

Attendance Aggregation Preferences

Last Modified on 04/15/2025 2:17 pm CDT

Classic View: *System Administration > Attendance > Attendance Aggregation Preferences*

Search Terms: *Attendance Aggregation Preferences, Aggregation Preferences, Attendance Preferences, Aggregation*

The Attendance Aggregation Preferences tool allows district administrators to view and select which attendance views and stored procedures are applied to the district's chronic absenteeism calculation. Selected options change the display of the Chronic Absenteeism view on the Student Attendance tab.

This is a district-level setting. Any changes made here affect ALL schools within the district.

Attendance Aggregation Preferences 🏠							
Save							
Attendance Aggregation Preferences Results of attendance aggregation calculations a Absenteeism. Attendance aggregation calculation	are used in attendance reporting such as Chronic ns process nightly.						
The Attendance Aggregation Preferences tool al following attendance aggregation calculation pre	lows Districts the ability to select and apply the ferences:						
 Aggregation Calculation – The attendance aggregate attendance. Currently, only one op Detail View – Reserved for future attendance Summary View – Used to determine how Ch the student's attendance tab. Schedule Supplemental Calculation – Dist Aggregation calculation. District users should Only attendance entered before the scalculations. Overnight calculation processing will It is recommended that any schedule completed during off-peak hours as provided to the scalculation of the scalculation off-peak hours as provided to the scalculation off-peak hours a	calculation that will be used for processing tion is available but individual states may vary. e functionality. monic Absenteeism is calculated and displayed on rict scheduled, additional run, of the Attendance note the following: supplemental run time will be included in not be affected. ed processing of attendance calculations be performance may be compromised for users.						
*Aggregation Calculation	sp_SummarizeAttendance <						
*Detail View	v_AttDayDetail_Federal						
*Summary View	v_AttDaySummary_Approx V_AttDaySummary_Approx 						
Schedule Supplemental Calculation							

Attendance Aggregation Preferences

This tool is not available for users in Montana.

The stored procedure and views listed here can be viewed in the Attribute/Dictionary, but modifications cannot be made through the user interface.



Attendance Aggregation Quartz Job

The quartz job is automatically added to district databases when the Campus.1821 Release Pack is taken.

The quartz job checks all calendars for the active school year. If the previous day in a calendar was an attendance-taking day, it aggregates student attendance data for that day, and generates a record in the **AttDayAggregation** table for each student who was scheduled into one or more instructional periods. It also updates any previously generated aggregation data where changes to the underlying Attendance and/or Roster data have been detected. The generated aggregation data provides totals across all instructional periods for a day, including statistics such as scheduled minutes, absent minutes, unexcused absent minutes, and the most common excuseID (where applicable). This data is then made available on individual students' Attendance tab (in the Chronic Absenteeism Information section), and can be pulled into a report using Ad hoc Reporting tools, and is used for other reporting.

Things to know about this quartz job:

- The quart job is set to run at 3:45 am each morning.
- There is no tooling available for accessing this job or for turning it off.
- This quartz job has been through several performance tests and the amount of time needed for the quartz job to do the processing has been minimized. The quartz job is scheduled to run when there are few if any active users utilizing the system, so the impact on performance is minimal.

Tool Rights

For full access to the Attendance Aggregation Tool, users need to be assigned **R(ead) and W(rite)** rights to:

• System Administration > Attendance > Attendance Aggregation Preferences



User Account	User Groups	Tool Rights	Calendar Rights
Save	<mark>ະ</mark> User Rights Summ	nary	
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Attendance Aggregation Preferences Tool Rights

Attendance Aggregation Preferences Editor

Field	Description
Aggregation Calculation	 Allows the selection of the available attendance aggregation calculation stored procedure: sp_SummarizeAttendance This is the only option for this field.
Detail View	 Allows selection of detail attendance views: v_AttDayDetail_Approx v_AttDayDetail_Exact v_AttDayDetail_ExactMinute v_AttDayDetail_Federal These views are reserved for future attendance functionality. The selections do not cause a change in student attendance data, but they are available for use in Ad hoc Reporting tools.



