

# **Washington Race Ethnicity**

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Federal Requirements | Race/Ethnicity Subcategories | Adding Race Data via the Race/Ethnicity Wizard | Race/Ethnicity Information in Ad hoc Reporting

#### **PATH:** Census > People > Demographics > Race/Ethnicity

The Federal government has adopted standards for defining racial and ethnic data to be used by the Department of Education. To address this mandate, Infinite Campus provides a Race/Ethnicity Wizard for users to enter race/ethnicity data for students and all persons, if necessary. See the following sections below for more information about understanding and using Washington localizations to the Race/Ethnicity wizard:

See the core Race/Ethnicity article for information on necessary tool rights, available Ad hoc fields, and guidance on adding records.

Index	Search <	Student, Li	nda						
		Grade: FH #111	1111111 DOB: 10/28	1991 Gender:	F				
Search Campus Too	DIS	Credentials	Overrides Fee	s ID Histo	ry Person [	Documents	Schedule	Payments	Impact Aid
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Addresse	S	*Gender	*Birth Date (Age: 26)	Soc Sec N	umber				
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Add Addre	ess	N: No 🔻							
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## **Federal Requirements**



Educational institutions and other recipients of grants and contracts are required to collect and report racial and ethnic data. The following is a summary of the federal requirements:

• When collecting racial/ethnic data at the elementary and secondary school level, the identification of a student's race and ethnicity is to be primarily made by the parents/guardians of the student rather than the student.

When reporting data to the Department of Education, aggregated racial and ethnic data will be reported in the following seven (7) categories:

Code	Racial Category	Definition
1	Hispanic/Latino	A person of Cuban, Mexican, Puerto Rican, South Central American or other Spanish culture or origin, regardless of race; and for persons who are non-Hispanic/Latino only.
2	American Indian or Alaska Native	A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.
3	Asian	A person having origins in any of the original peoples of the Far East, Southeast Asia or the Indian subcontinent including Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
4	Black or African American	A person having origins in any of the black racial groups of Africa.
5	Native Hawaiian or Other Pacific Islander	A person having origins in any of the original peoples of Hawaii, Guam, Samoa or other Pacific Islands.
6	White	A person having origins in any of the original peoples of Europe, the Middle East or North Africa.

# **Race/Ethnicity Subcategories**

Along with identifying if a student is Hispanic/Latino as well as any other races, users can also define race and hispanic subcategories. This functionality allows users to better describe a student's race and provides more meaningful data within state reports.

i oroon in	iormation			
PersonID	15610			
Last Name	*First Name	Middle Name	Suffix	
Student	Linda		•	
Gender	*Birth Date (Age: 26)	Soc Sec Number		
F: Female 🔻	10/28/1991 🛗			
tace/Ethnicity				
*Is the individu	al Hispanic/Latino?			
N: No 🔻				
Hispanic Subca	itegory:			
Select Values				
Select Values				
Select Values		2		
Select Values	from one or more of these rac	ces?		
Select Values	from one or more of these rac ply) dian or Alaska Native	ces?		
Select Values	from one or more of these rad oply) dian or Alaska Native	ces?		
Select Values *Is the individual (check all that ap American Individual Asian Black or Afr	from one or more of these rad oply) dian or Alaska Native ican American	ces?		
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Select Values  *Is the individual (check all that ap American In Asian Black or Afr Native Hawa White Race Subcateg (* Other Ameri	from one or more of these rad oply) dian or Alaska Native ican American ailan or Other Pacific Islander ory: ican Indian (historic)	pes?		
Select Values *Is the individual (check all that ap American In Asian Black or Afr Native Hawa White Race Subcateg (x Other Ameri	from one or more of these rac oply) dian or Alaska Native ican American aiian or Other Pacific Islander ory: ican Indian (historic)	ces?		
Select Values  *Is the individual (check all that ap American In Asian Black or Afr Native Hawa White  Race Subcateg (x Other American) *Race/Ethnicity	from one or more of these rad oply) dian or Alaska Native ican American alian or Other Pacific Islander ory: ican Indian (historic) Determination	ces?		

