

# Tool Rights (FRAM)

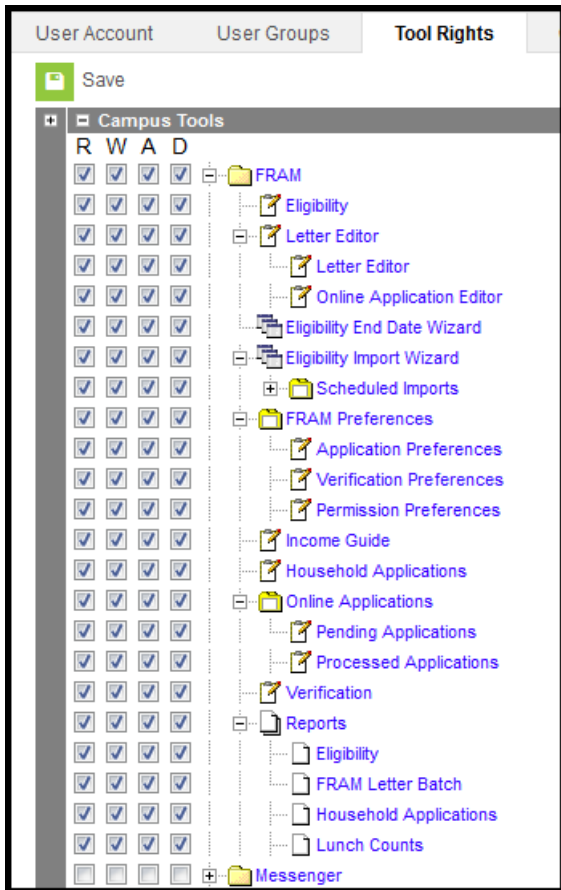
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[FRAM Tool Rights](#) | [FRAM Processors \(Suggested Tool Rights\)](#) | [CEP FRAM Processor Suggested Tool Rights](#)

Tool Rights determine the level of access users have to tools throughout Campus. This article refers to tool rights in abbreviated form (i.e., R, W, A, D or any combination of the four).

Right	Description
<b>R (Read)</b>	The <b>R</b> right indicates the information on the corresponding tool may be viewed by the user. When applicable, the user is also allowed to print information. The user will <b>NOT</b> have access to the Save, Add or Delete icons in the action bar.
<b>W (Write)</b>	The <b>W</b> right indicates the user may view and modify the information on the corresponding tool. The Save icon in the action bar will be functional. This right allows the user to modify only existing data in the area since adding new data is controlled by the <b>A</b> right. This right includes the ability to change or remove data from a specific field.
<b>A (Add)</b>	The <b>A</b> right indicates the user may view, modify and add to the information on the corresponding tool. The New and Add icons in the action bar will be functional. This right allows the user to add new data/records.
<b>D (Delete)</b>	ASSIGN THIS RIGHT WITH CAUTION. The <b>D</b> right indicates the information on the corresponding tool may be deleted. The Delete icon in the action bar will be functional. This right provides the ability to completely remove an existing record, including all data contained within the record. The ability to change/remove data from a field is controlled through the <b>W</b> right.

## FRAM Tool Rights



Tab	R	W	A	D
<b>Eligibility</b>	View Only	View and Modify	View, Modify, and Add	View, Modify, Add and Delete
<b>Letter Editor</b>	View Only	View and Modify	View, Modify, and Add	View, Modify, Add and Delete
<i>Letter Editor</i>	View Only	View and Modify	View, Modify, and Add	View, Modify, Add and Delete
<i>Online Application Editor</i>	View Only	View and Modify	View, Modify, and Add	View, Modify, Add and Delete

Tab	R	W	A	D
<b>Eligibility End Date Wizard</b>	Only R rights apply. This right allows users to update Household Application expiration and Eligibility end dates en masse.	N/A	N/A	N/A
<b>Eligibility Import Wizard</b>	N/A	Write rights allow users to edit saved import mappings and create new file imports.	Add rights allows users to create new import mappings, edit saved import mappings and create new file imports.	Delete rights allow users to delete saved import mappings.
<i>Scheduled Imports</i>	View Only	View and Modify	View, Modify, and Add	View, Modify, Add and Delete
<i>Scheduled Imports</i>	View Only	View and Modify	View, Modify and Add	View, Modify, Add and Delete
<i>Scheduled Import Logs</i>	Only R rights apply. This right allows users to see whether the import was successful.	N/A	N/A	N/A
<b>FRAM Preferences</b>	View Only	View and Modify	View, Modify and Add	View, Modify, Add and Delete
<i>Application Preferences</i>	View Only	View and Modify	View, Modify and Add	View, Modify, Add and Delete
<i>Verification Preferences</i>	View Only	View and Modify	View, Modify and Add	View, Modify, Add and Delete

Tab	R	W	A	D
<i>Permission Preferences</i>	View Only	View and Modify	View, Modify and Add	View, Modify, Add and Delete
<b>Income Guide</b>	View Only	View and Modify	View, Modify and Add	View, Modify, Add and Delete
<b>Household Applications</b>	View Only	View and Modify	View, Modify and Add	View, Modify, Add and Delete
<i>Online Applications</i>	View Only	View and Modify	View, Modify and Add	View, Modify, Add and Delete
<i>Pending Applications</i>	View Only	View and Modify	View, Modify and Add	View, Modify, Add and Delete
<i>Processed Applications</i>	View Only	View and Modify	View, Modify and Add	View, Modify, Add and Delete
<b>Verification</b>	View Only	View and Modify	View, Modify and Add	View, Modify, Add and Delete
<b>Reports</b>	Only R rights apply. This right allows full access to the report.	N/A	N/A	N/A
<i>Eligibility Report</i>	Only R rights apply. This right allows full access to the report.	N/A	N/A	N/A
<i>FRAM Letter Batch</i>	Only R rights apply. This right allows full access to the report.	N/A	N/A	N/A
<i>Household Applications</i>	Only R rights apply. This right allows full access to the report.	N/A	N/A	N/A

