

# Age and Grade Level Exceptions Report

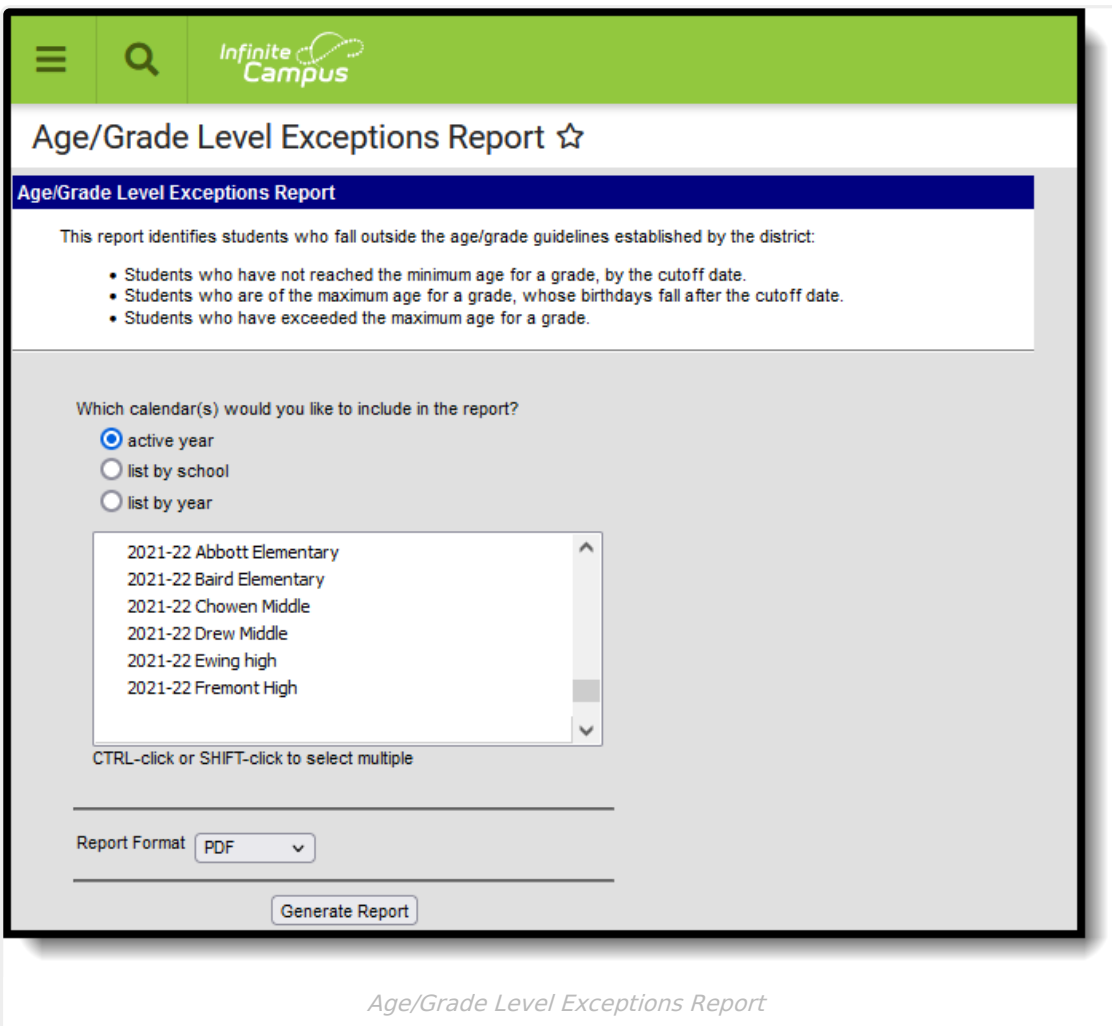
Last Modified on 10/22/2022 9:35 am CDT

[Generate the Report](#)

**Classic View:** Student Information > Reports > Age/Grade Level Exceptions Report

**Search Terms:** Age/Grade Level Exceptions

The Age/Grade Level Exceptions Report identifies students who are enrolled in grade levels but may not be the appropriate age for that grade level, as determined by the [Grade Level Age](#) settings. Schools can generate this report to verify the enrollments into the grade level are correct for this student, or determine which students need to be enrolled in a different grade level.



