Virginia Individual Education Plan

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Classic Path: Student Information > Special Ed > General > Documents

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The editors available on the Individual Education Plan provide all required information by the State of Virginia. Editors and fields are listed below. Included here are instructions on entering data into Campus and references to state-defined guidelines.

> The current format of this document is the **VA IEP 2016 Format**. Plan formats are selected in Plan Types.

VA IEP Document Editors

Individual Education Plan Editors

The following table lists the editors available on the student's Individual Education Plan, the section(s) of the print format that include the entered information, a description of what the editor is used for and any special considerations and instructions for using the editor.

Editor Name	Description	Special Considerations and Instructions

Editor Name	Description	Special Considerations and Instructions
Education Plan	The Education Plan editor includes general meeting and screening information and lists the dates associated with the plan, such as dates the plan is active.	This editor must be saved before continuing to other areas of the plan.
Student Information	The Student Information editor populates basic information about the student such as demographic data, address and school information.	Clicking **Refresh Student Information** will synchronize information in the editor with the most recent information entered for the student from the Demographics, Households, Enrollments and School tabs.
Guardian Information	The Guardian Demographics editor populates based on the established student/guardian relationships created on the student's Relationships tab or indicated by the guardian checkbox on the Households tab. The editor includes Demographics information for the student's guardian.	Clicking **Refresh Guardian Information** will synchronize information in the editor with the most recent information from the student's guardian's Demographics and Households tabs.
Enrollment Information	The Enrollment Information editor provides a snapshot of the student's enrollment data.	Clicking **Get Special Ed Status from Enrollment** will synchronize the information in the editor with the most recent information from the student's Enrollments tab.
Meeting Participants	The Meeting Participants editor lists all meetings of team members involved in the student's plan.	Team Members must be added to the student's Team Members tab before creating a meeting.
Special Factors	The Special Factors editors lists all additional factors the IEP team needs to consider that are not documented in any other editor of the IEP.	N/A

Editor Name	Description	Special Considerations and Instructions
PLAAFP	The Present Level of Academic Achievement and Function (PLAAFP) editor provides a summary of the student's current achievement in school. This editor includes areas for parent and student input and a description of various kinds of assistance the student could be receiving.	N/A
Measurable Annual Goals	The Measurable Annual Goals editor lists all goals the student has for the year and the ways in which the student will be measured for progress towards each goal.	Template Banks are established in System Administration and available by clicking the white paper icon next to the Comments area.
Accommodations/Modifications	The Accommodation/Modifications editor lists all services provided to the student.	Only active Services with a Type of *Accommodations/Modifications* can be included in this editor. Services, Service Providers and Service Positions are established in System Administration.
Supports for School Personnel	The Supports for School Personal editor lists services for school staff to assist them in providing special education services.	Only active Services with a Type of *Support* can be included in this editor. Services, Service Providers and Service Positions are established in System Administration.
Assessment Participation	The Assessment Participation editor indicates if the student meets assessment participation criteria for his/her grade level.	N/A
State Assessments	The State Assessment Participation editor lists all the state assessments the student will participate in.	N/A

Editor Name	Description	Special Considerations and Instructions
Division-Wide Assessments	The Division-Wide Assessments editor lists all the division-wide assessments the student will participate in and accommodations for each assessment.	N/A
Assessment Accommodations	The Assessment Accommodations editor lists all accommodations to assessments the student requires for success in his/her education plan.	Template Banks are established in System Administration and available by clicking the white paper icon next to the Comments area.
LRE and FAPE Considerations	The LRE (Least Restrictive Environment) and FAPE (Free Appropriate Public Education) Considerations editor indicates if the student's IEP team has considered the student's placement and interaction with non-disabled peers and the student's public education.	N/A
Special Education Services	The Special Education Services editor lists services provided to the student in a Special Education setting.	Only active Services with a Type of *Normal Service* can be included in this editor. Services, Service Providers and Service Positions are established in System Administration.
Related Services	The Related Services editor lists developmental, corrective or other supportive services required to assist the student with a disability.	Only active Services with a Type of *Related* can be included in this editor. Services, Service Providers and Service Positions are established in System Administration.
Supplementary Aids and Services	The Supplementary Aids and Services editor lists additional supports provided to the student, such as consultations.	Only active Services with a Type of *Supplementary* can be included in this editor. Services, Service Providers and Service Positions are established in System Administration.

Editor Name	Description	Special Considerations and Instructions
Assistive Technology	The Assistive Technology editor lists all technology devices and services the student requires to succeed in his/her education plan.	Only active Services with a Type of *Assistive* can be included in this editor. Services, Service Providers and Service Positions are established in System Administration.
Extended School Year	The Extended School Year editor indicates if extended school year services are needed for the student to complete his or her education.	Template Banks are established in System Administration and available by clicking the white paper icon next to the Comments area.
Placement and Permission	The Placement and Permission editor indicates where the student will receive his/her special education services.	N/A

Printing the IEP

Click the Print icon on the Documents tab to generate a PDF of the student's education plan. The PDF lists all editors that meet the state's recommendations for guidance.