Establish and Modify Calendars and Years

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Classic Path: System Administration > Calendar

The Calendar toolset provides functionality related to the creation and maintenance of school calendars.

See the Calendar Tool Rights article for description of available tool rights for this area.

Creating School Calendars

Topic	Tool
Creating new blank calendars	Calendar Wizard
Creating new calendars by rolling forward data	Calendar Wizard
Copying Data into Existing Calendars	Calendar Wizard

Maintaining Calendar Information

Topic	Tool
Editing calendar information	Calendar
Adding Grade Levels	Grade Levels
Adding Schedule Structures	Schedule Structures
Adding Terms to a Calendar	Terms
Adding Calendar Period Schedules	Periods
Adding Period Schedule Information	Periods
Adding Period Information	Periods
Modifying Period Information	Periods
Setting Calendar Days	Days
Setting Day Rotations	Days
Filling Missing Days	Days
Changing the Day Rotation	Days
Adding a rotation for multiple consecutive days	Days

Topic	Tool
Adding School Months	School Months
Adding a new School Year	School Years
Changing the Active School Year	School Years
Managing Ed-Fi Grading Periods	Ed-Fi Grading Periods