# Adding Race Data via the Race/Ethnicity Wizard

A user can add race/ethnicity information on the Demographics or Identities tabs.

Demographics	Identities	Households	Relationships	Enrollments	District	Employment	District As
Save	e 📄 Person	Summary Report	🖶 Demogra	ohics Data			
Person Info	rmation						
PersonID *Last Name	11707 *First Name	Middle Na	me Suffix				
Student	James		· ·			Upload P	Picture
*Gender	Birth Date	Soc Sec M	lumber				
M: Male 💌							
Race/Ethnicity						No Image /	Available
Is the individual H	ispanic/Latino?					No maye /	-valiable
N: No ¥							
Hispanic Subcateg	jory:						
Select Values							
Is the individual from (check all that apply) American India Asian Black or African Native Hawaiia White	n one or more of thes /) n or Alaska Native n American n or Other Pacific Isla	e races? nder					
Race Subcategory	:						
× Russian							
	ermination	. or student	•				
Race/Ethnicity Det 1: Ethnicity reporte	d by parent, guardian	·					
Race/Ethnicity Det 1: Ethnicity reporte	d by parent, guardian	,					

## Add a Race/Ethnicity Code from the Demographics Tab

- 1. In the Person Information editor, select the **Edit** link next to Race/Ethnicity.
- 2. Determine the answer to Is the individual Hispanic/Latino?
  - 1. If Y: Yes was selected, select an Hispanic Subcategory value.

Hispanic Subcategories dynamically populate the searchable multi-select dropdown list. If the student/legal guardian(s) has not been re-surveyed, select an option listed as (historic). If the student/guardian(s) has been re-surveyed, select only options that are not identified as (historic). This helps further define the student's hispanic/latino race and is used for state reporting purposes.

- 2. If *N: No* is chosen, at least one Race checkbox must be selected.
- 3. Determine the answer to Is the individual from one or more of these races? Select all



appropriate options. See the table of Racial Categories for reference.

4. Once a race has been selected, select a Race Subcategory.

Race Subcategories dynamically populate the searchable multi-select dropdown list based on race selection. If the student/legal guardian(s) has not been re-surveyed, select an option listed as (historic). If the student/guardian(s) has been re-surveyed, select only options that are not identified as (historic). This helps further define the student's race and is used for state reporting purposes.

- 5. Select the **Race/Ethnicity Determination** option. This identifies that either the student or legal guardian(s) has not been re-surveyed, or defines how the individual's race/ethnicity was defined at the time they were re-surveyed . Options are shown in the table below.
- 6. Click the **Save** icon when finished. Updated race/ethnicity information will be visible.

### **Race/Ethnicity Determination Options**

Code	Description
1	Ethnicity reported by parent, guardian, or student
2	Observed, Ethnicity not reported by parent/guardian/student
3	Student has not yet been resurveyed

# **Race/Ethnicity Information in Ad hoc Reporting**

## **PATH:** Ad hoc Reporting > Filter Designer; Ad hoc Reporting > Report Designer

Related fields have been added to the tools within Ad hoc Reporting for race/ethnicity requirements. These fields are available in the Filter Designer and Report Designer.

Filter Field	Location in Ad Hoc	Definition
raceEthnicity	Student > Demographics > raceEthnicity	Race/ethnicity code of the person. This ties to the state dictated race code. This is not a new option.
hispanicEthnicity	Student > Demographics > hispanicEthnicity	Indicates person is considered to be of Hispanic/Latino ethnicity. This is not a new option.
raceEthnicityFed	Student > Demographics > raceEthnicityFed	Federal race/ethnicity code. May be different than the raceEthnicity selection.



Filter Field	Location in Ad Hoc	Definition
raceEthnicityDetermination	Student > Demographics > raceEthnicityDetermination	Selection of how the individual was determined to be the selected race/ethnicity
Race Ethnicity Subcategories	Student > Demographics > WA Race Ethnicity	This folder houses all of the possible race ethnicity subcategories that can be selected on a student's demographic/identity record(s).