

# Enable and Disable Attaching Files to Behavior (Behavior tab)

Last Modified on 10/22/2022 10:07 am CDT

For the most up-to-date information on this functionality, please see the [Digital Repository Preferences](#) article.

**Classic View:** [System Administration](#) > [Digital Repository](#) > [Preferences](#) > [Behavior](#)

**Search Term:** [Digital Repository Preferences](#)

When creating behavior incidents, behavior admins have the option to attach files to events and participants involved in an incident for a record of the student's violation in the event. The following options need to be selected to determine whether the file attachment is enabled for Behavior.

- The **Behavior** checkbox in the general preferences on the Digital Repository tab needs to be marked.
- At least one of the options on the Behavior tab need to be marked.

File attachments can be added to student behavior records on the following tools:

- [Behavior Management](#)
- [Behavior Referral](#)
- [Student Information General](#)

Save

**Digital Repository Preferences**

Cache Size: 1 GB

Max File Size: 90 MB

View Terms of Service Accepted By: Administrator, System1  
Accepted Date: 05/24/2016 09:07 AM

Acknowledgement of the Terms of Service allows your district 4.27 GB of digital storage space at no cost. View the Terms of Service to see additional costs for using space beyond your free amount.

The status bar below shows how much space your district is currently using. If your district's budget allows for additional storage space, you can use the box below to recalculate your repository usage based on the additional space you plan on using. Updating the usage calculation with an additional amount will not change your district's free allocated repository space.

Currently your district has used 0.79% of 34.27 GB of storage. This includes 30.00 GB of additional storage space.

To adjust the total storage calculation, enter additional storage space here: 30 GB.

Total Available Space: 34.27 GB

Storage Used: 0.27 GB Unused Space: 34.00 GB Overage: 0.00 GB

Enable the following services within the Campus Digital Repository

- Behavior
- Discussions
- Instruction/Curriculum
- Meetings
- Person

*Digital Repository - Behavior Option*

Digital Repository Behavior Discussions Instruction/Curriculum Meetings Pers

Save

**Behavior Preferences**

Enable Campus Digital Repository use within Behavior by module:

- Select All
- Behavior Management
- Behavior Referral
- Student Information General

*Digital Repository Behavior Options*