

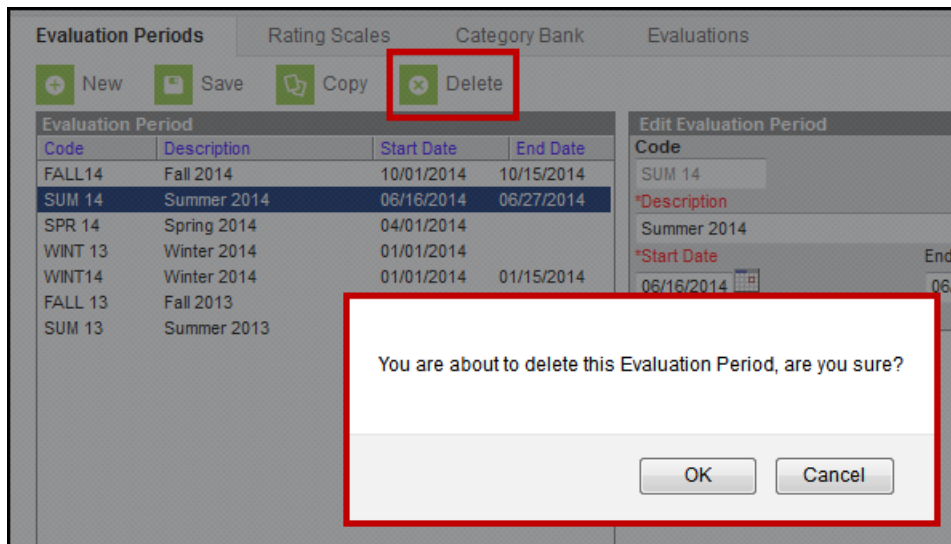
Delete Evaluation Periods

Last Modified on 10/22/2022 10:11 am CDT

PATH: *Staff Evaluations > Staff Evaluations Setup > Evaluation Periods*

PATH: *Human Resources > Administration > Staff Evaluations Setup > Evaluation Periods (HR-enabled)*

You can delete an Evaluation Period as long as you have NOT associated it with a [Rating Scale](#).



Complete the following steps to delete an Evaluation Period.

1. Select the Evaluation Period you want to delete and click the **Delete** button.

Result

A confirmation message displays.

2. Click **OK**.

Result

Campus removes the Evaluation Period from the Evaluation Period group.