

Other Household (Non-Enrolled) Children

Last Modified on 10/22/2022 9:45 am CDT

This documentation applies to both versions of Online Registration.

Classic View: Portal > Online Registration

Search Terms: Online Registration

[Existing Other Household Information | Demographics](#)

Other Household - Districts have the ability to modify the wording on this index to have parents only enter younger siblings or all other people in the household. The wording can be modified in the Multi-Language Editor. When a person is added in this index, a person record will be created in Campus upon approve/posting the application.

This information may also be used in certain states that are required to report on all early childhood information for all families in the district.

Existing Other Household Information

For returning students, children who are also tied to the household of the student registering display. If there is information that is missing, the name is highlighted. To make changes and complete the missing fields, click the **Edit** button. To add a new household member, click the **Add New Household Member** button.

✓ Household ✓ Parent/Guardian ✓ Emergency Contact
Other Household(non-enrolled children) Student Completed

Other Household(non-enrolled children)

First Name	Last Name	Gender	Completed	Record Type	
Aaron		M		Existing	Edit
Sarah		F		Existing	Edit

Description of Add Other Household Member

Yellow - Indicates that person is missing required information. Select the highlighted row to continue.

✓ - Indicates that person is completed.

[Add New Household Member](#)

[Back](#) [Save/Continue](#)

Other Household Members, Existing Information

On an annual update application, if any existing children in the household should be registered for the upcoming school year, there is an OLR System Setting to allow the parent to check a box that says, **Please check this box if you wish to register this student for the upcoming year** checkbox. A pop-up message displays describing your action. Click **OK** to continue or **Cancel** to not do this. That student's name will be moved from the Other Household list of members to the Student list.

THIS IS A TEST SITE

Infinite Campus Online Registration Application Number 4038

* Indicates a required field

✓ Student(s) Primary Household ✓ Parent/Guardian Non School-Aged Children ✓ Student ✓ Review Staff Approval

Name: Avery Miller

Demographics

First Name
 Middle Name
 Last Name
 Suffix
 Birth Date
 Gender

Please check this box if this person lives at the address listed below.
 1008 E 8th St S
 Newton, IA 50208

Please check this box if you wish to register this student for the upcoming school year.

[Linked to personID 28530, Avery Miller](#)

[Cancel](#) [Save/Continue](#)

Registering New Student from list of Other Household Members

Demographics

1. Enter the following information for the new student:
 - o **First Name**
 - o **Middle Name**
 - o **Last Name**
 - o **Birth Date**
 - o **Gender**
2. Click the **Save/Continue** button.

✓ Household
✓ Parent/Guardian
✓ Emergency Contact

▼ Other Household(non-enrolled children)
⊘ Student
⊘ Completed

Name: : Aaron

▼ Demographics

First Name *

Middle Name

Last Name *

Birth Date

Gender *

Please check this box if this person lives at the address listed below.
 12 Hill St
 Blaine, MN 55449

Please check this box if you wish to register this student for the upcoming school year.

Other Household Children Demographics Data