Household Application Report

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The Household Application report returns summary data on household applications for Free and Reduced Meal and Educational Benefits Applications.

Household Application Report Editor

Generate the Household Application Report

1. Select a **School Year** from the dropdown field.
   Only applications for the selected school year are returned.
2. Select the **Application Type**. Educational Benefits Applications are used by schools participating in Provision Programs. Educational Benefit applications are enabled in FRAM Preferences once Provision fields are entered on the School tab.

3. Select **Approved Reasons** to return results for applications approved for meal benefits. Multiple selections may be made by holding down the CTRL and SHIFT keys.

When you select **Foster Approval**, the report checks the Certified Type and ensures the Certified Type is "Foster" rather than checking for the Categorical Approval status on the FRAM application. If **Income Approval**, **Categorical Approval**, and **Foster Approval** are selected together, applications with foster approval report independently from the other approved reasons.

4. Select **Denied Reasons** to return results for applications denied meal benefits. Multiple selections may be made by holding down the CTRL and SHIFT keys.
5. Mark the **Include Detail** checkbox if the report should display the application details, including the reason for each application's approval/denial. If this checkbox is marked, the Household Application Detail editor will be shown on the report. If this checkbox is not marked, only summary totals will be displayed on the report.
6. Mark the **Include Excluded Applications** checkbox if applications that have been designated for exclusion (through the Exclude button on the Household Applications tool) should be included in report results.
7. Select the method in which applications should be sorted in the **Detail Sort By** dropdown field. This field only applies if the Include Detail checkbox is marked.
8. Click the **Generate Report** button.
Result
A PDF version of the report will be generated in a new window.

View Report Results

Information displayed on the report will reflect the criteria selected.

Applications are considered **Error Prone** when they are within $100 of the monthly and/or $1200 of the yearly Income Guide.

Approved applications

Type	Free	Reduced	Total
Categorical approval	50	0	50
Foster approval	0	0	0
Income approval	83	15	98
Temporary status for no income	0	0	0
Total	133	15	148

Types displayed on the report are based on selections made when generating the report

Denied applications

Type	Free	Reduced	Total
High income			6
Missing applicant signature			0
Missing applicant social security number			3
No response to Verification			0
Total			9

This editor will only be displayed if the Include Detail checkbox is marked when generating the report

Household Application Detail

Reference #	Application Name	Approved/Denial Reason	Medicaid Opt_Out	SCHIP Opt_Out	Excluded	Error Prone	Online App	Eligibility	Effective Date	Expiration Date
3203	Aaker,	Income approval						Free	03/07/2012	10/15/2012
3111	speich,	Income approval	X	X			X	Free	03/07/2012	10/15/2012
3229	Aaker,	Categorical approval	X	X			X	Free	03/07/2012	10/15/2012
3223	Aamot,	High income						Paid	03/07/2012	10/15/2012
3147	Abdi,	Income approval			X		X	Free	03/07/2012	10/15/2012
3116	Abdi,	High income					X	Paid	03/07/2012	10/15/2012
3121	Ackerman,	Income approval					X	Reduced	03/07/2012	10/15/2012
3110	Acosta,	Income approval					X	Reduced	03/07/2012	10/15/2012
3142	McKenzie,	High income					X	Paid	03/07/2012	10/15/2012
3232	Aden IX,	Categorical approval					X	Free	03/07/2012	10/15/2012
3151	Love,	Categorical approval					X	Free	03/07/2012	10/15/2012
2873	Nelson,	Income approval					X	Free	03/05/2012	10/15/2012
2874	Zamora,	Income approval	X				X	Free	03/05/2012	10/15/2012
2876	Derouin,	Income approval	X	X			X	Free	03/05/2012	10/15/2012
2877	Gomez,	Income approval	X	X			X	Free	03/05/2012	10/15/2012
2903	Aden IX,	Missing applicant social security number	X	X			X	Free	03/05/2012	10/15/2012

Excluded applications are only displayed if the Include Excluded Applications checkbox is marked when generating the report

Sample Household Application Report