

Fees (Courses)

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[Add a Fee to a Course](#) | [Remove a Fee from a Course](#)

Classic View: [Scheduling](#) > [Course](#) > [Fees](#)

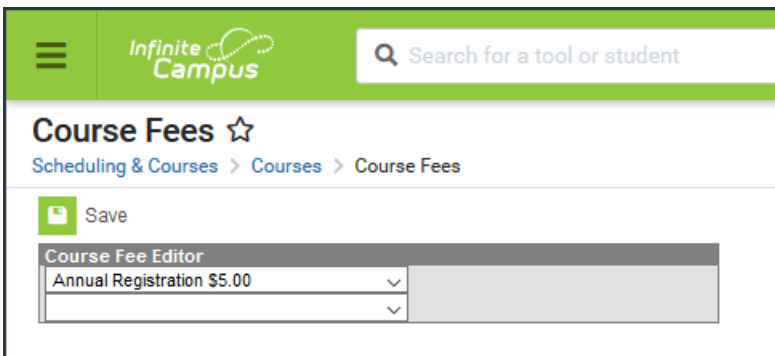
Search Term: [Course Fees](#)

The Course Fees tool lists all fees associated with that course. The list of available fees is created in [Fees](#).

This tab is only used to list the fees that **can** be assigned to a course. Use the [Course Fees Wizard](#) to mass-assign fees to all students enrolled in a course.

When the [Auto Post Course Fees System Preference](#) is set to **Yes**, fees assigned to a course will automatically be assigned to a student when the student is added through the [Roster Setup](#) tool or the [Walk-In Scheduler](#).

Course Fees **are not included** in the Calendar Roll Forward process.



Course Fees Tool

Add a Fee to a Course

1. Select the fee to assign to the course from the dropdown list in the **Course Fee Editor**.
2. Select the **Save** button.
3. Assign additional fees as needed following these steps.

Fees marked as Variable Rate on the [Fee Detail](#) editor cannot be assigned to a course.

A fee that is already assigned to a course will not display in the dropdown list. Only fees that have not been assigned to a course are listed.

Course Fees ☆

Scheduling & Courses > Courses > Course Fees

Save

Course Fee Editor

Annual Registration \$5.00

10th Grade PSAT Prep \$50.00

Art \$10.00

Chemistry Lab \$5.00

District Fee \$10.00

Drama Club \$10.00

Fall Sports \$50.00

Field Trip Transportation Fee \$10.00

Foreign Language Trip Payment \$2200.00

Graduation Fee \$25.00

Headset \$5.00

Jump Drive \$5.00

Meal \$5.00

Parking Permit \$10.00

Prom Tickets \$25.00

School Registration \$10.00

Science Lab \$10.00

Spring Sports \$50.00

Staff ID Replacement \$10.00

Technology \$5.00

Course Fees Editor - Assigning Fees

Remove a Fee from a Course

1. Select the blank setting from the dropdown list in the Course Fee editor.
2. Select the **Save** button.