

Assessments (Course Masters)

Last Modified on 10/22/2022 9:55 am CDT

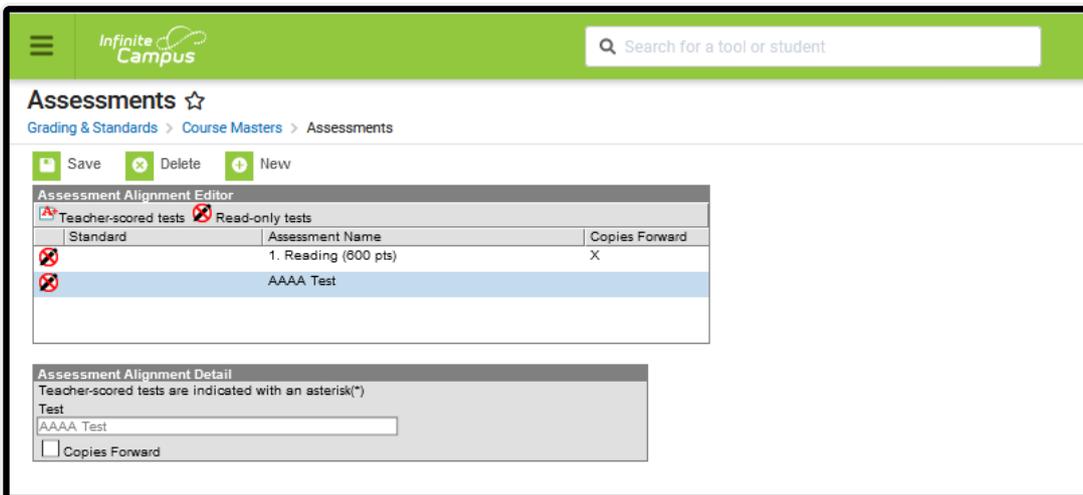
[Searchable Field for locating testCourse Master Workflow](#) | [Course Master Assessments Options](#) | [Course Master Aligned Courses and Assessments](#) | [Assign an Assessment to a Course Master](#) | [Assign a Teacher-Scored Assessment to a Course Master](#) | [Assign a Standard to a Course Master](#)

Classic View: Grading and Standards > Course Masters > Assessments

Search Terms: Assessments

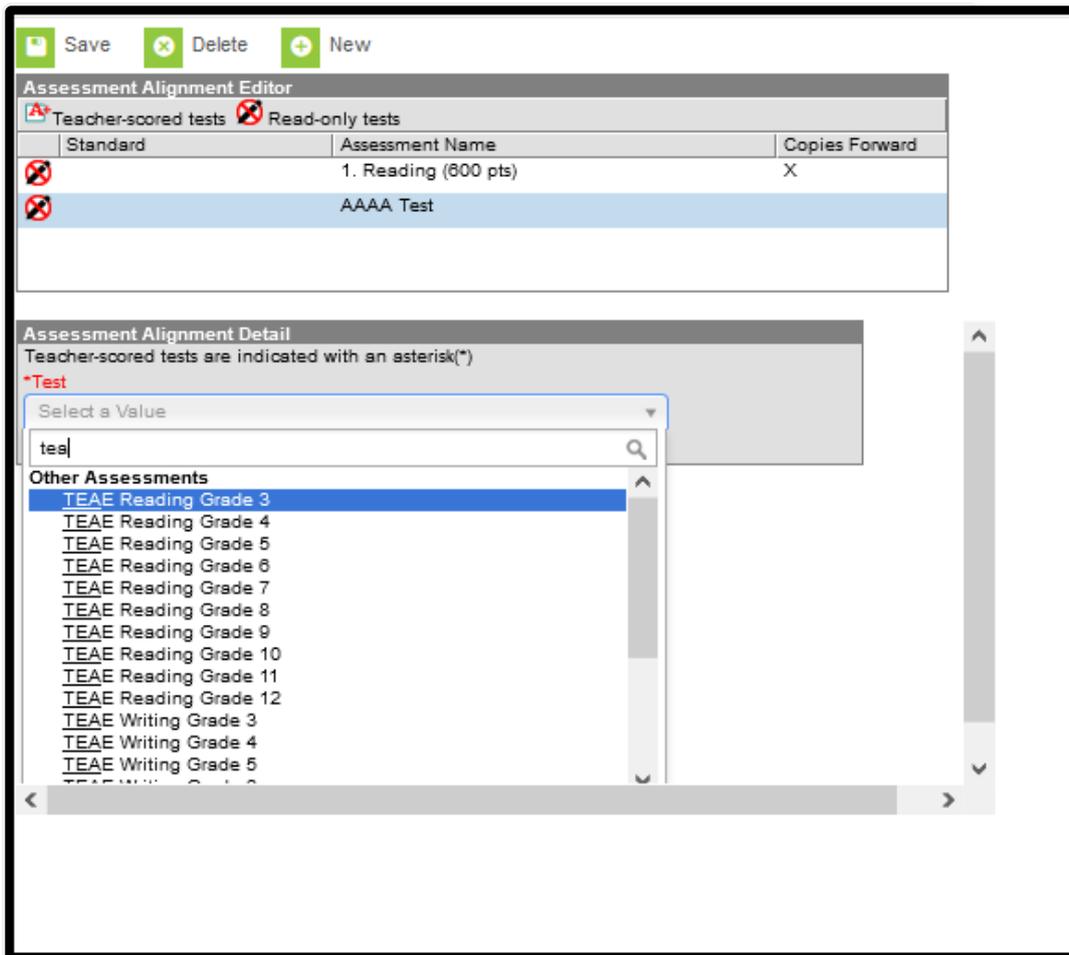
The Course Master Assessments tab lists the names of the assessments that are marked as teacher-scored tests and read-only tests. A teacher-scored text is determined by the [Test Structure](#). Tests display as Teacher-scored or Read-only test.