Field	Description
Summary View	Allows selection of detail attendance views: • v_AttDaySummary_Approx • v_AttDaySummary_Exact • v_AttDaySummary_ExactMinute • v_AttDaySummary_Federal These selections change the display of Chronic Absentee data that displays on the Student Attendance tab and dictates which summary view displays in the Chronic Absenteeism view in Ad hoc Reporting > Attendance.
Scheduled Supplemental Calculation	Allows for an additional run of the attendance aggregation calculation scheduled by the district. This field is optional and does not interfere with the nightly automatic run.

Assign Attendance Aggregation Preferences

This is a district-level setting. Any changes made here affect ALL schools within the district.

- 1. Verify an option is selected for the **Aggregation Calculation** field.
- 2. Verify an option is selected for the **Detail View** field.
- 3. Select the desired option for the Summary View.0
- 4. Click the **Save** button when finished.

Schedule a Supplemental Attendance Aggregation Calculation

- 1. Verify an option is selected for the Aggregation Calculation field.
- 2. Verify an option is selected for the **Detail View** field.
- 3. Select the desired option for the **Summary View**.
- 4. Enter a time in the Scheduled Supplemental Calculation field.
- 5. Click the **Save** button when finished.

It is recommended that any scheduled processing be completed during off-peak hours.

Only attendance entered before the supplemental run will be included in calculations.

Attendance Aggregation Preferences in Ad hoc Query Wizard

The views from Attendance Aggregation Preferences are available in the Query Wizard for Student



Data Types. The fields are available within the **Attendance** folder. Choose fields from the subfolders highlighted in the image below. The fields in the Chronic Absenteeism folder are the Chronic Absentee fields that display on the student Attendance tab.



Attendance Aggregation Preference Options in Ad hoc Reporting

Example reports of the Chronic Absenteeism fields are included below. Reports can also be created using the Detail view options. The following images list a student and the Chronic Absentee Detail information for each of the detail and summary views.

In these examples, attendance data is returned for a range of dates and is only including one student.

Approximate

|--|

Filter By Search Clear All Fields € -52 Positive Attendance Detail € -52 Positive Attendance Term Summary ⊕ -52 Attendance Day Day Aggregation ⊕ -52 Attendance Day Detail - Approximate calendarD -calendarD -date -date -absentMinutes -absentMinutes -unexcusedAbsentUnitutes	^	Selected Fields student.isstName student.frstName attDayOetalApprox.caler attDayOetalApprox.date attDayOetalApprox.date attDayOetalApprox.abse attDayOetalApprox.unes attDayOetalApprox.unes attDayOetalApprox.unes	idarD onD duledMinutes cusedAbsentMinutes commonExcuseD ntDay cusedAbsentDay entDay					
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+- <> ree	Matthew	02/09/2018	360	360	360	26438	1.0	1.0
Add Eurotion	Matthew	02/12/2018	360	360	360	26438	1.0	1.0
	Matthew	02/13/2018	360	360	360	26438	1.0	1.0
	Matthew	02/14/2018	360	360	360	26438	1.0	1.0

Approximate Detail View

Attendance Day Summary View

Select categories & fields Filter By Se	earch Clear					
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	18712	171	166	0.0	0.0	0
	26597	171	166	0.0	0.0	0
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Approximate Summary View

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Exact Detail View

Attendance Day Summary View

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Add Function	18711	171	166	0.0	0.0	0
	18712	171	166	0.0	0.0	0
	26597	171	166	0.0	0.0	0
	27741	171	166	0.0	0.0	0
	32089	171	166	0.82	0.49	0

