

Ad hoc Reporting

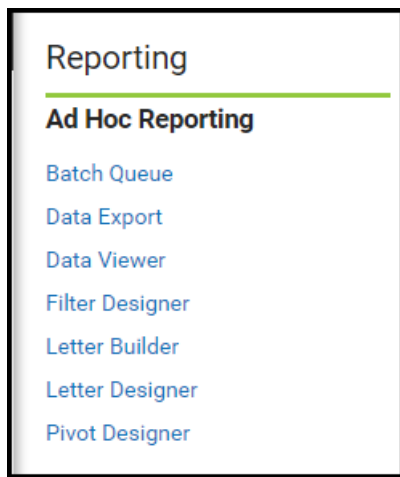
Last Modified on 10/22/2022 10:00 am CDT

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Ad hoc Reporting tools provide users with the ability to filter, display and report specific database information based on defined criteria. Ad hoc filters can also be used in conjunction with many reports throughout Campus to further filter results to a specific set of data or students.



Create Ad hoc Filters

Topic	Tool
Create a New Filter	Query Wizard
Add Functions to Filters	Query Wizard
Create a new Student Selection Filter	Selection Editor
Create a new Census/Staff Selection Filter	Selection Editor
Create a Pass-Through Query	Pass-Through Query Wizard

Manage Existing Filters

Topic	Tool
Save Filters to Folders	Filter Designer

Topic	Tool
Remove fields from the filter	
Move Filters between folders	
Modify a saved query	

Publish Ad hoc Filters

Filters can only be published from a State Edition of Campus. Only state-linked District Editions of Campus are able to receive published filters.

Topic	Tool
Publish State Filters to Districts	Filter Designer
Manage State Filters in District Edition	
Copy State-Published Filters	
Unpublish and Republish State Filters	

Importing and Exporting Ad hoc Filters

Topic	Tool
Export and Import Ad hoc Filters	Filter Designer
Export Ad hoc Filters into Reports	Data Export

Create Ad hoc Letters

Topic	Tool
Create a New Letter Format	Letter Designer
Build a New Ad hoc Letter	Letter Builder

Create and Manage Ad hoc Reports

Topic	Tool
Create and Manage a Report	Data Viewer

Topic	Tool
Generate a Report	
Create a Data Viewer Report an Ad hoc Filter to an Existing Report	
Copy, Edit and Delete a Report	

Analyze Data

Topic	Tool
Create a New Pivot	Pivot Designer
Understand Pivots	
Understand Data Visualization Options	
Export and Save Pivots	
Edit and Delete Pivots	
Export Ad hoc Filters into Reports	Data Export

Data Visualization Reports

These reports are only available for users who have purchased the Campus Analytics Suite.

Topic	Tool
Generate and understand the Daily Attendance Report.	Daily Attendance Report
Generate and understand the Grade Analysis Report.	Grade Analysis Report
Generate and understand the Student Demographics Report.	Student Demographics Report
Generate and understand the Percent in Attendance Heatmap Report.	Percent in Attendance Heatmap Report

Batch Queue Management

May not be applicable in all districts/states.

Topic	Tool
Assign Reports to the Batch Queue	Batch Queue
Filter Reports in the Batch Queue List	
View Report Details	

Topic	Tool
Generate Batch Queue Reports	
Delete Reports from the Batch Queue	
