

Other Scheduling Tools

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Below are other available tools for schedulers that may aid when building the master schedule. To use these tools correctly, the trial that satisfies most student requests should be made active.

Tool	Primary Use	Pros	Cons
Walk-In Scheduler	Give a single student a complete schedule or move a student to other section AFTER the school year has started.	Restores schedules for students who have left the school and returned, tracking appropriate start and end dates as needed.	Can only be used for one student at a time.
Roster Setup	Schedule an entire section of students prior to the start of the year.	Adds multiple students who have the same term dates and removes section history if the student never was scheduled. It also allows the copying of rosters from one section to another.	Removing a student from a section midyear deletes all corresponding historical data (attendance, grades, etc.).
Roster Batch Edit	Edit a section roster for students who have left the school or enrolled in the school midyear.	Saves time if a group of students are enrolling in a section or leaving a section as all students can be modified at once (not one at a time as the Walk-In Scheduler does).	Only one set of start and end dates can be entered per student roster record. The Walk-In Scheduler must be used to add returning students into the same section.
Roster Copy	Place students in a course section from one calendar to another.	Doesn't allow students to be duplicated and doesn't copy students who have dropped the source course.	Only students who are enrolled in the destination calendar are copied.
Schedule Gap Filler	Searches for students who have an empty instructional period on their schedule.	Only populates those open periods with sections that have open seats.	Populates all empty periods on a student's schedule, which may not fit with every student's enrollment option (PSEO, part-time, etc.).

Tool	Primary Use	Pros	Cons
Build Constraints Wizard	Assigns or removes rules or placement settings for courses.	Can be used as often as necessary in the preparing of the courses for the next school year.	Course sections are built using these constraints and doesn't take into account teacher's schedules.
Fill Teams	Assigns students to courses based on the team membership.	Copies team assignments from the student's schedule from the active trial into the static team assignment.	Only places the student in a course that has the same team assigned to it as is assigned to the student.