Exact Summary View

Exact Minute

inite Campus									
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€ SE Locker	Matthew	02/05/2018	360	120	120	26438	0.33	0.33	0.67
Transportation	Matthew	02/06/2018	360	360	360	26438	1.0	1.0	0.0
an Activities	Matthew	02/07/2018	360	360	360	26438	1.0	1.0	0.0
Add Function	Matthew	02/08/2018	360	360	360	26438	1.0	1.0	0.0
	Matthew	02/08/2018	360	360	360	20438	1.0	1.0	0.0
	Matthew	02/12/2016	360	360	360	20430	10	1.0	0.0
	Matthew	02/14/2018	360	360	360	26438	1.0	1.0	0.0

Exact Minute Detail View

Attendance Day Summary View



Exact Minute Summary View

Federal

Select categories & fields									
File: Py Search Clear AF Fields U: So Attendance Day Vetal - Approximate U: So Attendance Day Vetal - Exact U: So Attendance Day Vetal - Exact U: So Attendance Day Vetal - Exact U: So Attendance Day Vetal - Faderal Other - So Attendance Day Vetal - Composition Other - So Attendance - So Attendan	A Ger	Selected Fields Nudent. JastName Mudent. firstName MDayOtalar Gedral.date MDayOtalar Gedral.absenti MDayOtalar Gedral.absenti MDayOtalar Gedral.absenti MDayOtalar Gedral.absenti MDayOtalar Gedral.absenti MDayOtalar Gedral.absenti MDayOtalar Gedral.absenti MDayOtalar Gedral.absenti MDayOtalar Gedral.absenti	iedMinutes Vinutes sedAbsentMinutes mmoExcuseD Jay sedAbsentDay tDay						
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H- 32 Fee	Matthew	02/05/2018	360	120	120	26438	0	0	1
	Matthew	02/06/2018	360	360	360	26438	1	1	0
KX Meetings	Matthew	02/07/2018	360	360	360	26438	1	1	0
Meeting Purpose Count	Matthew	02/08/2018	360	360	360	26438	1	1	0
Add Function	Matthew	02/09/2018	360	360	360	26438	1	1	0
	Matthew	02/12/2018	360	360	360	26438	1	1	0
	Matthew	02/13/2018	360	360	360	26438	1	1	0
	Matthew	02/14/2018	360	360	360	26438	1	1	0

Federal Detail View

Infinite Campus

Attendance Day Summary View



Federal Summary View

Effects of Attendance Aggregation Preference

The following information shows the Attendance Aggregation Preferences selections and how it affects the Student Attendance tab. The student attendance data is the same in all images, but notice that the totals vary depending on the selected summary view. Also included is an image of an Ad hoc report that includes the Chronic Absentee fields that display on the Student Attendance tab.

Note that the field Chronically Absent is the indication that the student is considered chronically absent based on the selected summary view. When using this field in Ad hoc reports, data returns



as 1 (Yes) or 0 (No).

The selected preference here also determines the values returned when generating Ad hoc reports using the Chronic Absenteeism view.

Approximate Summary View

When the **Summary View** field is set to **v_AttDaySummary_Approx**, the Student Attendance tab displays Chronic Absentee data using approximation of a student's days absent.

The Approximate calculation takes the **total absent minutes for each day**, and rounds them to the nearest whole or half day (following standard rounding rules) based on the values entered on the calendar, to determine if the day met the threshold. The whole/half day absences are summed, then **divided by the year-to-date scheduled days** to get the Absenteeism Percentage.

- For example, the Half Day Absent Minutes field on the Calendar is 120, and the Whole Day Absence Minutes field is 240. If a student is absent between 120-239 minutes, that is considered a half day absence; if a student is absent 240 minutes or more, that's considered a whole day absence. The whole days and half days are summed for the calculation.
- This calculation uses the Whole Day Absence and Half Day Absence minutes values entered on the Calendar tab.

