

Arizona Ed-Fi - Setting Up Schools and Enrollments for Tuition Out Students

Last Modified on 10/22/2022 10:11 am CDT

In Arizona, students residing in a given district may attend all or part of their instruction in a school within a different district. These students, sometimes referred to as "Tuition Out", "Outplacement", etc., require a unique enrollment setup, which in turn triggers the appropriate Student School Association (SSA) information to be sent, along with the appropriate Student Education Organization Association (AzEDS 5.0) or Student School Association Local Education Organization (SSALEO).

Below are the scenarios identified thus far that encompass this issue, and identify which data we are transmitting that becomes the District of Residence (DOR) within ADE, and the District of Attendance (DOA):

Scenario 1 - Students in your District, Attending at your School

The following describes how to set up student enrollments and a school for this scenario:

Attending School : Yours

District From: Yours

1. Set up the student's enrollment record so that the **Resident District** (Student Information > General > Enrollment > Resident District) is set to the DOR School (this would be your district).

Tester, Student
 Grade: 11 #11111111111111111111 DOB: 09/20/2001 Gender: M

Assessment Behavior Transportation Fees Lockers Graduation Athletics AdHoc Letters Waiver
 SAIS TX Records Transfer Report Comments Person Documents MG Test Main mg2 TeacherApp

Summary Snapshot **Enrollments** Schedule Attendance Flags Grades Transcript Credit Summary

Save Delete Print Enrollment History New New Enrollment History Documents

Neglected Delinquent Other Academic Services
 Math Disadvantaged Science Disadvantaged Language Disadvantaged Social Studies Disadvantaged
 Quantitative (Math) Giftedness Language Arts (Verbal) Giftedness Non-Verbal Reasoning Giftedness

Attendance Type Register ID
 Withdrawal Reason Graduation (Year End Status) School Membership Share Adult Ed ID
 Concurrent School Concurrent School Student Previous School Previous School Student Previous School State
 Homeless Homeless Residence
 Previous LEA (Charter) Membership Status

Effective Date 09/01/2017 Resident District AVONDALE ELEMENTARY(070444000) FTE 100% Tuition Payer 1: Normal Special Enrollment

- Set up the School so that you're tying them together by setting the **Entity ID** = DOA School (this would be your school) (System Administration > Resources > School > Entity ID)

Index Search School

Save School Delete School New School

School data is divided into two areas: School Detail and School History. School History records contain information related to a school that can be tracked historically. By creating a new School History, the new information is tracked as of a specific date while the previous values are preserved. To create a new School History record, select an existing School History and click the New School History button. This will create a new School History record based on the current information, which can be modified as needed and saved.

School Editor
 ACCEL Early Learning
 Original Record
 ACCEL East Campus
 ACCEL Metro Campus
 ACES East
 Andersen Elementary School
 Andersen Junior High School
 Arizona College Prep Erie Campus
 Arizona College Prep Oakland Campu
 Autism Academy for Education and D
 Auxier Elementary School
 AZ Aspire Academy
 Banner Academy
 Basha Elementary School
 Basha High School
 Bogle Junior High School
 Bologna Elementary School

School Detail
 *Name ACCEL Early Learning *State School Number 64006
 NCES School Number
 Standard Code (SIF StatePrid)
 Entity ID 123456
 Course Catalog - Master List TUITION OUT
 *Phone (555) 788 -2771 x
 Fax (555) 176 -6120 x
 Email
 URL
 External LMS Exclude
 Dual Enrollment

- In that same School, set the **District Entity ID** = Blank (System Administration > Resources > School > District Entity ID)

Scenario 2 - Students Attending your School, Coming from Another District

The following describes how to set up student enrollments and a school for this scenario:

Attending School : Yours

District From: Outside

1. Set up the student's enrollment record so that the **Resident District** (Student Information > General > Enrollment > Resident District) is set to the DOR School (the school/district they are coming from).

Tester, Student
 Grade: 11 #11111111111111111111 DOB: 09/20/2001 Gender: M

Assessment Behavior Transportation Fees Lockers Graduation Athletics AdHoc Letters Waiver
 SAIS TX Records Transfer Report Comments Person Documents MG Test Main mg2 TeacherApp

Summary Snapshot **Enrollments** Schedule Attendance Flags Grades Transcript Credit Summary

Save Delete Print Enrollment History New New Enrollment History Documents

Neglected Delinquent Other Academic Services
 Math Disadvantaged Science Disadvantaged Language Disadvantaged Social Studies Disadvantaged
 Quantitative (Math) Giftedness Language Arts (Verbal) Giftedness Non-Verbal Reasoning Giftedness

Attendance Type Register ID
 Withdrawal Reason Graduation (Year End Status) School Membership Share Adult Ed ID
 Concurrent School Concurrent School Student Previous School Previous School Student Previous School State
 Homeless Homeless Residence
 Previous LEA (Charter) Membership Status

Effective Date 09/01/2017 Resident District AVONDALE ELEMENTARY(070444000) FTE 100% Tuition Payer 1: Normal Special Enrollment

- Set up the School so that you're tying them together by setting the **Entity ID** = DOA School (this would be your school) (System Administration > Resources > School > Entity ID)

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School Editor School Detail

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 NCES School Number School Org Type
 Standard Code (SIF StatePrid) CEEB Number
 Entity ID 123456
 Course Catalog - Master List External LMS Exclude
 TUITION OUT Dual Enrollment
 *Phone (555) 788 -2771 x
 Fax (555) 176 -6120 x
 Email
 URL

