

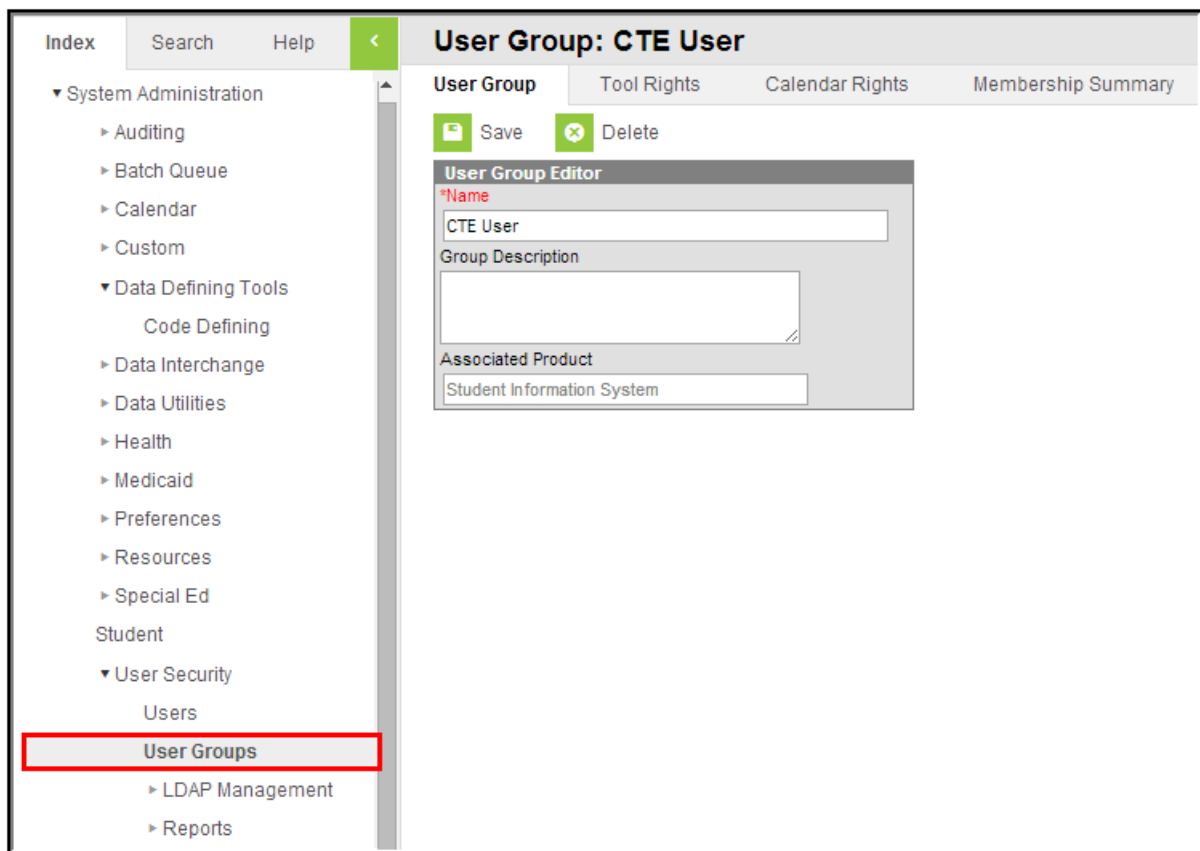
Understand User Groups

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PATH: *System Administration > User Security > User Groups*

The **User Group** toolset contains options to manage user groups across the district.

Only users with the Student Information System (SIS) or Student Information System - Group Assignment product security roles can access these tools.



The following tools are available:

Tool	Description
User Group	The User Group tab lists the name of the user group. This name can be modified at any time.
Tool Rights	Tool Rights provide access to the functions within Infinite Campus. Rights are listed by module and are assigned by the Campus Administrator at the school.
Calendar Rights	The Calendar Rights tab lists the calendars the user has the ability to see information within. This calendar becomes an available option in the header row dropdown lists.

Tool	Description
Membership Summary	The Membership Summary lists the users assigned to the selected user group.

Related Tools

Tool	Description
User Groups (Individual User)	This article describes how to manage an individual's user groups.
User Group Report	The User Group Report provides high-level and detailed information about which user groups exist, all tool rights and calendar rights assigned to each user group, and which user groups are assigned to which Staff Account Automation rules.