Attendance Aggree System Administration > Atter	gation Preferences ★ Idance Setup > Attendance Aggregation Preferences								
Save									
Attendance Aggregation Prefere	ences								
*Aggregation Calculation	sp_SummarizeAttendance 🔻								
*Detail View	v_AttDayDetail_Federal								
*Summary View	v_AttDaySummary_Approx								
		Daily	AEX	AEX	AEX	AEX	AEX	AEX	AE)
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	Scheduled Days (YTD)	08/21/2019 Wed Daily	AEX	AEX	AEX	AEX	AEX		
	Days Absent	08/13/2019 Tue Daily	AEX	AEX	AEX	AEX	AEX	AEX	AE
	°	07/26/2019 Fri Daily	АХ	АХ	АХ	АХ	AX	АХ	АХ

Approximate Summary View Selection

Here is a simple Ad hoc report using the fields from the Chronic Absenteeism folder for the Approximate Summary View

SME Chronic Absent filter Total Records: 1 Simple HTML table										
Export to Excel Export to PDF Drag a column header and drop it here to group by that column										
STUDENT.LASTNAME ~	STUDENT.FIRSTNAME \sim	ATTCHRONICABSENTEEIS V	ATTCHRONICABSENTEEIS V	${\rm ATTCHRONICABSENTEEIS} \qquad \lor$	ATTCHRONICABSENTEEIS					
Student	Matthew	216	24.0	11.11	1					

Approximate Calculation Ad hoc Report

Exact Summary View

When the **Summary View** field is set to **v_AttDaySummary_Exact**, the Student Attendance tab displays Chronic Absentee data using an exact measurement of a student's days absent. Comparing the Approximate calculation with the Exact calculation, the absenteeism percentage is lower, and the total days absent is not rounded to the next whole value.

The Exact Day calculates each attendance day based on the Student Day (Instructional minutes) value on the calendar. The absent minutes per day are divided by the Student Day (instructional minutes). Those Exact day values are added up and divided by the *year-to-date* Scheduled Days to get the Absenteeism Percentage.

• No rounding is done with this calculation. If the student was absent for 23.75 days, that value reports.

Attendance Aggre System Administration > Atter	gation Preferences 🖈	ences								
Save										
Attendance Aggregation Prefere	ences									
*Aggregation Calculation	sp SummarizeAttendance V									
*Detail View	v AttDayDatail Faderal									
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*Summary View	v_AttDaySummary_Exact V									
	Chronic Absorto	oism Information	Daily	AEX						
	Absenteeism Percentage	Chronically Absent	08/30/2019 Fri Daily	AEX						
	6.31% Scheduled Days (YTD)	NO	08/29/2019 Thu Daily	AEX						
	130 Davs Absent		08/21/2019 Wed Daily	AEX	AEX	AEX	AEX	AEX		
	8.2		08/13/2019 Tue Daily	AEX						
			07/26/2019 Fri Daily	АХ	АХ	АХ	АХ	AX	АХ	АХ

Exact Summary View Selection

Here is a simple Ad hoc report using the fields from the Chronic Absenteeism folder for the Exact Summary View.

SME Chronic Absent filter Total Records: 1 Simple HTML table										
Export to Excel Export to PDF										
Drag a column header and drop it here to group i	by that column									
STUDENT.LASTNAME	STUDENT.FIRSTNAME	~	ATTCHRONICABSENTEEISM.SCHEDUL	\sim	ATTCHRONICABSENTEEISM.DAYSABS	×	ATTCHRONICABSENTEEISM.ABSENTE	\sim	ATTCHRONICABSENTEEISM.CHRONIC	
Student	Matthew		216		23.75		11.0		1	

Exact Calculation Ad hoc Report

Exact Minute Summary View

When the **Summary View** field is set to **v_AttDaySummary_ExactMinute**, the Student Attendance tab displays Chronic Absentee data using a to the minute calculation.

The Exact Minute calculation is the student's **total absence minutes** divided by the student's **total scheduled minutes.** The first calculation occurs for each day, then the total number of absences is added and divided by the Scheduled Days (YTD).

