

Enable File Attachment in Discussions (Discussions tab)

Last Modified on 10/22/2022 10:07 am CDT

For the most up-to-date information on this functionality, please see the [Digital Repository Preferences](#) article.

Classic View: *System Administration > Digital Repository > Preferences > Discussions*

Search Term: *Digital Repository Preferences*

When setting up discussions, moderators have the option of allowing participants to attach files to their posts. Two controls determine whether file attachment is enabled for the [Discussions \(Campus Instruction\)](#) tool in Campus Instruction. Mark both the **Discussions** checkbox in the general preferences on the Digital Repository tab and the **Campus Instruction** checkbox in the Discussions tab to enable file attachments for discussions.

Save

Digital Repository Preferences

Cache Size: 5 GB

Max File Size: 100 MB

View Terms of Service

Accepted By: Admin, Kayla
Accepted Date: 10/30/2014 01:40 PM

Acknowledgement of the Terms of Service allows your district 2.95 GB of digital storage space at no cost. [View the Terms of Service](#) to see additional costs for using space beyond your free amount.

The status bar below shows how much space your district is currently using. If your district's budget allows for additional storage space, you can use the box below to recalculate your repository usage based on the additional space you plan on using. Updating the usage calculation with an additional amount will not change your district's free allocated repository space.

Currently your district has used 77.78% of 2.95 GB of storage. This includes 0.00 GB of additional storage space.

To adjust the total storage calculation, enter additional storage space here: GB.

Total Available Space: 2.95 GB

■ Storage Used: 2.30 GB
■ Unused Space: 0.66 GB
■ Overage: 0.00 GB

Enable the following services within the Campus Digital Repository

- Discussions
- Instruction
- Meetings
- Person

Enabling Discussions Attachments in the Digital Repository Preferences

Save

Discussion Preferences

Enable Campus Digital Repository use within Discussions by location

Select All

Campus Instruction

Enabling Discussions Attachments for Campus Instruction