

# **Create Teacher-Scored Assessments**

Last Modified on 10/22/2022 9:35 am CDT

Setup of a Teacher-Scored Assessment | Additional Steps

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School and/or district-level assessments can be scored by teachers as grading tasks, as desired. The following information provides details on creating teacher-scored assessments.

T	
*Name	
TK English Test	
Parent Test	
(no parent)	Y
Code	Year
	13-14 🔻
Subject	
Writing	•
Test Grade Level	
11: 11th Grade	T
Assessment Type	NCLB Test Type
GEN: General Assessment	▼ Reading/Language Arts ▼
Standards Type	
•	
Start Date End Date	
Test Type	
<ul> <li>District Test</li> </ul>	Teacher-scored
<ul> <li>State Test</li> </ul>	Display in Portal
State Code	Display in Transcripts
<b>T</b>	
<ul> <li>National Test</li> </ul>	
National Code	
<b>T</b>	
Select the score fields you w	vant to use:
Date Scale Sc	core Raw Score Reason Code Received Accommodation
Percentile Percent	Normal Curve Equivalent Result Invalid
Academic Achievement Star	ndard
TK Test V	

Teacher-Scored Assessment

### **Setup of a Teacher-Scored Assessment**

Teacher-scored Assessments are only allowed to be created for district tests. Teacher-scored tests cannot be done for state or national tests.

Before following these steps, verify an appropriate test structure (Parent, Child 1, Grandchild 1,



### etc.) has been created.

These steps must be followed for each parent, child and/or grandchild tests that are to be scored by teacher.

- 1. Select the test that should be scored by teachers.
- 2. Enter the **Start Date** and **End Date**, indicating the first and last day on which the assessment can be graded.
- 3. Verify that the test is marked as a district test (*i.e.*, the **District Test** radio button is marked).
- 4. Mark the **Teacher-Scored** checkbox.
- 5. Mark the following score fields:
  - Raw Score
  - Result

You may select Scale Score (if the teacher will manually enter the scale score) but please be aware, no Result is calculated.

6. Click the **Save** button.

Test Detail	
*Name	
TK English Test	
Parent Test	
(no parent)	
Code Year	
13-14 🔻	
Subject	_
Writing	4
Test Grade Level	
11: 11th Grade	
Assessment Type NCLB Test Type	_
GEN: General Assessment V Reading/Language Arts	•
Standards Type	
Start Date End Date	
District Test	
<ul> <li>State Test</li> <li>Display in Portal</li> </ul>	
State Code Display in Transcripts	

Teacher-Scored Assessment Fields

## **Additional Steps**



After the Teacher-Scored Assessment has been created, the assessment must be aligned with the course using the Course Assessments tool. In addition, the teacher will grade the test as a Grading Task when appropriate and the score can be viewed on the student's Assessment tab.