Save Attendance Aggregation Preferences Aggregation Calculation Detail View v_AttDayDetai Summary View V_AttDaySum Cl Abser 6.25% Sched	Attendance V _Federal V nary_ExactMinute V]							
Attendance Aggregation Preferences *Aggregation Calculation *Detail View v_AttDayDetai *Summary View v_AttDaySum Cl Abser 6.25% Sched	Attendance V _Federal V nary_ExactMinute V]							
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130 Days			08/13/2019 Tu Daily	e AE		AEX	AEX	AEX	AEX
8.13			07/26/2019 Fi	ri 🗛	AX	AX	AX	АХ	АХ

Exact Minute Summary View Selection

Here is a simple Ad hoc report using the fields from the Chronic Absenteeism folder for the Exact Minute Summary View.

SME Chronic Absent filter Total Records: 1											
Simple HTML table											
Export to Excel											
Drag a column header and drop it here to group by	r that column										
STUDENT.LASTNAME ~	STUDENT.FIRSTNAME ~	ATTCHRONICABSENTEEISM.SCHEDUL ~	ATTCHRONICABSENTEEISM.DAYSABS ~	ATTCHRONICABSENTEEISM.ABSENTE ~	ATTCHRONICABSENTEEISM.CHRONIC						
Student	Matthew	216	23.75	11.0	1						

Exact Minute Calculation Ad hoc Report

Federal Summary View

When the **Summary View** field is set to **v_AttDaySummary_Federa**l, the Student Attendance tab displays Chronic Absentee data based on the Federal guidelines. On-screen tool tips also display that provide definitions of what Days Absent and Chronically Absent mean at the federal level.

Students are considered chronically absent when they are marked absent for 10% or more of school days when scheduled for a minimum of ten days. The Days Absent total is the total days missed 50% or more with a status/excuse of Absent Excused, Absent Unexcused and Absent Unknown.

The Federal calculation is the student's days absent (for more than 50% of scheduled minutes) divided by the student's scheduled days.

• In a situation where a student is found to be habitually skipping the last two periods of the school day, that student would never cross the 50% threshold, therefore never being considered chronically absent, according to the Federal definition. Changing the Attendance Aggregation Preference to an Exact or Approximate calculation would classify that student as chronically absent.

Attendance Aggre	gation Preferences ★ dance Setup > Attendance Aggregation Preferences								
Save									
Attendance Aggregation Prefere	nces								
*Aggregation Calculation	sp_SummarizeAttendance 🔻								
*Detail View	v_AttDayDetail_Federal								
*Summary View	v_AttDaySummary_Federal								
	Chronic Absenteeism Information (Federal)	08/29/2019 Thu Daily	AEX	AEX	AEX	AEX	AEX	AEX	AE
	Absenteeism Percentage (Federal) Chronically Absent (Federal)	08/21/2019 Wed Daily	AEX	AEX	AEX	AEX	AEX		
	6.15% NO Scheduled Days (YTD)	08/13/2019 Tue Daily	AEX	AEX	AEX	AEX	AEX	AEX	AE
	130 Days Absent (Federal) 🖗	07/26/2019 Fri Daily	AX	АХ	AX	АХ	AX	АХ	АХ
	8	07/17/2019 Wed Daily	AEX	AEX	AEX	AEX	AEX	AEX	AE

Federal Summary View Selections

Infinite Campus

Here is a simple Ad hoc report using the fields from the Chronic Absenteeism folder for the Federal Summary View.

SME Chronic Absent filter Total Records: 1											
Simple HTML table											
Export to EXcel Bar Export to PDF											
Drag a column header and drop it here to group by	r that column										
STUDENT.LASTNAME ~	STUDENT.FIRSTNAME ~	ATTCHRONICABSENTEEISM.SCHEDUL ~	${\tt ATTCHRONICABSENTEEISM.DAYSABS} ~~ ~~$	ATTCHRONICABSENTEEISM.ABSENTE ~	ATTCHRONICABSENTEEISM.CHRONIC						
Student	Matthew	216	23	10.65	1						
<											

Federal Calculation Ad hoc Report