**Age/Grade Level Exceptions Report** ☆

**Age/Grade Level Exceptions Report**

This report identifies students who fall outside the age/grade guidelines established by the district:

- Students who have not reached the minimum age for a grade, by the cutoff date.
- Students who are of the maximum age for a grade, whose birthdays fall after the cutoff date.
- Students who have exceeded the maximum age for a grade.

Which calendar(s) would you like to include in the report?

active year  
 list by school  
 list by year

2021-22 Abbott Elementary  
 2021-22 Baird Elementary  
 2021-22 Chowen Middle  
 2021-22 Drew Middle  
 2021-22 Ewing high  
 2021-22 Fremont High

CTRL-click or SHIFT-click to select multiple

Report Format **PDF**

**Generate Report**

*Age/Grade Level Exceptions Report*

## Generate the Report

1. Select the desired **Calendar** from the list. Calendars can be selected by active year, by school name or by year. If a school is selected in the Campus toolbar, that calendar is already selected. At least one calendar needs to be selected in order to generate the report. More

- than one calendar can be selected as well.
- 2. Choose the desired **Format** for the report.
- 3. Click the **Generate Report** button. The report displays in the selected format.

<b>2021-22 High School</b>		<b>Age/Grade Level Exceptions Student List</b>							
Generated on 03/10/2022 02:53:48 PM Page 1 of 2									
<b>2021-22   High School</b>									
Name	Student Number	Gender	DOB	Grade	Age by Cutoff Date	Cutoff Date	Min Age	Max Age	
Student, Abraham	123456	M	11/02/2001	09	13	09/08/2015	15	16	
Student, Becca	234567	M	05/20/2001	09	14	09/08/2015	15	16	
Student, Calvin	345678	F	03/16/2001	09	14	09/08/2015	15	16	
Student, Donna	456789	M	09/23/2001	09	13	09/08/2015	15	16	
Student, Erik	567890	M	09/23/2000	09	14	09/08/2015	15	16	

*Age/Grade Level Exceptions - PDF Format*

	A	B	C	D	E	F	G	H	I
1	Age/Grade Level Exemptions Student List								
2									
3									
4	2021-22 High School								
5									
6	Name	Student Number	Gender	DOB	Grade	Age By Cutoff Date	Cutoff Date	Min Age	Max Age
7	Student, Abraham	123456	M	1/1/2010	8	11	9/8/2021	13	15
8	Student, Becca	234567	F	9/12/2007	9	13	9/8/2021	14	16
9	Student, Calvin	345678	C	9/18/2007	9	13	9/8/2021	14	16
10	Student, Donna	456789	F	9/12/2006	10	14	9/8/2021	15	17
11	Student, Erik	567890	M	9/23/2006	10	14	9/8/2021	15	17
12									
13									

*Age/Grade Level Exceptions - CSV Format*

<b>2021-22 High School</b>		<b>Age/Grade Level Exceptions Student List</b>							
Generated on 03/10/2022 03:03:16 PM Page 1 of 2									
<b>2021-22 High School</b>									
Name	Student Number	Gender	DOB	Grade	Age by Cutoff Date	Cutoff Date	Min Age	Max Age	
Student, Abraham	123456	M	01/01/2010	08	11	09/08/2021	13	15	
Student, Becca	234567	F	09/12/2007	09	13	09/08/2021	14	16	
Student, Calvin	345678	M	09/18/2007	09	13	09/08/2021	14	16	
Student, Donna	456789	F	09/12/2006	10	14	09/08/2021	15	17	
Student, Erik	567890	M	09/23/2006	10	14	09/08/2021	15	17	

*Age/Grade Level Exceptions - DOCX Format*