

# Portal Overview

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**PATH:** [System Administration](#) > [Portal](#)

The Campus Portal provides parents/guardians and students access to student information and school communications. This is an optional feature free-of-charge to the school district. Students and parents/guardians must have received a Portal URL to access the Campus Portal and the School District should establish Terms of Use and review the [Portal Setup](#) information prior to allowing access.

The Portal folder in System Administration provides schools with configuring features available to parents and students on the Portal. In addition, Self Service preferences, the Portal Usage Report and the Portal Request Summary Report are located in this folder.

Display Options determine what tools and data appear in the Campus Student and Campus Parent Portals. Display Options are set by Calendar/Structure using a Display Options Template created by the school. Each Calendar/Structure can be assigned to only one template. Select a Template to modify it or click New Template to create a new one. Select a Calendar/Structure to assign to a template and enable the calendar and terms. [Read More](#)

Filter Calendars by School Year: **All** Previous Year Active Year Future Year

Filter Calendars by Status: **All** Enabled Disabled

DISPLAY OPTIONS TEMPLATE	CALENDAR (STRUCTURE)	STATUS	ENABLED TERMS
Harrison High	21-22 Harrison High	ENABLED	1, 2, 3, 4
Harrison High Summer School	21-22 Harrison Summer School	DISABLED	
	20-21 Harrison Summer School	ENABLED	S
CALENDARS NOT ASSIGNED TO A DISPLAY OPTIONS TEMPLATE			
No Template	21-22 Harrison High ALC	DISABLED	

*Display Options for Campus Parent and Campus Student*

See the [Portal Tool Rights](#) for a description of applicable tool rights for this area.

## Managing Portal Preferences

Topic	Tool
Select <a href="#">data elements</a> to be viewed by students and guardians	<a href="#">Display Options</a>
Enable <a href="#">self service portal options</a>	<a href="#">Self Service</a>
Enable <a href="#">push notifications</a> for Mobile Portal apps	<a href="#">Mobile</a>

## Generating Portal Reports

Topic	Tool
Generate a report of <a href="#">portal activity</a>	<a href="#">Portal Usage Report</a>
Generate a report for <a href="#">changes requested to data</a> via Portal Self Service	<a href="#">Portal Request Summary Report</a>

## For Parents and Students

The [Campus Student Portal](#) and [Campus Parent Portal](#) articles describe the tools available for students and parents.

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