

Tool Rights (Assessment)

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[Student Assessment Rights](#) | [Assessment Administration Rights](#)

Tool Rights determine the level of access users have to tools throughout Campus. This article refers to tool rights in abbreviated form (i.e., R, W, A, D or any combination of the four). Sub-rights appear as *italicized*.

Right	Description
R (Read)	The R right indicates the information on the corresponding tool may be viewed by the user. When applicable, the user is also allowed to print information. The user will NOT have access to the Save, Add or Delete icons in the action bar.
W (Write)	The W right indicates the user may view and modify the information on the corresponding tool. The Save icon in the action bar will be functional. This right allows the user to modify only existing data in the area since adding new data is controlled by the A right. This right includes the ability to change or remove data from a specific field.
A (Add)	The A right indicates the user may view, modify and add to the information on the corresponding tool. The New and Add icons in the action bar will be functional. This right allows the user to add new data/records.
D (Delete)	ASSIGN THIS RIGHT WITH CAUTION. The D right indicates the information on the corresponding tool may be deleted. The Delete icon in the action bar will be functional. This right provides the ability to completely remove an existing record, including all data contained within the record. The ability to change/remove data from a field is controlled through the W right.

Student Assessment Rights

Classic View: [System Administration](#) > [User Security](#) > [Users](#) > [Tool Rights](#) > **Student Information** > **General** > **Assessment**

New Look of Campus View: [User Management](#) > [User Accounts](#) > [Tool Rights](#) > **Student Information** > **General** > **Assessment**

Tool Rights

- ▶ Instruction All
- ▼ Student Information All Read Write Add Delete
 - ▼ General All Read Write Add Delete
 - Ad Hoc Letters All Read Write Add Delete
 - User Group Reports All Read Write Add Delete
 - Assessment All Read Write Add Delete
 - Athletics All Read Write Add Delete
 - Attendance All Read Write Add Delete
 - Additional Enrollment Attendance All Read Write Add Delete
 - Chronic Absenteeism Information All Read Write Add Delete

Student Assessment Tool Rights

Right	R	W	A	D
Assessment	Users can view existing student assessment records.	Users can view existing assessment records and modify assessment details for a student.	Users can view and modify existing assessment details for a student and also add new assessment information.	Users can view, modify, and delete existing assessment details and also add new assessment information.

Assessment Administration Rights

Classic View: System Administration > User Security > Users > Tool Rights > **Student Information > Assessment Administration**

New Look of Campus View: User Management > User Accounts > Tool Rights > **Student Information > Assessment Administration**

Tool Rights	
▶ Instruction	<input type="checkbox"/> All
▼ Student Information	<input type="checkbox"/> All <input type="checkbox"/> Read <input type="checkbox"/> Write <input type="checkbox"/> Add <input type="checkbox"/> Delete
▶ General	<input type="checkbox"/> All <input type="checkbox"/> Read <input type="checkbox"/> Write <input type="checkbox"/> Add <input type="checkbox"/> Delete
▶ General Student Administration	<input type="checkbox"/> All <input type="checkbox"/> Read <input type="checkbox"/> Write <input type="checkbox"/> Add <input type="checkbox"/> Delete
▶ Academic Planning	<input type="checkbox"/> All <input type="checkbox"/> Read <input type="checkbox"/> Write <input type="checkbox"/> Add <input type="checkbox"/> Delete
▶ Activity Registration	<input type="checkbox"/> All <input type="checkbox"/> Read <input type="checkbox"/> Write <input type="checkbox"/> Add <input type="checkbox"/> Delete
▼ Assessment Administration	<input checked="" type="checkbox"/> All <input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete
Achievement Standards Setup	<input checked="" type="checkbox"/> All <input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete
Assessment Center	<input checked="" type="checkbox"/> All <input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete
Copy Test Wizard	<input checked="" type="checkbox"/> All <input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete
Proficiency Levels Setup	<input checked="" type="checkbox"/> All <input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete
Score Import Wizard	<input checked="" type="checkbox"/> All <input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete
Test Setup	<input checked="" type="checkbox"/> All <input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Add <input checked="" type="checkbox"/> Delete
▶ Counseling	<input type="checkbox"/> All <input type="checkbox"/> Read <input type="checkbox"/> Write <input type="checkbox"/> Add <input type="checkbox"/> Delete

Assessment Administration Tool Rights

Right	R	W	A	D
Achievement Standards Setup	Users can view existing achievement standards.	Users can view and modify existing achievement standards.	Users can view and modify existing, and add new achievement standards.	Users can view, modify and delete existing and add new achievement standards.
Assessment Center	Users can view existing assessments.	Users can view and modify existing assessments.	Users can view and modify existing, and add new and/or copy tests in Assessment Center.	Users can view, modify and delete existing and add new and/or copy tests in Assessment Center.
Copy Test Wizard	Users can copy tests.	Users can copy tests.	N/A	N/A
Proficiency Levels Setup	Users can view existing proficiency levels.	Users can view and modify existing proficiency levels.	Users can view and modify existing, and add new proficiency levels.	Users can view, modify and delete existing and add new proficiency levels.
Score Import Wizard	Users can import scores received from testing companies into Campus.	N/A	N/A	N/A

Right	R	W	A	D
Test Setup	Users can view existing assessments.	Users can view and modify existing assessments.	Users can view and modify existing, and add new and/or copy tests in Assessment Center.	Users can view, modify and delete existing and add new and/or copy tests in Assessment Center.
