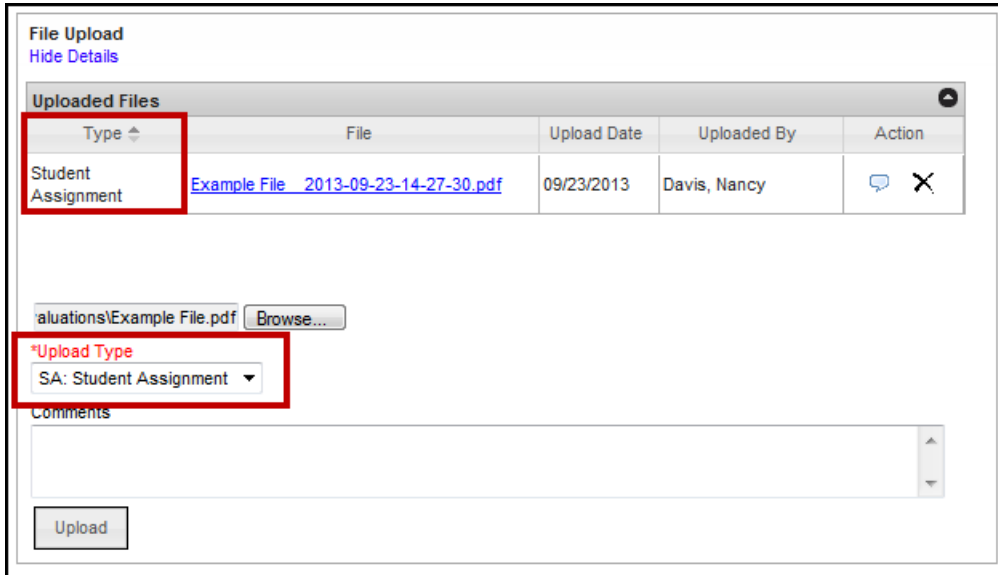


Define Upload Types

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If the option is enabled, evaluators and direct reports may add supporting documents to an evaluation. The Upload Type identifies what kind of attachment is being added. For example, you may allow student assignments or lesson plans to be added as supporting documents on the evaluation.



Example Upload Type field on an Evaluation

If you are using...	Then...
the stand-alone Staff Evaluations application	the Custom Attribute Dictionary defines the Upload Types.

The screenshot shows the 'Attribute Dictionary' editor. In the left sidebar, 'Attribute Dictionary' is expanded. In the main area, 'Staff Evaluations' is selected, and 'Upload Type' is highlighted. Below, the 'Upload Type Dictionary Detail' table is visible:

Code	Name	Seq	Value	Standard Code	Active
CE	Cont. Education	0			X
FORM	Form	0			X
LP	Lesson Plan	0			X
SA	Student Assignment	0			X

If you are using...

the Human Resources enabled version of Staff Evaluations

Then...

the [HR Codes](#) defines the Upload Types.

Upload Type Dictionary Detail		
Code	Description	Active
CE	Cont. Education	X
FORM	Form	X
LP	Lesson Plan	X
SA	Student Assignment	X