

Event Types

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Search Terms: Event Types

Behavior Event Types can be created for an entire district or for individual schools within the district. When the Campus tool bar does not have a school or calendar selected, the behavior event type will be available for all schools within the district. When a school is selected, behavior codes are applied to that school only.

Districts and schools can create their own codes if necessary, following district policy.

Behavior Event Type Editor Code Name Alignment Start Date End Date TECH Abuse of Technology Discipline 01/05/2018 ACAD Academic Dishonesty Discipline 12/30/2012 CSUB Alcohol Violation Discipline 07/02/2018 AOS Assisting Other Students Award 08/24/2012 ATT Attendance Discipline 07/02/2018 STUM Award: Student Of The Month Award 09/04/2006 BUL Bulying Discipline 01/05/2018 CELL Cellphone/Electronic Device Discipline 01/05/2018 CBULL Cyber bullying Discipline 07/02/2018 CBULL 	Alignment Start Date End Date of Technology Discipline 01/05/2018 mic Dishonesty Discipline 12/30/2012 ol Violation Discipline 07/02/2018 ing Other Students Award 08/24/2012 lance Discipline 07/02/2018 : Student Of The Month Award 09/04/2006 :g Discipline 01/05/2018 Discipline 07/02/2018 0000/2018 Discipline 07/02/2018 0000/2018 Discipline 07/02/2018 0000/2018 Discipline 07/02/2018 00000/2018 Discipline 01/05/2018 00000/2018 bullying Discipline 01/05/2018 code violation Discipline 01/05/2018	ehavior Event Type Editor Code Name Alignment Start Date End Date ECH Abuse of Technology Discipline 01/05/2018 Image: Colspan="2">Image: Colspan="2">Colspan="2">End Date ECH Abuse of Technology Discipline 01/05/2018 Image: Colspan="2">Image: Colspan="2">Image: Colspan="2">End Date ECH Abuse of Technology Discipline 01/05/2018 Image: Colspan="2">Image: Colspan="2">Image: Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan= Colspan="2">Colspan= Colspan="2">Colspan= Colspan="2">Colspan= Colspan="2">Colspan= Colspan="2">Colspan= Colspan="2">Colspan= Colspan="2">Colspan= Colspan= Colspan="2">Colspan= Colspan="2">Colspan= Colspan="2">Colspan= Colspan= Colspan="2">Colspan= Colspan= Colspan="2">Colspan= Colspan= Colspan="2">Colspan= Colspan= Colspan= Colspan= Colspan= Colspan= Colspan="2">Colspan= Colspan= Co
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ehavior Event Type Detail	Available In Referral	ehavior Event Type Detail

Behavior Events must be created here before behavior events can be attached to incidents in the Referral or Management Tool.

Some states require events to be mapped to State Event Codes to facilitate state reporting.



Action Bar Options

Before an event type is selected, users can create a **New** type or **Merge Event Types**. See the Merge Tool article for more information about this process. Types can be filtered by Active and Inactive, which is dependent on End Date.

Event T Behavior >	ypes ☆ Settings > Event Types
New	Merge Event Types Active Event Types •
	Action Bar - No Type Selected

Once an event type is selected, the following options appear. Users can **Save** changes, **Delete** the selected type or create a **New** type. Click the **Show History** button to view an audit report of the event type, including when and how the type has been merged using the Merge Tool.This audit report can be generated in PDF or DOCX formats.

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Types can be filtered by Active and Inactive, which is dependent on End Date.

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		Action Bar -	Event Type Selected	

Only Types that have not been used in recording incidents can be deleted or modified. If users attempt to delete an Event Type that has been used, a warning message will appear.



To deactivate an existing Event Type, enter an End Date. After the end date, the Event Type will not appear in the Referral or Management tool. Users can also use the Merge Tool to combine event types.

Behavior Event Type Detail Editor

Field	Description
School	Indicates which school (based on the selection in the Campus toolbar) has access to select the event for students. The name of the school displays on the editor when a school is selected in the toolbar.
	If no school is selected, the event is considered a district-wide event and can be used at all schools in the district.
	See the District-Wide or School-Specific Behavior Events section for more information.
Available in Referral	Marking the Available in Referral checkbox limits the list of event types that can be chosen when adding a referral.
	See the Available in Referral Functionality section for more information.
Code	Provides a way to abbreviate the event type or to assign a reference number to the behavior event. This code can only be six (6) characters (alphanumeric) in length. For example, if the event type were named <i>Weapons Violation</i> , the code might be <i>WE.</i> Some districts will have very specific codes that may be related to state regulations.
Name Required	Indicates the behavior event. This name is used in reports, in the Behavior Management tool when assigning behavior incidents, and displays on the student's Behavior tab.
Alignment Required	Indicates whether the behavior event is for negative behavior (Discipline) or positive (Award) behavior.
Demerits/Points	Determines how many demerits (for discipline events) or points (for award events) the student receives.
Start Date	Indicates the date the behavior event is available for assignment.
Required	Dates are entered in <i>mmddyy</i> format, or can be chosen by using the calendar icon to select a date.
End Date	Indicates the date the behavior event is no longer available for assignment.
	Dates are entered in <i>mmddyy</i> format, or can be chosen by using the calendar icon to select a date.



