Nevada Calendar

Last Modified on 10/22/2022 10:04 am CDT

Nevada Calendar Tools | Calendar | Grade Levels | Schedule Structure | Periods | Days | School Month

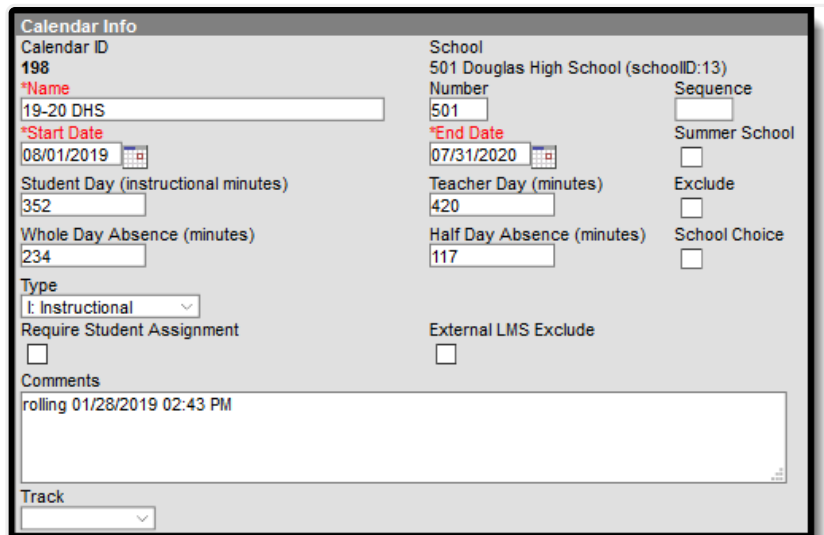**Classic View:** System Administration > Calendar > Calendar

Search Terms: Calendar

Nevada Calendar **Tools**

Within Calendar, there are nine **tools**: Calendar Details, Grade Levels, Schedule Structure, Terms, Periods, Days, Overrides, School Months, and Calendar GPA. These tools and fields are described below. For all other inquires, please see the appropriate article linked above.

Calendar

The Calendar tool stores basic information about the calendar, including many fields which impact how the calendar is included within state reports and accountability calculations. Fields that are specific to the state of Nevada are defined below. Specific information to help clarify how certain fields affect reporting are also found below. Please see the Calendar Details article for all other inquiries.

Calendar Info Editor

Type

The type of calendar (i.e., Instructional, Summer School, Alternative, etc). This field impacts when/how the calendar is pulled into various state and local reports as well as how it is included in Accountability calculations.

▸ Click here to expand...

Track

Tracks are used at the discretion of districts and are not necessary for state reporting.

Grade Levels

The Grade Levels tool lists the grades that attend the selected school. Only students in the listed grades can be enrolled into that calendar. Fields that are specific to the state of Nevada are defined below. Please see the Grade Levels article for all other inquiries.

Grade Level Detail Editor

State Grade Level Code

The Grade Level Code indicates the current grade level of the student.

> Be sure that grade levels are properly mapped to the proper state codes.

▸ Click here to expand...

Schedule Structure

Schedule Structures provide a means of allowing different groups of students (by grade level, by different terms, by different day layout) to have a unique layout for their learning day.

Do **NOT** create multiple Schedule Structures within a calendar. Instead, create multiple, unique calendars for each Schedule Structure.

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Periods

The Periods tool lists the names and the times of the periods meeting throughout a school day. The editor displays the period information based on the school selected in the Campus toolbar.
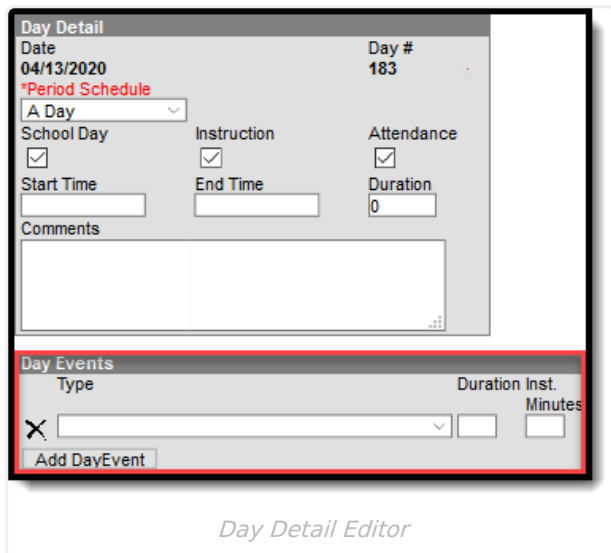
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Days

The Days tool provides a calendar type of view for all of the days in the school calendar, determined by the year, school and calendar selected in the Campus toolbar. The Days tool also displays which Period Schedules are assigned to a particular day, if any special events are assigned to a day, or if a particular day is not recording attendance, is not an instruction day, or is not a school day. Please see the Days article for more information.

Before using any of the tools on the Days tab, verify the following has been done for the selected calendar:
- Calendar dates are correct.
- Term dates are correct.
- Periods and Period Schedules are established.

Day Events

Day Detail Editor

Day Events Type

Day Events indicate a special event(s) for the school day. The Day Event **Type** field indicates the reason for the event. Types of days are created in the Attribute/Dictionary.

▸ Click here to expand...

School Month

School months break down the months within the school year into segments of time, most often used for state reporting. School Months can be created in one school calendar and copied to other school calendars using the Calendar Wizard. School Months are only necessary if the district wishes to run the NV01 Monthly Enrollment and Attendance Report.

▸ Click here to expand...