

Unsubmitted Applications

Last Modified on 10/22/2022 9:45 am CDT

This documentation applies to both versions of Online Registration.

Classic View: Census > Online Registration > Audit Reports > Unsubmitted Applications

Search Terms: Unsubmitted Applications

[Online Registration Workflow](#) | [Report Editor](#) | [Report Example](#)

The Unsubmitted Applications report returns a list of individuals who have created online applications but have not submitted them.

Unsubmitted Applications

Configuration * Purpose
This report lists OLR applications that have been started but have not yet been submitted.

2021 ▼

Report Range Start Date ⓘ Report Range End Date ⓘ

10/14/2021 10/14/2021

Which students would you like to include in the report?

All Students

Choose By OLR Student Grade Level

Use Ad Hoc Filter

Active Students Only

Which schools would you like to include?

All Schools

Choose From a List

Report Format

PDF ▼

Unsubmitted Applications

Online Registration Workflow

▶ [Click here to expand...](#)

Report Editor

Field	Description
Configuration <i>Required</i>	The year configuration.

Field	Description
Report Range Start Date	Records are limited to those reported between the selected dates.
Report Range End Date	Records are limited to those reported between the selected dates.
Which students would you like to include?	Students can be selected for inclusion in the report by All Students , Enrollment Grade level, or an Ad hoc Filter . When an Ad hoc Filter is selected, only those students in the selected filter AND in the selected calendar(s) are reported.
Active Students Only	When marked, only students who have a current year enrollment record are included in the results.
Which schools would you like to include?	The school(s) that will display on the report.
Report Format	The report can generate in either PDF or CSV.

Report Example

ISD #4321 Generated on 05/12/2016 01:26:24 PM Page 1 of 3		Unsubmitted OLR Applications				
Application Date	Name	Email	Home Phone	App ID	Type	Persons
10/16/2014	Parent, Amy	amy@test_email.com		178	New	
10/24/2014	Parent, Benjamin	ben@test_email.com		185	New	
10/31/2014	Parent, Candace	cj@test_email.com		187	New	
10/31/2014	Parent, Dylan	dylan@test_email.co		188	New	

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