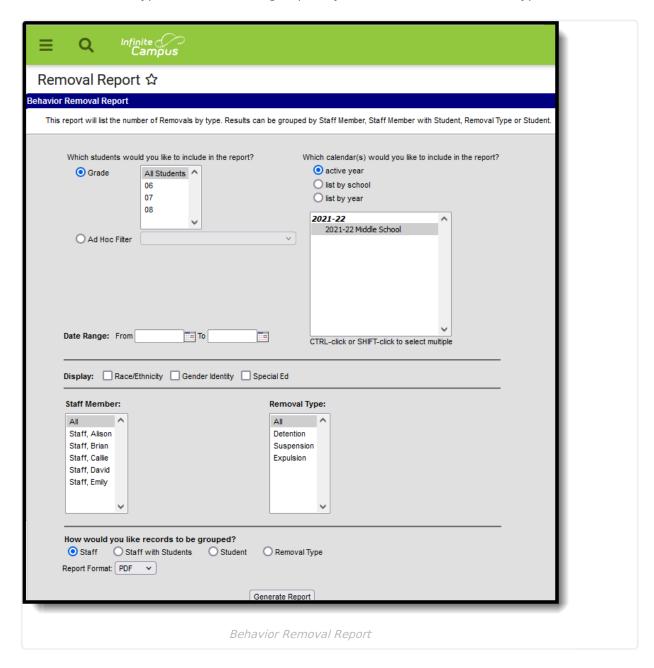# Behavior Removal Report

Last Modified on 10/22/2022 9:42 am CDT

Editor Fields | Generate the Behavior Removal Report | Report Examples

Classic View: *Behavior > Reports > Removal*

Search Terms: Removal, Removal Report, Behavior Removal

The Removal Report lists Resolutions assigned to students which have a Removal subtype of Detention, Suspension and/or Expulsion. The report can be modified in various ways, including reporting resolutions based on the Date assigned, the Staff Member who assigned the resolution and the Removal Type. Results can be grouped by Staff, Student or Removal Type.

Behavior Removal Report

Editor Fields

The following table describes the options available for generating the Event Report and how those options affect the generated report.

Field	Description
Student and Date Fields	
Grade	Limit report results to only students actively enrolled in the selected grade(s).
Ad Hoc Filter	Limit report results based on the parameters of an existing Ad hoc Filter
Date Range	Limit report results to only resolutions assigned during the date range entered.
Calendar(s)	Limit report results to only resolutions assigned during the selected calendar(s).
Display Options	**These options appear based on the setting established in the Preferences tool.**
Race/Ethnicity	Reports the Race/Ethnicity code for each participant.
Gender Identity	Reports the Gender of each participant - Male, Female, or Other (non-Male, non-Female). Other Gender is only included when a state has chosen to include additional gender option(s).
Special Ed	Reports a Y or N based on whether the participant has an active and locked IEP at the time of the incident.
Staff Member	Filters report results to only resolutions assigned by the selected individual(s).
Removal Types	Filters report results to only the selected Resolution Subtype(s).
Grouping Options	**See the following images for examples of each Grouping option.**

Field	Description
Staff	Groups records reported by the individual who assigned the resolution.
Staff with Student	Groups records reported by the individual who assigned the resolution with the participants listed.
Student	Groups records by participant name.
Removal Type	Groups records by removal subtype.

Generate the Behavior Removal Report

1. Indicate which students should be included in the report by selecting a **Grade** level or **Ad hoc Filter**.
2. Select the **Calendar(s)** that should be included in the report or enter a **Date Range** in *mmddyyyy* format or by clicking the calendar icons and selecting dates. Leaving the Date Range blank reports for the selected calendar.
3. Select which participant details should **Display** in the report, *Race/Ethnicity, Gender* or *Special Ed*. These options only appear if the preferences for them are set to yes.
4. Indicate if only resolutions assigned by a particular **Staff** should be reported. This list is populated by staff members who have "Behavior Admin" marked on their District Assignments.
5. Select which **Removal Type(s)** should be included in the report. Select multiple types by using the SHIFT and CTRL keys.
6. Indicate how the report should be **grouped**, by *Staff*, by *Staff with Student*, by *Student* or by *Removal Type*.
7. Select the desired **Report Format** - PDF or DOCX.
8. Click the **Generate Report**. The report displays in the selected format.

Report Examples

Each report displays with a header which includes School information, and a summary of the report settings and the information included (grades, types, grouping, etc). Each of the following examples shows a different **Grouped By** option, which affect the format of the generated report.

Behavior Removal Report — Grouped by Staff

	2017-18 High School	Behavior Removal Report
	Generated on 07/09/2018 01:14:54 PM Page 1 of 1	All Grades; All Removal Types All Staff; Group by Staff

							Race Count						
Staff Member	Detention	Suspension	Expulsion	Sped	Male	Female	1	2	3	4	5	6	7
No Staff Assigned	0	3	0	0	2	1	0	1	0	0	0	2	0

Races:
1: Hispanic/Latino
2: American Indian or Alaska Native
3: Asian
4: Black or African American
5: Native Hawaiian or Other Pacific Islander
6: White
7: Two or more races

Behavior Removal Report - Grouped by Staff

Behavior Removal Report — Grouped by Staff with Student

	2017-18 High School	Behavior Removal Report
	Generated on 07/09/2018 01:22:03 PM Page 1 of 1	All Grades; All Removal Types All Staff; Group by Staff with Student

Staff, Alan

Student, Anne	(White, not Hispanic , M)	05/09/2018	Suspension

Staff, John

Student, Adam	(American Indian or Alaskan Native , F)	02/02/2018	Suspension
Student, Anne	(White, not Hispanic , M)	02/09/2018	Suspension

Behavior Removal Report - Grouped by Staff with Student

Behavior Removal Report — Grouped by Student

	2017-18 High School	Behavior Removal Report
	Generated on 07/09/2018 01:28:50 PM Page 1 of 1	All Grades; All Removal Types All Staff; Group by Student

Student, Adam (American Indian or Alaskan Native , F)

	02/02/2018	Suspension

Student, Anne (White, not Hispanic , M)

	02/09/2018	Suspension
	05/09/2018	Suspension

Behavior Removal Report - Grouped by Student

Behavior Removal Report - Grouped by Removal Type

Previous Versions

Behavior Removal Report [.2124 - .2211]