course Plan Admin > Unlock Course Plans*

This mode unlocks courses in the student's [Course Plan](#) for the selected calendar for the grade level in which the student is currently enrolled. When courses on a course plan are not locked, students have the ability to make changes using the [Academic Planner](#) tool in the Portal.

Plans that are locked can only be modified by a counselor.

**Select Mode**

Unlock course plans ▼

The courses selected in the students' course plan will be unlocked in the currently selected calendar for the current grade the student will be enrolled in. Locked course plans can only be altered by a counselor. Future years will remain unlocked.

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Refresh Show top 50 tasks submitted between 02/04/2014 and 02/11/2014

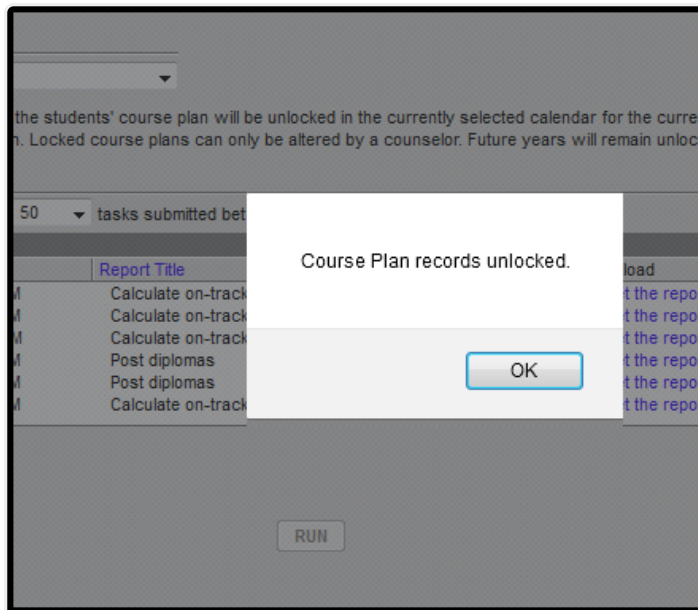
Batch Queue List			
Queued Time	Report Title	Status	Download
02/07/2014 01:40:26 PM	Calculate on-track status	Completed	<a href="#">Get the report</a>
02/07/2014 12:07:38 PM	Calculate on-track status	Completed	<a href="#">Get the report</a>
02/07/2014 11:12:37 AM	Calculate on-track status	Completed	<a href="#">Get the report</a>
02/05/2014 01:37:48 PM	Post diplomas	Completed	<a href="#">Get the report</a>
02/05/2014 01:32:03 PM	Post diplomas	Completed	<a href="#">Get the report</a>
02/04/2014 04:06:44 PM	Calculate on-track status	Completed	<a href="#">Get the report</a>

**RUN**

*Unlock Course Plans Mode*

## Unlock Course Plans

1. Select the **Unlock Course Plans** mode from the dropdown list.
2. Click the **Run** button.
3. A pop-up message indicating course plans have been unlocked. Click **OK** to acknowledge this.



*Course Plan Records Unlocked*