Field	Description
Category	Indicates the severity of the event.
	This is only available for events aligned to Discipline.
State Event Code (Mapping)	Indicates the state event code that matches this behavior event. This selection maps the event to state events and is used in behavior reports.
	This is only available for events aligned to Discipline.
Classification <i>Required</i>	Indicates whether the event is associated with harassment, drugs or weapons violations. This selection displays the appropriate classification fields on the Behavior Participant editor when an individual is added to an event that is assigned a classification. See the Classification of Event Types section below for more information. Options are: • None • Drug • Harassment • Weapon If the event does not have a classification of drugs, harassment or weapons, select None from the dropdown list. <i>This is only available for events aligned to Discipline</i>
	This is only available for events aligned to Discipline.

District-Wide or School-Specific Behavior Events

Behavior event types can be created for use across the entire district or for use at a particular school.

- Event types that are to be used for all schools within a district are created by selecting the **All Schools** option from the School dropdown in the Campus toolbar.
- Event types that are to be used for a specific school within a district are created by selecting the school name from the School dropdown in the Campus toolbar. Events created this way only appear for selection in the Referral or Management Tool for users at that school.

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Available in Referral Functionality

Event Types can be marked accordingly to be available when adding Behavior Referrals for students. Marking the **Available in Referral** checkbox limits the list of event types that can be chosen when adding a referral. Changes made to event types that may have been assigned to students will be updated to reflect the new selection.

When the Available in Referral checkbox is marked on an event type, that event type is available for selection when adding a Behavior Referral.

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When the Available in Referral checkbox is NOT marked on an event type, the event is not available for selection when adding a Behavior Referral.

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CSUB Assault, Physical	Discipl	ine 09	/04/2006	
AUTO Automobile Violation	Discipli	ine 05.	/17/2013	
ATT2 Cutting School	Discipi	ine uo	01/2018	
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ACAD: Academic Dishonesty				
CSUB: Alcohol Violation				
AUTO: Automobile Violation	nknown Victims		Number of Unknown Offer	nders
BUL: Bullying				
BUS: Bus: Disruptive/Unsafe Behavior	chool Personnel Victin	ns		
CELL: Cellphone/Electronic Device				

Event Type NOT Marked for Available in Referral

Classification of Event Types

When an event has a Classification selected, any incident using that event type includes participant level classification fields. A Classification should be assigned when the event relates to harassment of any kind, drug violations or weapons violations.

Event Type Classifications display additional fields based on the assigned classification on the Behavior Management Event and Participant Editor. State reports and Behavior Reports include this information as well.

An event can only be assigned one classification, even if that event is used to capture multiple violations.

In the image below, the ST Harassment Event type 4 event is classified as Harassment, and the event assigned to the student displays a Harassment Type dropdown list (indicates racial harassment, sexual harassment, etc.) and a Harassment Comments field.

Save Dek Behavior > Event Types	Active Event Types V	Event and Participant I Event Detail Event Type:	eavior Management > Ever Participant Editor	nt and
Indext Name Alignment SUB Assault, Physical Discipline JTO Automobile Violation Discipline T2 Cutting School Discipline	Start Date End Date 09/04/2006 05/17/2013 08/01/2018	Demerits: 15	Category: Serious	_
		Violence Indicator	Number of Unknown Victims Number of School Personnel Victims	Number of Unknown Offenders
		This event required the u	se of a Behavior Response	- Modified by: Unkr
havior Event Type Detail	Available In Def	Derrick (Gender (Uncheck to exclude p	r: M Grade: 10 Age: 16 #:) articipant.)	Display on Portal Hide De
noon rrison High .de "Name	Available in Rei	Role: Den Offender V 15	Perits "Relationship To School 1: Student (MARSS information	known) 🔻
Ignment Demerits *Start Date	End Date	Injury 1: No Injury	Injury Description	Provided:
iscipline ▼ 15 09/04/2006 0 tegory State Event Code (Mapping) er/ous ▼ No State Event Code ▼	<mark>*Classification</mark> Harassment ▼	Details:		
			Visitias Francisco	
		Not Reported 121A.	53	
		*Harassment Ty	Pe Harassment Description	
		01: Color 02: Disability 03: National O 04: Race Add: 05: Religion	rigin	11
		08: Sex Add Part 07: Sexual Ori	entation	

Infinite Campus

Events NOT assigned a classification (the Classification field is set to None) do not display these fields.

