

Last Modified on 10/22/2022 9:39 am CDT

Classic Path: System Administration > PLP > Services

Search Terms: PLP Services

The Services tool lists the services that can be provided to students based on the needs identified in the learner planning documents.

🖻 Save 😵 Delete 🕂 New	1	
Plan Service Editor Name	PlanService Detail *Name:	
Advising	Advising	
Tutoring Educational Assisting	Type: Normal Service State Code Counseling Services	
	Funding Code:	HCPC Code:
	Unit:	Billing Rate:
	Description:	0.0
		h.
		Active Bill UTBI
		CADI TBI
In	mage 1: PLP Services	

Existing services can be modified by clicking the Name of the service in the Plan Service Editor, making modifications and clicking the **Save** button in the action bar.

Create a New Service

- 1. Select the **New** button in the action bar.
- 2. Enter a unique **Name** for the service.
- 3. Select the **Type** of service. Based on the requirements of some states' learner plan documentation, this field will determine where this service will appear in the Services dropdown list in a student's learner plan document.
- 4. Select a **State Code** for the service.
- 5. Enter a **Funding Code** to designate how this service is paid for.
- Enter an HCPC Code (Healthcare Common Procedure Code). This field is typically used for Medicare/Medicaid billing.
- Select the Unit indicating service frequency. Examples include 15 minutes, daily, and per visit.
- 8. Enter the **Billing Rate** paid for this service.
- 9. Enter a **Description** of the details of this service.
- 10. Mark the Active checkbox to indicate if this service should appear to be selected in learner



plan documents.

- 11. Mark other checkboxes as appropriate:
 - **UTBI**: Unrelated Taxable Business Income, used when payment for the services provided are taxes as income by the federal government.
 - **CADI**: Community Alternatives for Disabled Individuals, a government-funded program for qualified individuals.
 - **TBI**: Traumatic Brain Injury, used to identify individuals with this type of injury.
- 12. Click the **Save** button to save the service.

Services are selected and recorded on the student's Learner Plan on the Services editor.

This image shows an example of how services are used in PLP documents. Documents vary by state.

Summary	Team Members	Documents	Contact	t Log		
Save	→ Save & Continue	🔉 Delete 📑 Print 😌 New Service Provided				
Plan Outline P Education Plan Student Demo Parent/Guardi PLP Team Meeti Goals and Objet Services Assessments Learning Attribu	n ographics an Information ng ctives s	Service Prov Service Prov Tutoring		Time 35.0/0	Start Date	End Date 06/12/2014
		PLP Service "Service Tutoring Service Provi Tutoring Age Service Posit Advanced M General Ed Lo "Start Date:	der ency LLC ion lath Tutor	▼ ▼ ■ *End Date:	Displa	ay on Print
		01/15/2014 Minutes per *direct		Session freq *# sessions pe *Service Frequ	uency r 6	th 🗸