In order for a test to be selected and assigned to a Course Master, the test must be created in the Test Setup structure.



Course Master Assessments

There may be several assessments from which to choose. The Test dropdown list is searchable; enter a start of a test name or a part of a test name and matching results display.



Searchable Field for locating test

Course Master Workflow

▶ [Click here to expand...](#)

Course Master Assessments Options

The following fields are populated when adding an assessment to a course.

Field	Description
Standard	Displays the name of the standard aligned to the selected assessment. This column is populated only when the chosen assessment has a standard aligned to it (done in the Standards Bank).
Assessment Name	Displays the name of the assessment.
Copies Forward	Displays an X when the assessment is marked to copy forward into future calendars.

Field	Description
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Course Master Aligned Courses and Assessments

If the course is linked to a Course Master, and editing of Assessments is marked as Locked on the [Course Catalog](#), a lock icon displays next to the test when viewing [Assessment aligned to a Course](#). Any changes to these locked tests must be done on the Course Master.

Locked Assessment on Course

Assign an Assessment to a Course Master

1. Select the **New** icon. An Assessment Alignment Detail editor displays.
2. Type in the **Test** dropdown field to find the test to assign to the course. Or, scroll through the list of tests available.

- Determine if the test should follow the course as it moves forward into future calendars. If yes, mark the **Copies Forward** checkbox.
- When finished, click the **Save** icon.

The test displays in the Assessment Alignment Editor.

Any changes made to Assessment or any other Course Master tab require a push process to the courses. This option is available on the [Course Master Info](#) tab.

Assessments cannot be added more than once, but multiple assessments may be added for any Course Master. For example, a teacher-scored test named Reading - Teacher Scored is selected and added. The user cannot add the Reading - Teacher Scored test again. But any other test that hasn't been added that needs to be added can be without error.

Assign a Teacher-Scored Assessment to a Course Master

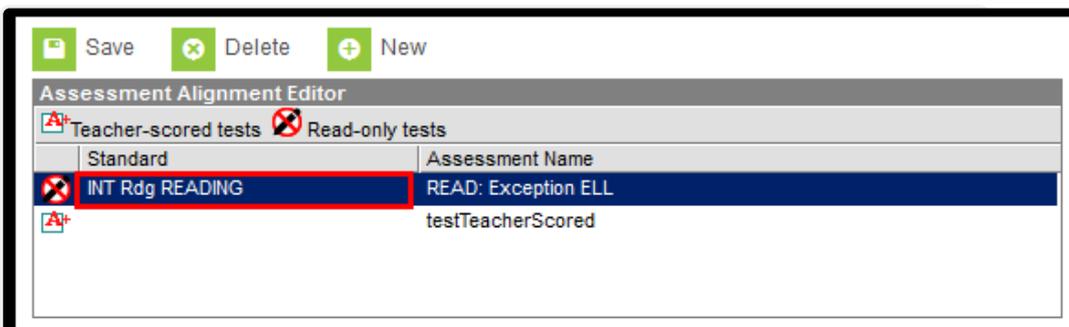
Teacher-scored assessments are preceded with an asterisk.

- Click the **New** icon. An Assessment Alignment Detail editor displays.
- Type in the **Test** dropdown field to find the test to assign to the course. Or, scroll through the list of tests available.
- Click the **Save** icon.

Teacher-scored assessments **cannot** be copied forward, as they require a start and end date.

Assign a Standard to a Course Master

The Standard column in the Assessment Alignment editor will display a standard if the test has been aligned to a standard in the Standards Bank (as part of aligning assessments with assignments). Only one teacher-scored test is allowed per course. Teacher-scored assessments are preceded with an asterisk.



Standards Aligned to Assessments

