

Deposit Slip Log

Last Modified on 10/22/2022 9:50 am CDT

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Classic View: Point of Sale > Reports > Deposit Report > Deposit Slip

Search Terms: Deposit Slip

The Deposit Slip tool stores the [Deposit Report](#) when the **Snapshot for Deposit Slip** checkbox is marked on the Deposit Report editor and a Deposit Report is created. You can use the Deposit Slip tool for auditing purposes and for reprinting the Deposit Report.

What can I do?	What do I need to know?
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Buttons: [Save](#) [Delete](#) [Print](#)

Deposit Slip Editor

Generated	School	Created By	Start Date	End Date	Deposit Slip	Deposit Amount	Report Amount
12/01/2019	Campus Senior High	account, admin	11/01/2019	11/30/2019	987654	\$35,524.65	\$35,580.20
11/01/2019	District	account, admin	10/15/2019	10/15/2019	987587	\$123.12	\$50.00
11/01/2019	Campus Middle School	account, admin	10/15/2019	10/15/2019	987562	\$2,000.00	\$384.25
10/01/2019	Roosevelt Elementary	account, admin	09/30/2019	09/30/2019	987503	\$31,179.55	\$31,179.55

Deposit Slip Detail

*Deposit Slip: 987654 Deposit Amount: \$ 35524.65

Generated Timestamp: 12/01/2019 11:14 Generated By: account, admin Last Modified Date: 12/01/2019 11:14 Last Modified By: account, admin

Start Date: 11/01/2019 End Date: 09/30/2019 School: Campus Senior High

Example Deposit Slip Editor

Edit Deposit Slip Details

You can change the **Deposit Slip** code and the **Deposit Amount**. All other fields are read-only.

1. Select the record in the Deposit Slip Editor.

Result

The Deposit Slip Detail displays.

2. Change the **Deposit Slip** and/or **Deposit Amount**.
3. Click the **Save** button.

Result

Campus saves your changes and updates the **Last Modified Date** and **Last Modified By** fields.

Delete a Deposit Slip Snapshot

You can delete a Deposit Slip snapshot at any time.

1. Select the record in the Deposit Slip Editor.

Result

The Deposit Slip Detail displays.

2. Click the **Delete** button.

Result

A confirmation message displays.

3. Click **OK**.

Result

Campus immediately removes the Deposit Slip snapshot.

Reprint a Deposit Report

You can reprint the Deposit Report associated with the Deposit Slip at any time.

1. Select the record in the Deposit Slip Editor.

Result

The Deposit Slip Detail displays.

2. Click the **Print** button.

Result

Campus immediately creates a PDF copy of the Deposit Report.

Deposit Slip Information in Ad hoc Query Wizard

Deposit Slip information is available in the Query Wizard for the Census/Staff data type in the Person > Point-of-Sale > Deposit Slip folder. See the [Field Descriptions](#) section below for the

related fields.

Deposit Slip Ad Hoc Fields

Field Descriptions

Deposit Slip Editor

▶ [Click here to expand...](#)

Field	Description	Ad Hoc Field Name
Generated	The date on which the Deposit Slip snapshot was created.	posDS.createdTimeStamp
School	The school in which deposits were made.	posDS.schoolID
Created By	The name of the person who created the Deposit Slip.	posDS.createdByID
Start Date	The first day of the reporting window.	posDS.startDate
End Date	The last day of the reporting window.	posDS.endDate
Deposit Slip	The code for the Deposit Slip.	posDS.depositSlipCode
Deposit Amount	The actual deposit amount from the Deposit Slip. The Deposit Amount displays in red if the amount is different than the Report Amount.	posDS.depositActualAmount

Field	Description	Ad Hoc Field Name
Report Amount	The calculated deposit amount from the Deposit Report.	posDS.depositReportAmount

Deposit Slip Detail

▶ [Click here to expand...](#)

Field	Description	Ad Hoc Field Name
Deposit Slip	The code for the Deposit Slip.	posDS.depositSlipCode
Deposit Amount	The actual deposit amount from the Deposit Slip.	posDS.depositActualAmount
Generated Timestamp	The date on which the Deposit Slip snapshot was created.	posDS.createdTimeStamp
Generated By	The user ID of the person who created the Deposit Slip.	posDS.createdByID
Last Modified Date	The day on which the most recent change was made to the Deposit Slip.	posDS.modifiedTimeStamp
Last Modified By	The name of the person who made a change to the Deposit Slip.	posDS.modifiedByID
Start Date	The first day of the reporting window.	posDS.startDate
End Date	The last day of the reporting window.	posDS.endDate
School	The school in which deposits were made.	posDS.schoolID