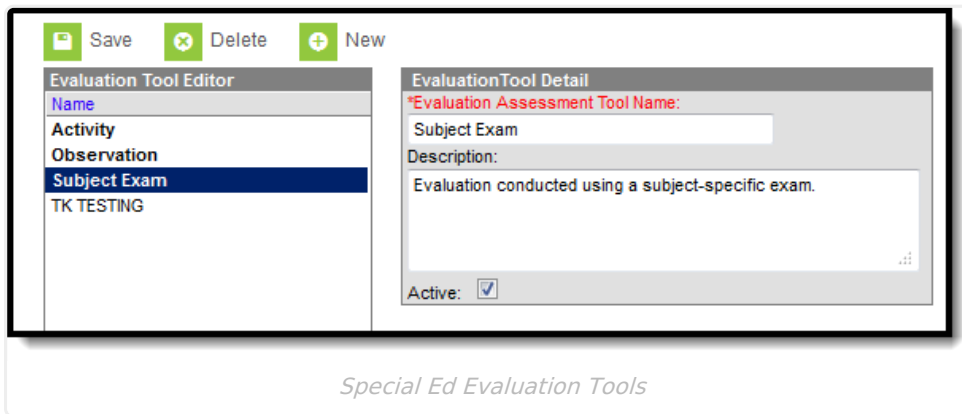# Special Ed Evaluation Tools

Last Modified on 10/22/2022 9:39 am CDT

Classic Path: System Administration > Special Ed > Evaluation Tools

Search Terms: Evaluation Tools

This tool is not available in all states.

The Evaluation Tools are used to administer evaluations and are assigned in a Notice of Evaluation.

Special Ed Evaluation Tools

Evaluation Tools are used by states who include the Notice of Eval Conducted editor in their Notice of Evaluation. This tool lists all evaluation tools in the district; it is not governed by the School selected in the Campus toolbar.

Evaluation Tools must be marked as active to appear in the Notice of Eval Conducted editor. Active records will appear in bold in the Evaluation Tools List.

Create a New Evaluation Tool

1. Select the **New** button in the action bar.
2. Enter the **Evaluation Assessment Tool Name** that will appear in the Notice of Eval Conducted editor.
3. Enter a **Description** to describe the tool.
4. Mark the **Active** checkbox to indicate if this tool should appear to be selected in special education documents.
5. Click the **Save** button to save the record.