

Assessments (Courses)

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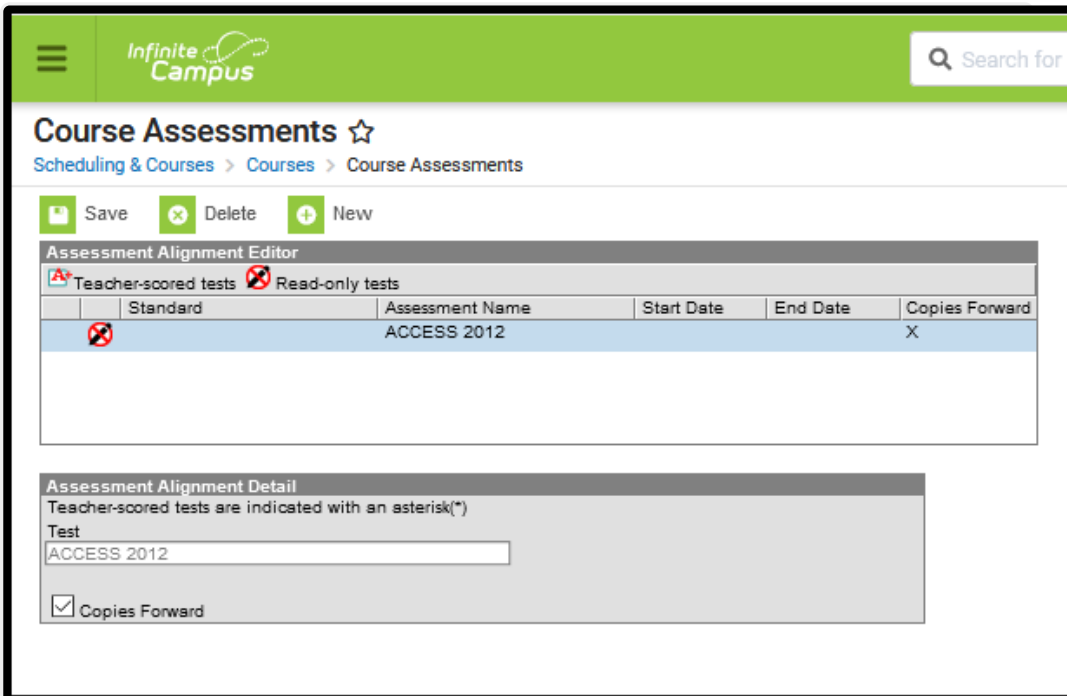
[Course Assessments Options](#) | [Course Master Aligned Courses and Assessments](#) | [Add Teacher-Scored Assessments to a Course](#) | [Assign an Assessment to a Course](#) | [Assign a Standard Aligned to an Assessment to a Course](#)

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The Courses Assessments tab lists the names of the assessments that are associated with a course. These can be standard tests, district tests or tests that the teacher scores. A teacher-scored test is determined by the Test Structure.

In order to assign assessments to a course, the assessment must be created first in the [Test Setup](#) tool.



Course Assessments

There may be several assessments from which to choose. The Test dropdown list is searchable; enter a start of a test name or a part of a test name and matching results display.

Course Assessments ☆

Scheduling & Courses > Courses > Course Assessments

Save New

Assessment Alignment Editor

Teacher-scored tests Read-only tests

Standard	Assessment Name	Start Date	End Date	Copies Forward
	ACCESS 2012			X

Assessment Alignment Detail

Teacher-scored tests are indicated with an asterisk(*)

*Test

Select a Value

math

Other Assessments

- Mathematics SS
- Mathematics SS
- Mathematics SS
- Mathematics SS
- Mathematics SS
- 2. Mathematics Score
- 2. Math SS (36 pts)
- 2. Math SS (36 pts)
- 2. Math SS (36 pts)
- 2. Math SS (36 pts)
- 2. Math SS (36 pts)
- 2. Math SS (36 pts)
- 2. Math SS (36 pts)

Assessment Search

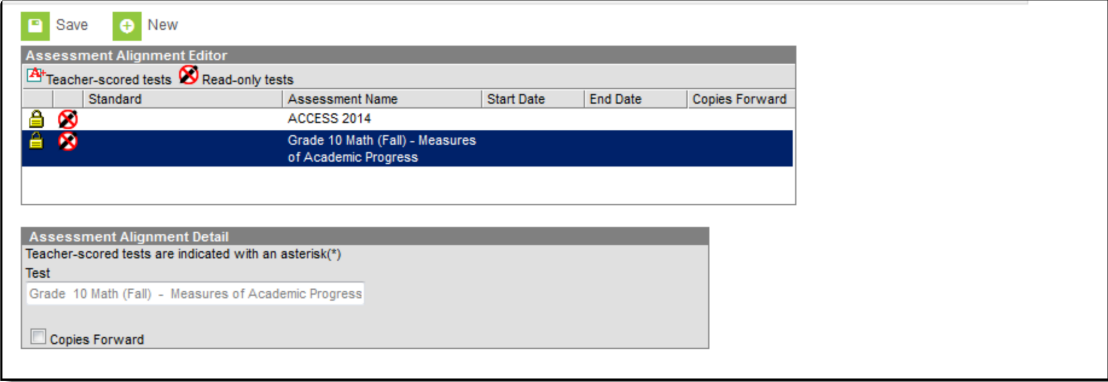
Course Assessments Options

The following fields are populated when adding an assessment to a course.

