

Locker Location Setup

Last Modified on 10/22/2022 10:05 am CDT

Classic View: System Administration > Lockers Resources > Locker Location

Search Terms: Locker Location

The Locker Location tab provides a place to organize lockers by their location in the school, such as by wings or sections. This location will appear on locker report and is used in the generation of locker assignments.

	Q Search for a tool or student
Locker Resources - Location ☆ Resources > Lockers > Locker Resources - Location	
New Save Delete Locker Location List	Locker Location Detail
Locker Location Name Gym Main Resource Room	Name Main
Locker Location	

Create New Locker Location

- 1. Select the **New** icon.
- 2. Enter the Name of the location (this field allows up to 20 characters).
- 3. Select the **Save** icon. The new locker location will appear in the Locker Location List.