- In that same School, set the **District Entity ID** = Blank (System Administration > Resources > School > District Entity ID)

The screenshot shows the 'School Editor' interface. On the left is a navigation menu with categories like 'System Administration', 'Campus Student Settings', and 'Resources'. The 'School' category is selected. The main area is split into two panes: 'School Editor' and 'School Detail'. The 'School Editor' pane shows a list of schools, with 'ACCEL Early Learning' selected. The 'School Detail' pane contains various fields for the selected school, including 'Name', 'State School Number', 'NCES School Number', 'Standard Code', 'Entity ID', 'Phone', 'Fax', 'Email', 'URL', 'Principal Name', 'Principal Email', 'Agency', 'Address', 'City', 'State', 'Physical Address', 'Physical City', 'Physical State', 'Physical Zip', 'Comments', 'eTranscript School ID', 'Food Service SiteID', 'District Entity ID', 'CTDS Student', and 'CTDS Header'. A red box highlights the 'District Entity ID' field, and a red arrow points to it from the right.

Scenario 3 - Students Attending School Outside Your District, Coming From Your District (Setup as a District)

The following describes how to set up student enrollments and a school for this scenario:

Attending School : Outside - Set up as a District

District From: Yours

1. Set up the student's enrollment record so that the **Resident District** (Student Information > General > Enrollment > Resident District) is set to the DOR School (your district).

Tester, Student
 Grade: 11 #11111111111111111111 DOB: 09/20/2001 Gender: M

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Attendance Type Register ID

Withdrawal Reason Graduation (Year End Status) School Membership Share Adult Ed ID

Concurrent School Concurrent School Student Previous School Previous School Student Previous School State

Homeless Homeless Residence

Previous LEA (Charter) Membership Status

Effective Date 09/01/2017 **Resident District** AVONDALE ELEMENTARY(070444000) FTE 100% Tuition Payer 1: Normal Special Enrollment

- Set up the School so that you're tying them together by setting the **Entity ID** = DOA School (the outplacement school the student will be attending) (System Administration > Resources > School > Entity ID)

Index Search < **School**

Save School Delete School New School

School data is divided into two areas: School Detail and School History. School History records contain information related to a school that can be tracked historically. By creating a new School History, the new information is tracked as of a specific date while the previous values are preserved. To create a new School History record, select an existing School History and click the New School History button. This will create a new School History record based on the current information, which can be modified as needed and saved.

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 - Auxier Elementary School
 - AZ Aspire Academy
 - Banner Academy
 - Basha Elementary School
 - Basha High School
 - Bogle Junior High School
 - Bologna Elementary School

School Detail

*Name ACCEL Early Learning *State School Number 64006

NCES School Number

Standard Code (SIF StatePrid)

Entity ID 123456

Course Catalog - Master List TUITION OUT

*Phone (555) 788 2771 x

Fax (555) 176 6120 x

Email

URL

External LMS Exclude

Dual Enrollment

- In that same School, set the **District Entity ID** = DOA School (the district the outplacement school is in) (System Administration > Resources > School > District Entity ID)

Scenario 4 - Students Attending a Different School within Your District

The following describes how to set up student enrollments and a school for this scenario:

Attending School : Different school within district - Set up as a School

District From: Yours

1. Set up the student's enrollment record so that the **Resident District** (Student Information > General > Enrollment > Resident District) is set to the DOR School (your district).

Tester, Student
 Grade: 11 #11111111111111111111 DOB: 09/20/2001 Gender: M

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- Set up the School so that you're tying them together by setting the **Entity ID** = DOA School (the outplacement school within your district) (System Administration > Resources > School > Entity ID)

Index Search < School

Save School Delete School New School

School data is divided into two areas: School Detail and School History. School History records contain information related to a school that can be tracked historically. By creating a new School History, the new information is tracked as of a specific date while the previous values are preserved. To create a new School History record, select an existing School History and click the New School History button. This will create a new School History record based on the current information, which can be modified as needed and saved.

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 Email
 URL

- In that same School, set the **District Entity ID** = Blank (System Administration > Resources > School > District Entity ID)

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- Basha High School
- Bogle Junior High School
- Bologna Elementary School
- Brightmont Academy
- Camille Casteel High School
- Canyon State Academy
- Carlson Elementary School
- Cenpatco - ABA Chandler
- Cenpatco Main - ABA Tempe
- Center for Autism and Related Disord
- Chandler Early College
- Chandler High School
- Chandler Online Academy
- Chandler Unified School District #80
- Childrens Center For Neurodevelopme

School Detail

*Name: ACCEL Early Learning

*State School Number: 64006

NCES School Number:

School Org Type:

Standard Code (SIF StatePrid):

CEEB Number:

Entity ID: 123456

Course Catalog - Master List: TUITION OUT

External LMS Exclude:

*Phone: (555) 788-2771

Fax: (555) 176-6120

Email:

Dual Enrollment:

URL:

Principal Name:

Principal Title:

Principal Email:

Agency:

Address: 10251 N 35TH AV

City: PHOENIX

State: Arizona

Zip: 85051

Physical Address: 10251 N 35TH AV

Physical City: PHOENIX

Physical State: Arizona

Physical Zip: 85051

Comments:

- Modified by: Unknown

eTranscript School ID:

Food Service SiteID:

District Entity ID:

CTDS Student: 072164006

CTDS Header:

District Header:

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