Tab	R	W	A	D
<i>Lunch Counts</i>	Only R rights apply. This right allows full access to the report.	N/A	N/A	N/A

## FRAM Processors (Suggested Tool Rights)

Infinite Campus highly recommends assigning tool rights to users through user groups. Individual users should NOT be assigned individual rights; rather, they should be made members of the user groups to which their job duties relate. See the [Tool Rights \(User Group\)](#) article for more information.

Reports					
Tool	Path	Read	Write	Add	Delete
<b>Allow Unfiltered Search</b>	Student Information > Allow Unfiltered Search	X			
<b>Summary</b>	Student Information > General > Summary	X			
<b>General Enrollment Information</b>	Student Information > General > Enrollments > General Enrollment Information	X			
<b>People &gt; Demographics</b> <div style="background-color: #e1f5fe; padding: 5px; border: 1px solid #ccc;">                     Selecting only People &gt; Demographics gives the User the ability to Search for All People on the Search Tab.                 </div>	Census > People > Demographics	X			
<b>Household Info</b>	Census > Households	X			

Reports					
<b>Household Addresses</b>	Census > Households	X			
<b>Household Members</b>	Census > Households	X	X	X	
<b>Add Person</b>	Census > People > Add Person	X	X	X	
<b>Eligibility</b>	FRAM > Eligibility	X	X	X	X
<b>Letter Editor</b>	FRAM > Letter Editor	X	X	X	X
<b>Eligibility Import Wizard</b>	FRAM > Eligibility Import Wizard	X	X	X	X
<b>Eligibility End Date Wizard</b>	FRAM > Eligibility End Date Wizard	X	X	X	X
<b>FRAM Application Preferences</b>	FRAM > FRAM Preferences	X	X	X	X
<b>FRAM Verification Preferences</b>	FRAM > FRAM Preferences	X	X	X	X
<b>Household Applications</b>	FRAM > Household Applications	X	X	X	X
<b>Online Applications</b>	FRAM > Online Applications	X	X	X	X
<b>Income Guide</b>	FRAM > Income Guide	X			
<p>If there are more than 20 people in a household, you can add W/A/D rights as needed so the user may increase the default listing of 20 or less in the Income Guidelines. Infinite Campus recommends removing the W/A tool rights after the update is made.</p>					
<b>Verification</b>	FRAM > Verification	X	X	X	X

Reports					
<b>Eligibility</b>	FRAM > Reports > Eligibility	X			
<b>FRAM Letter Batch</b>	FRAM > Reports > FRAM Letter Batch	X			
<b>Household Applications</b>	FRAM > Reports > Household Applications	X			
<b>Lunch Counts</b>	FRAM > Reports > Lunch Counts	X			
<b>Edit Check</b>	Point of Sale > Reports > Edit Check	X			
<b>Log Off</b>		X	X		

## CEP FRAM Processor Suggested Tool Rights

Per the USDA, these socio-economic forms *must not* be entered by the Food Service Department. If the district is a mixed district in that not all schools are CEP-approved, this requires close communication within the district between non-Food Service Department staff who enter socio-economic forms and the Food Service Department staff who enter Free and Reduced Household Applications.

Reports					
Tool	Path	Read	Write	Add	Delete
<b>Allow Unfiltered Search</b>	Student Information > Allow Unfiltered Search	X			
<b>Summary</b>	Student Information > General > Summary	X			

Reports					
<b>General Enrollment Information</b>	Student Information > General > Enrollments > General Enrollment Information	X			
<b>People &gt; Demographics</b> <div style="background-color: #e1f5fe; padding: 5px; border: 1px solid #ccc; margin-top: 5px;">           Selecting only People &gt; Demographics gives the User the ability to Search for All People on the Search Tab.         </div>	Census > People > Demographics	X			
<b>Household Info</b>	Census > Households	X			
<b>Household Addresses</b>	Census > Households	X			
<b>Household Members</b>	Census > Households	X	X	X	
<b>Add Person</b>	Census > People > Add Person	X	X	X	
<b>Eligibility</b>	FRAM > Eligibility	X	X	X	X
<b>Letter Editor</b>	FRAM > Letter Editor	X	X	X	X
<b>Online Application Editor</b>	FRAM > Letter Editor > Online Application Editor	X	X	X	X
<b>Eligibility End Date Wizard</b>	FRAM > Eligibility End Date Wizard	X	X	X	X
<b>Eligibility Import Wizard</b>	FRAM > Eligibility Import Wizard	X	X	X	X



Reports					
<b>FRAM Application Preferences</b>	FRAM > FRAM Preferences > FRAM Application Preferences	X	X	X	X
<b>Household Applications</b>	FRAM > Household Applications	X	X	X	X
<b>Income Guide</b> <p>If there are more than 20 people in a household, you can add W/A/D rights as needed so the user may increase the default listing of 20 or less in the Income Guidelines. Infinite Campus recommends removing the W/A tool rights after the update is made.</p>	FRAM > Income Guide	X			
<b>Household Applications</b>	FRAM > Reports > Household Applications	X			
<b>Eligibility</b>	FRAM > Reports > Eligibility	X			
<b>Log Off</b>		X	X		