

Medicaid Service Log Report

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The Medicaid Service Log Report is used for reporting all billable services to a third party billing agent. This report can be configured to include a page break that appears between each student record.

Medicaid Service Log Report	
This report lists the detail of Medicaid	Service Log.
Service Date* From To	04/30/2014
Service Group General Transpor	tation
🗹 Medical 🗹 Paraprofe	ssional
Service List	Provider List
Speech and Language Transportation	-
Service Location	Students List
Sort By Name Number Type	Sort By O Name O Number
All Schools	All Students
648 Adult Academic Program 671 Adult Academics Ind Study 696 Armstrong Credit Recovery 699 Cooper Credit Recovery 904 Creative Play (non reporting) 905 ECFE (non reporting) 0 ESC (non reporting) 103 Early Childhood 401 FAIR School (non-reporting) 4 Forest Elementary 200 Highview Alternative Program 753 Highview Ind. Study 900 Home School (non reporting) 29 Hosterman Middle School (non rep ▼	#814888 Fleischacker, Ma
Page Break By Students -	Format PDF 👻
Generate Re	port
Image 1: Medicaid Serv	ice Log Report editor

Report Logic

Report information is pulled from the list of Medicaid Services being provided at the school, the list of Medicaid Service Providers assigned to students based on the service location (school) where the service occurs. Depending on the entered Service Date range, included services may be currently active or have been made inactive at some point during the year.



Report Editor

The following fields are available for entry.

Field	Description
Service Date	Entered dates return services provided based on the options selected on this report editor. Dates are entered in <i>mmddyy</i> format or can be entered by selecting the calendar icon and choosing a date. Both date fields are required in order to generate the report. The To date is auto-populated with the current date.
Service Group	Selected services groups display the service list. These service groups are assigned to services when setting up the Medicaid services provided. At lease one service group needs to be selected in order to generate the report.
Service List	At least one service needs to be selected in order to generate the report. The list of services available is based on the selected service groups.
Provider List	Lists the Medicaid providers assigned to students.
Service Location	Lists the schools where Medicaid services are provided. Locations can be chosen by the Name of the location, the Location Number (school number) or Type of location. Choose a specific location or the All Schools option.
Student List	Lists the students who are receiving Medicaid services. Students can be chosen by their Name or their Student Number.
Page Break	 Select either By Students or By Service Group. By Students will print a student's service information on an individual page. By Service Group will print service information for a selected service group on an individual page.
Format	The report can be printed in PDF, DOCX, or HTML format.

Generate the Service Log Report

- 1. Enter the Service Dates of the report.
- 2. Select the services to include on the report from the **Services List.**
- 3. Select the **Providers** to include on the report.
- 4. Select the Service Location.
- 5. Select the **Students** to include on the report.
- 6. Determine where a page break should occur between students (by Students) or between service groups (by service groups).
- 7. Determine the desired **Format** of the report PDF, DOCX, or HTML.
- 8. Click the **Generate Report** button. The report will generate and appear in a new window in the selected format.

Report Example



Student Name	Student, Ana					s	tudent Number	234567	DOB	08/30/1994
School Distict	#02 ROBBIN					s	ervice Month/Year	01/01/2011 - 12/31	1/2011	
Eligibility Date	•				Consent Date				_	
MEDICAID TRA	ANSPORTATION SE	RVICE LOG	End	castion	Total Nilos	CPT	ICD9 Code		Notor	
service bate	Service Maine	Start Location	End	Location	rotar miles	Code: Descriptio	on		Hotes	
09/11/2011	Transportation					555 Transportation	314.01			
Totals					NaN	1				
Totals MEDICAID MED	DICAL SERVICE LO	G			NaN]				
Totals MEDICAID MEE Service Date	DICAL SERVICE LO Service Name	G Medication Na Form	ame -	Admin. Ti	NaN ime Doses	CPT Code: Descriptio	ICD9 Code		Notes	
Totals MEDICAID MED Service Date	DICAL SERVICE LO Service Name Eye Examinations	G Medication Na Form -	ame -	Admin. Ti 60	NaN ime Doses 3.0	CPT Code: Descriptio 3 Eye Examinations	on ICD9 Code 314.01		Notes	
Totals MEDICAID MED Service Date 10/15/2011 Totals	DICAL SERVICE LO Service Name Eye Examinations	G Medication Na Form -	ame -	Admin. Tr 60 60	NaN ime Doses 3.0	CPT Code: Descriptic 3 Eye Examinations	n ICD9 Code 314.01		Notes	
Totals MEDICAID MED Service Date 10/15/2011 Totals Provider Name	DICAL SERVICE LO Service Name Eye Examinations	G Medication Na Form -	ame -	Admin. Ti 60	NaN ime Doses 3.0 3 S	CPT Code: Descriptic 3 Eye Examinations	n ICD9 Code 314.01		Notes	
Totals MEDICAID MED Service Date 10/15/2011 Totals Provider Name lignature	DICAL SERVICE LO Service Name Eye Examinations	G Medication Na Form -	ame -	Admin. Ti 60 60	NaN ime Doses 3.0 3 3 3	CPT Code: Descriptio 3 Eye Examinations	on ICD9 Code 314.01		Notes	

Image 2: Service Log Report - Page Break by Students (PDF)

tudent Name chool Distict ligibility Date	tiot #02 ROBE		S	itudent Number Gervice Month/Year Consent Date	234567 DOB 08/30/1994 01/01/2011 - 12/31/2011				
Service Date	Service Name	Medication Name - Form	Admin. Time	Doses	CPT Code: Description	ICD9 Code		Notes	
10/15/2011	Eye Examinations	-	60	3.0	3 Eye Examinations	314.01			
Totals			60	3]				
Provider Name				Su	pervisor Name				
Signature				Sig	gnature				