Delete Categories

Last Modified on 10/22/2022 10:11 am CDT

PATH: Staff Evaluations > Staff Evaluations Setup > Category Bank

PATH: Human Resources > Administration > Staff Evaluations Setup > Category Bank (HRenabled)

You can delete a Category as long as you have not associated it with an Evaluation Template.

 Select the Category you want to delete and click the **Delete** button. Result

A confirmation message displays.

2. Click OK.

Result

Campus removes the Category from the Categories group.

Evaluation Periods		Rating Scales Categ		ry Bank	Evaluations	
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SUM 13: 06				Code LEARN *Descrip Studen		*Evaluation Period SUM 13: 06/17/2013 *Rating Scale EFFECT: Effectivenes
			You are about to delete this Category, are you sure?			
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