Immunization Batch Report

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Report Logic | Report Editor | Generate the Immunization Batch Report

Classic Path: Health > Reports > Immunization Batch

 Search Terms: Immunization Batch

The **Immunization Batch Report** will provide a view of selected students' immunizations. The Immunization Batch report uses data that is entered on a student's Immunization tab. Data should be up to date on this tab for the report to appear correctly.

> In order for the report to generate, all individuals included in the report must have a birth date entered on their Identity record. If a birth date is not entered, an error message displays after generating the report.

> As of the .1545 release, a localized version of this report was made available for districts in Maryland. See the Immunization Batch Report (Maryland) article for more information.

Image 1: Immunization Batch Report Editor

This is a very complex report, so try to limit the number of students run per batch.

Report Logic

This report lists every student in the selected grade level and their immunization records that have been entered on the Student Health Immunizations tool.

If a student is in multiple households and one of those households is marked secondary, and the ONLY address for that Household is marked as Secondary, and the student is marked Secondary for Membership in that Household, only one set of vaccine doses reports.

Report Editor

The following fields are available.

Fields	Description
Student Selection	Choose students either by a **Grade Level** or an **Ad hoc Filter**. If by grade level, the list of grades is limited to those grade levels in the selected calendar in the Campus toolbar. If by ad hoc filter, only those students in the filter who are actively enrolled as of the entered enrollment effective date will be included in the report.
Enrollment Effective Date	Entered date returns immunization information for students who are actively enrolled as of that date. Dates are entered in mmddyy format or can be selected by using the calendar icon. If this field is left blank, the report uses the start and end dates of the selected calendar. This field defaults to the current date.
Report Type	In some states, this option displays, allowing users to generate either a **General** list of student immunization records, or a **State Specific** immunization report.
Sort Options	The report can be sorted alphabetically by **Student (last) Name** or by **Grade** level, with the lowest grade level printing first.
Submit to Batch	Users have the option of submitting a report request to the batch queue by clicking Submit to Batch instead of Generate Extract. This process allows larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.

Generate the Immunization Batch Report

1. Select the students to include in the report by selecting a **Grade Level** or an **Ad Hoc Filter** from the dropdown lists
2. Enter an **Effective Date** for the report.
3. If available, select the desired **Report Type**.
4. Select the **Sort Options** for the report.
5. Click the **Generate Report** or the **Submit to Batch** button.

The report will display in a PDF (Adobe) document listing the immunizations for the students in the selected calendar.

Image 2: Immunization Batch Report - Print

COLORADO LAW REQUIRES THAT THIS FORM BE COMPLETED FOR EACH STUDENT ATTENDING COLORADO SCHOOLS

Name Student, Asher   **Date of Birth** 05/08/1997
Parent/Guardian Parent, Gideon

COLORADO DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT—CERTIFICATE OF IMMUNIZATION

Vaccine		Enter the month, day and year each immunization was given					
Hep B	Hepatitis B (* after the date indicates HepB-2)	05/10/1997	07/15/1997	11/06/1997			Lab Verified Date
DTaP	Diphtheria, Tetanus, Pertussis (pediatric)	07/01/1997	09/01/1997	11/01/1997	11/21/1998	08/15/2001	Lab Verified Date
DT	Diphtheria, Tetanus (pediatric)						Lab Verified Date
Tdap	Tetanus, Diphtheria, Pertussis	09/13/2008					Lab Verified Date
Td	Tetanus, Diphtheria						Lab Verified Date
Hib	Haemophilus influenzae type b	09/01/1997	11/01/1997	11/21/1998			Lab Verified Date
IPV/OPV	Polio (* after the date indicates OPV)	07/01/1997	09/07/1997	11/21/1998	08/15/2001		Lab Verified Date
PCV	Pneumococcal Conjugate						Lab Verified Date
MMR	Measles, Mumps, Rubella						Lab Verified Date
Measles	Measles	09/20/1999	07/03/2003				Lab Verified Date
Mumps	Mumps	09/20/1999	07/03/2003				Lab Verified Date

Image 3: State Specific Immunization Batch Report