Field	Description
Standard	Displays the name of the standard aligned to the selected assessment. This column is populated only when the chosen assessment has a standard aligned to it (done in the Standards Bank).
Assessment Name	Displays the name of the assessment.
Start Date	When the assessment is a teacher-scored assessment, dates are required. This column shows the start date of the selected test.
End Date	When the assessment is a teacher-scored assessment, dates are required. This column shows the end date of the selected test.
Copies Forward	Displays an X when the assessment is marked to copy forward into future calendars.

Course Master Aligned Courses and Assessments

If the course is linked to a Course Master, and editing of Assessments is marked as Locked on the Course Catalog, a lock button displays next to the test. Any changes to these locked tests must be done on the Course Master.



The screenshot shows the 'Assessment Alignment Editor' interface. At the top, there are 'Save' and 'New' buttons. Below them, a table lists assessments. The table has columns for 'Standard', 'Assessment Name', 'Start Date', 'End Date', and 'Copies Forward'. Two rows are visible: 'ACCESS 2014' and 'Grade 10 Math (Fall) - Measures of Academic Progress'. The second row is highlighted in blue and has a lock icon and a red 'X' in the 'Standard' column, indicating it is locked. Below the table is an 'Assessment Alignment Detail' section with a dropdown menu for 'Test' showing 'Grade 10 Math (Fall) - Measures of Academic Progress' and a checkbox for 'Copies Forward'.

Locked Assessments

Add Teacher-Scored Assessments to a Course

Teacher-scored assessments are marked as Teacher-scored on the [Test Setup](#) tool and are preceded with an asterisk in the list of available tests.

1. Click the **New** button. An Assessment Alignment Detail editor displays.
2. Type in the **Test** dropdown field to find the test to assign to the course. Or, scroll through the list of tests available.
3. Enter the **Start Date** and **End Date** fields to indicate the first day and the last day of the grading window. During that time, teachers are allowed to enter test scores that will post on the student's Assessment tab. These fields will auto-fill with the start and end dates of the test as entered on the Assessment tab.
4. Click the **Save** button.

Teacher-scored assessments **cannot** be copied forward, as they require a start and end date.

Course Assessments ☆

Scheduling & Courses > Courses > Course Assessments

Save Delete New

Assessment Alignment Editor

Teacher-scored tests
 Read-only tests

Standard	Assessment Name	Start Date	End Date	Copies Forward
<input checked="" type="checkbox"/>	46H4HQET46QET46	08/03/2020	08/28/2020	

Assessment Alignment Detail

Teacher-scored tests are indicated with an asterisk(*)

Test

*Start Date *End Date

Teacher Scored Assessments Assigned to a Course

Assign an Assessment to a Course

1. Select the **New** button. An Assessment Alignment Detail editor displays.
2. Type in the **Test** dropdown field to find the test to assign to the course. Or, scroll through the list of tests available.
3. Determine if the test should follow the course as it moves forward into future calendars. If yes, mark the **Copies Forward** checkbox.
4. When finished, click the **Save** button. The test displays in the Assessment Alignment Editor.

Assign a Standard Aligned to an Assessment to a Course

The Standard column in the Assessment Alignment editor displays a standard if the test has been aligned to a standard in the Standards Bank (as part of aligning assessments with assignments).

The screenshot shows the 'Assessment Alignment Editor' interface. At the top, there are buttons for 'Save', 'Delete', and 'New'. Below this is a table with columns for 'Standard', 'Assessment Name', 'Start Date', 'End Date', and 'Copies Forward'. The table contains three rows: 'Gr 7 Math VAAP' with 'X' in the 'Copies Forward' column, 'LS VS National Test Math', and 'Teacher Score Test' with dates '09/01/2013' and '06/01/2014'. Below the table is an 'Assessment Alignment Detail' section with a 'Test' dropdown menu set to 'Gr 7 Math VAAP' and a checked 'Copies Forward' checkbox.

Standard Assessments Assigned to a Course

These assessments display at the top of the list of assessments.

This screenshot shows the 'Assessment Alignment Editor' with the 'Test' dropdown menu open. The dropdown is divided into 'Standards-Aligned Assessments' and 'Other Assessments'. Under 'Standards-Aligned Assessments', 'ACT Reading' is highlighted with a red box. Under 'Other Assessments', there are three items: '* Not Teacher Scored - starts with symbol', '**Access Test for LEP', and '**LS VC Test - District teacher scored * (2014)'. The background shows the table with '1.1 Recites simple rhymes, songs, and poems' and 'ACT Reading' selected.

Standards Aligned to Assessments

1. Review the standard in the [Standards Bank](#) to see if an assessment has been aligned to the standard.
2. Verify the [standard](#) is assigned to the course.
3. Select the standard-aligned assessment from the Test dropdown list.
4. Mark the **Copies Forward** checkbox if the assessment should be copied forward into future calendars.
5. Click the Save button when finished.