

# My Employment Information


Last Modified on 10/22/2022 9:47 am CDT

**PATH:** *Employee Self Service > My Employment Information*

This functionality is only available to districts who have purchased Human Resources.

The My Employment Information tab allows you to view employment and work assignment information including the start date of your employment in the district.

Mark the *Show Historical Employment/Assignment Records* checkbox to view your past employment record with the district.

Click the arrow button  next to an employment record to view work assignment details. The details display in a new area below the employment record. Click the arrow again to collapse the information.

My General Information    My Contact Information    **My Employment Information**    My Qualification

**My Employment Dates and Assignments**

Show Historical Employment/Assignment Records

Employment Date: 09/01/2011  
Hide Details

Hire Date: 09/01/2011    Seniority Date:    Tenure Date:

**3rd Grade - 09/01/2013**  
Hide Details

Position Code/Description: 3Rd: 3rd Grade    Work Locations: Armstrong Elementary

Start Date: 09/01/2013    End Date:

Supervisors: No Supervisors Associated

**Pay Information**

Salary Schedule: Existing FY13 Schedule    Step: 1    Lane: B

My Base Pay (Show): XXXXX /hr    Pay Frequency: Biweekly

Employment Date: 08/24/2004 - 06/30/2011  
Hide Details

Hire Date: 08/24/2004    Seniority Date: 08/24/2004    Tenure Date:

*My Employment Information Tab Example*

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