Preview a Sample Evaluation
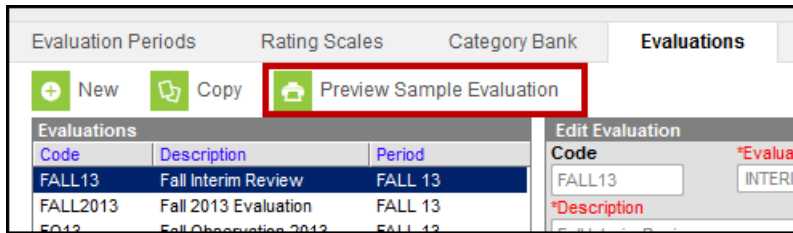
Last Modified on 10/22/2022 10:11 am CDT

PATH: *Staff Evaluations > Staff Evaluations Setup > Evaluations*

PATH: *Human Resources > Administration > Staff Evaluations Setup > Evaluations (HR-enabled)*

Complete the following steps to view a sample PDF file of the Evaluation.

1. Select the Evaluation in the **Evaluations** column.

2. Click the **Preview Sample Evaluation** button.
   Result
   A PDF of the Evaluation displays.

The following image is an example of a sample PDF.

Staff Evaluation Details

The ratings for each performance standard are based on multiple sources of information and are completed only after pertinent data from all sources is reviewed.

ENV: Learning Environment

ENV 1.1: Arranges the classroom to maximize learning while providing a safe environment.
ENV 1.2: Establishes clear expectations with student input.

ENV 1.2.1: Classroom rules and procedures established early in the school year.
ENV 1.2.2: Enforces classroom rooms consistently and fairly.

ENV 1.3: Maximizes instructional time and minimizes disruptions.
ENV 1.4: Establishes a climate of trust and teamwork by being fair, caring and respectful.

LEARN: Student Learning

LEARN 1.1: The teacher uses a variety of informal and formal assessments.
LEARN 1.2: Teaches students how to monitor their own academic progress.

PLN: Instructional Planning

PLN 1.0: Plans time realistically for pacing, content mastery and transitions.
PLN 2.0: Plans for differentiated instruction.
PLN 3.0: Aligns lesson objectives to the school's curriculum and student learning needs.

Evaluation Summary

Overall Rating: No Overall Rating specified.

Sample, Staff   Sample, Evaluator
Staff Name   Evaluator Name

Staff Signature   Evaluator Signature

Date   Date