

Class Serve Preferences

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Establishing Class Serve Preferences

This functionality is only available to customers who have purchased Campus Point of Sale as add-on functionality.

Classic View: Point of Sale > Administration > Class Serve Preferences

Search Terms: Class Serve

In order for teachers/staff to use the [Class Serve](#) tool in their classroom, Class Serve Preferences must be established.

To ensure proper recording and reporting for meal claims, Class Serve should only be used in districts where qualifying meals or snacks are being served to eligible students in a classroom by a teacher.

Class Serve Preferences ☆

[Food Service](#) > [Setup](#) > Class Serve Preferences

Select Period Schedule 1

	Serve	Period	Start	End	Menu	Item
Add	<input type="checkbox"/>	RampUp				
Add	<input type="checkbox"/>	Zero Hour				
Add	<input type="checkbox"/>	1	08:00 AM	09:32 AM		
Add	<input type="checkbox"/>	2	09:33 AM	10:59 AM		
Add	<input type="checkbox"/>	3	11:00 AM	01:03 PM		
Add	<input type="checkbox"/>	4	01:04 PM	02:30 PM		
Add	<input type="checkbox"/>	Activity	02:31 PM	04:00 PM		

Class Serve Preferences

Before setting up Class Serve Preferences:

- [Purchasable Items](#) must be created and associated with the proper Federal Programs.
- [Applications and Services](#) must be created for Class Serve.

- Periods must be established within Period Schedules.

Establishing Class Serve Preferences

Class Serve Preferences allow users to tie a menu and purchasable items to periods within period schedules.

The screenshot shows the 'Class Serve Preferences' interface. At the top, there are 'Save', 'Delete', and 'Cancel' buttons. Below them is a 'Select Period Schedule' dropdown menu set to 'B'. A table lists eight periods with columns for 'Serve', 'Period', 'Start', 'End', 'Menu', and 'Item'. The first row (Period 1) is selected, and its 'Edit' button is circled in red. An orange arrow points from this button to the 'Period Detail' section below. The 'Period Detail' section includes dropdowns for 'Application' (FMS 2.0) and 'Service' (Bkft To Go), and a list of 'Purchasable' items: Breakfast 6-12, Cereal, Fruit, Water, and Milk.

	Serve	Period	Start	End	Menu	Item
Edit	<input checked="" type="checkbox"/>	1	08:00 AM	09:00 AM	FMS 2.0 - Bkft To Go	Breakfast 6-12
Add	<input type="checkbox"/>	2	09:05 AM	10:05 AM		
Add	<input type="checkbox"/>	3	10:10 AM	11:10 AM		
Add	<input type="checkbox"/>	4	11:15 AM	12:45 PM		
Add	<input type="checkbox"/>	5	12:50 PM	01:50 PM		
Add	<input type="checkbox"/>	6	01:55 PM	02:55 PM		
Add	<input type="checkbox"/>	7	03:00 PM	03:30 PM		
Add	<input type="checkbox"/>	8				

Period Detail

Application: FMS 2.0 Service: Bkft To Go

Purchasable:

- Breakfast 6-12
- Cereal
- Fruit
- Water
- Milk

Adding Class Serve Preferences

1. Select the **Period Schedule**. Period schedules are defined in the Periods tool. Available options are displayed based on the Year and School values selected in the Campus toolbar at the top.
2. Click the **Add** button for the Period requiring Class Serve functionality. The Period Detail editor appears.
3. Select the **Application**. Applications are established within the Application Manager tool.

4. Select the **Service**. Services are established within the Application Manager tool.
5. Select the **Purchasable(s)** which will be served as the meal option in Class Serve. Hold the **Ctrl** key to select multiple purchasable items for inclusion.

If multiple purchasable items are selected in the Period Detail on Class Serve Preferences, students will be charged for each item selected when the teacher indicates the student was served a meal. The purchasable item(s) will list at the top of Class Serve. If students can select other items, teachers can record these by clicking the Add Items button.

The image displays two screenshots from the Infinite Campus system. The left screenshot shows the 'Class Serve Preferences' window. It features a 'Select Period Schedule' dropdown set to 'B' and a table with columns for 'Serve', 'Period', 'Start', 'End', 'Menu', and 'Item'. The first row is highlighted with a red dashed box, showing 'FMS 2.0 - Bkft To Go' in the Menu column and 'Breakfast 6-12' in the Item column. Below the table is a 'Period Detail' section with dropdowns for 'Application' (FMS 2.0) and 'Service' (Bkft To Go), and a 'Purchasable' list containing Breakfast 6-12, Cereal, Fruit, Water, and Milk.

The right screenshot shows a student record for '6300-1 Social Studies'. It displays 'Students: 31', 'Attendance: 31', 'Meal: 2', and 'A la carte: 1'. Below this, there are rows for individual students with 'Yes' and 'No' buttons and an 'Add Items' button. An orange arrow points from the red dashed box in the left screenshot to the 'Meal: Breakfast 6-12' text in the right screenshot.

6. Click the **Save** button. The **Menu** (Application + Service) and **Item** (Purchasable(s) selected) appear with the corresponding Period.