

Delete Categories

Last Modified on 10/22/2022 10:11 am CDT

PATH: *Staff Evaluations > Staff Evaluations Setup > Category Bank*

PATH: *Human Resources > Administration > Staff Evaluations Setup > Category Bank (HR-enabled)*

You can delete a Category as long as you have not associated it with an [Evaluation Template](#).

1. Select the Category you want to delete and click the **Delete** button.

Result

A confirmation message displays.

2. Click **OK**.

Result

Campus removes the Category from the Categories group.

