

Enable Services

Last Modified on 10/22/2022 10:07 am CDT

For the most up-to-date information on this functionality, please see the [Digital Repository Preferences](#) article.

Classic View: [System Administration](#) > [Digital Repository](#) > [Preferences](#) > [Digital Repository](#)

Search Term: [Digital Repository Preferences](#)

Marking the **Enable the following services within the Campus Digital Repository** checkbox next to the following services allows you to enable the Campus Digital Repository for the tools that use that service.

Service	Description
Behavior	Enabling this services allows you to enable or disable file attachments for behavior tools.
Discussions	Enabling this service allows you to enable and disable file attachments for Discussions .
Human Resources (HR)	Enabling this service allows you to enable and disable the document upload feature in the Human Resources module.
Instruction	Enabling this service allows you to enable and disable the document upload feature in Campus Instruction for specific schools.
Meetings	Enabling this service allows you to enable or disable the file attachment feature in the Meetings module.
Person	<p>Enabling this service turns on the Person Documents tab within the Student Information and Census modules.</p> <p>After you enable this service, you can enable and disable the document upload feature for specific tools (that use the Person service) within Campus. Enabling and disabling the document upload feature for specific tools is performed on the Person tab.</p>
Staff Evaluations	Enabling this service allows you to enable and disable the document upload feature in the Staff Evaluations module. After the service is turned on, administrators can select the option to allow uploading files on evaluation templates . Enabling and disabling the file upload feature for specific evaluations is performed in the Staff Evaluations Setup tool.

Save

Digital Repository Preferences

Cache Size 5 ▼ GB

Max File Size 3 ▼ MB

View Terms of Service

Accepted By: Administrator, System

Accepted Date: 11/18/2015 03:41 PM

Your free storage allocation has not been calculated. If Digital Repository was recently registered, please allow up to 24 hours for this to populate. Otherwise contact you district administrator for assistance. View the Terms of Service to see additional costs for using space beyond your free amount.

The status bar below shows how much space your district is currently using. If your district's budget allows for additional storage space, you can use the box below to recalculate your repository usage based on the additional space you plan on using. Updating the usage calculation with an additional amount will not change your district's free allocated repository space.

Currently your district has used **0.17% of 5.00 GB of storage**. This includes 5.00 GB of additional storage space.

To adjust the total storage calculation, enter additional storage space here: GB.

Total Available Space: 5.00 GB

■ Storage Used: 0.01 GB
■ Unused Space: 4.99 GB
■ Overage: 0.00 GB

Enable the following services within the Campus Digital Repository

- Behavior
- Discussions
- Instruction/Curriculum
- Meetings
- Person
- Staff Evaluations

Example of Enabled Services