Event Types 🛱	Event and Participant Dataila
Behavior > Settings > Event Types	Event and Participant Details
Save De Behavior > Event Type Active Event Type Active Event Types Code Name CSUB Assault Physical Discipline O9/04/2006 AUTO Automobile Violation Discipline O5/17/2013 ATT2 Cutting School	Event Details "Severt Type: CSUB: Assault Physical Dements: 15 Violence Indicator Number of Unknown Victims Number of Student Victims Number of Student Victims Number of Student Victims Number of Student Victims
Behavior Event Type Detail Available in Referral School Assault, Physical Code Name CSUB Assault, Physical Discipline ▼ 15 Ostoping) State Event Code (Mapping) Serious ▼ No State Event Code	- Modified by: Unincen - Modified by: Unincen Perticipant(s) Details Derrick (Gender: M Grade: 10 Age: 18 #:) (Uncheck to exclude participant.) Hole Details Officed Pervice Inury Inury Inury Provided: Details: Student pushed another student into a looker [
	Physical Assault of District Employee Physical Assault of District Employee Not Reported 121A.83 Add Particleant Filter Student Name or Complete Student Number: Students
No Classification Fields - Ever	Save Draft Close

Create District-Wide Behavior Events

1. Select the **All School**s in the Campus toolbar.



- 2. Select the **New** icon. The Behavior Event Type Detail view will appear below.
- 3. Mark the **Available in Referral** checkbox to indicate events of this type are viewable to staff persons responsible for adding behavior referrals.
- 4. Select a **Code** for this behavior event.
- 5. Enter a **Name** for the event type.
- 6. Select an **Alignment** for this event type.
- 7. If *Discipline* was selected for the Alignment, enter the number of **Demerits** associated with the event, if needed. If *Award* was selected for the Alignment, enter the number of **Points** associated with the event, if needed.
- 8. Enter a **Start Date** to determine when the event will be active.
- 9. Enter an **End Date** to indicate when the event option will no longer be active and will not appear to be selected from the Referral or Management Tool.
- 10. Select a **Category** for this *Discipline* event type. .
- 11. If a state code needs to be assigned to the *Discipline* event, select a **State Event Code** (Mapping).
- 12. If the event is related to drugs, harassment or weapons of any sort, select that option from the **Classification** dropdown.
- 13. Click the **Save** icon when finished. The new event will be listed in the **Behavior Event Type Editor** in alphabetical order by the code field.

Each active Event Type must have a unique **Code** and **Name** combination. If a new type is created that has the same Code and Name as another active type, a warning will appear directing the user to modify at least one of those values.

Create School-Specific Wide Behavior Events

- 1. Select the **School** in the Campus toolbar that will be using the event.
- 2. Select the **New** icon. The Behavior Event Type Detail view will appear below.
- 3. Mark the **Available in Referral** checkbox to indicate events of this type are viewable to staff persons responsible for adding behavior referrals.
- 4. Select a Code for this behavior event.
- 5. Enter a **Name** for the event type.
- 6. Select an **Alignment** for this event type.
- 7. If *Discipline* was selected for the Alignment, enter the number of **Demerits** associated with the event, if needed. If *Award* was selected for the Alignment, enter the number of **Points** associated with the event, if needed.
- 8. Enter a **Start Date** to determine when the event will be active.
- 9. Enter an **End Date** to indicate when the event option will no longer be active and will not appear to be selected from the Referral or Management Tool.
- 10. Select a **Category** for this *Discipline* event type.
- If a state code needs to be assigned to the *Discipline* event, select a **State Event Code** (Mapping).
- 12. If the event is related to drugs, harassment or weapons of any sort, select that option from the **Classification** dropdown.
- 13. Click the **Save** icon when finished. The new event will be listed in the **Behavior Event Type Editor** in alphabetical order by the code field.



Each active Event Type must have a unique **Code** and **Name** combination. If a new type is created that has the same Code and Name as another active type, a warning will appear directing the user to modify at least one of those values.

Event types that need to be assigned a classification cannot be combined into one event type. For example, an event named Drugs and/or Weapons needs to be split into two separate events.

End the existing event by adding an end date. Then, create two new events and assign the correct classification.