

# Completed (OLR)

Last Modified on 10/22/2022 9:45 am CDT

This documentation applies to both versions of Online Registration.

**Classic View:** Portal > Online Registration

**Search Terms:** Online Registration

## Application Summary

Once student information has been added, review the **Application Summary** and click the **Submit** button.

# Application Summary

Return to the previous areas to modify entered data or to enter missing information. After reviewing the information, click the **Go to Submission Page** button. Once the registration process is completed and all entered information is accurate, click the **Submit** button. This will send a notice to the district staff that an Online Registration Application needs to be reviewed.

Download a copy of the entered information by clicking the **Application Summary PDF**. This is a receipt of data entered. No further information is needed at this time.

**Household** **Parent/Guardian** **Emergency Contact** **Other Household(non-enrolled children)** **Student** **Completed**

You must submit your application by clicking the following button.

**Submit**

PLEASE NOTE: Prior to submitting your application you may verify all of the data you have entered by going back to the area in question or click on the PDF link below. Your information is not submitted until you click the submit button above. You will receive an email notification that you application was received after clicking submit application.

**Back**

[Application Summary PDF](#)

receipt.fop - Mozilla Firefox  
10.200.20.11/E1338/olr2/portal/receipt.fop?schoolID=1DE4CAC0-7F7B-4EC1-A4F3-4378884CD751&x=olr2\_olr\_household-householdList&x=olr2\_olr\_person-householdMember

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### Online Registration Summary

Approved By: \_\_\_\_\_ Confirmation Number: # 574  
Approved Date: \_\_\_\_\_ Application Created By: \_\_\_\_\_

Household		Parent/Guardian	
Home Phone		Parent, Ann Birthdate: 05/13/1975	Gender: F Household: Yes
Home Phone: (612)333-3311		Cell: (612)555-3330	
		Work:	
		Email: newparent@gmail.com	
		Secondary:	

	Emergency	High Priority	Attendance	Behavior	General	Private
Home Phone: Voice	X	X	X	X	X	X
Home Phone: Text	X	X	X	X	X	X

Submit OLR Application

Clicking the **Submit** button removes the ability to modify data in the Online Registration application.

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