

# ESS DDC Report (Arizona)

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**Classic View:** [AZ State Reporting](#) > [ESS DDC Report](#)

**Search Term:** [ESS DDC Report](#)

The ESS DDC Report is used to identify and report students who are both designated as Special Ed and have a qualifying set of behavior records tied to the selected calendar(s).

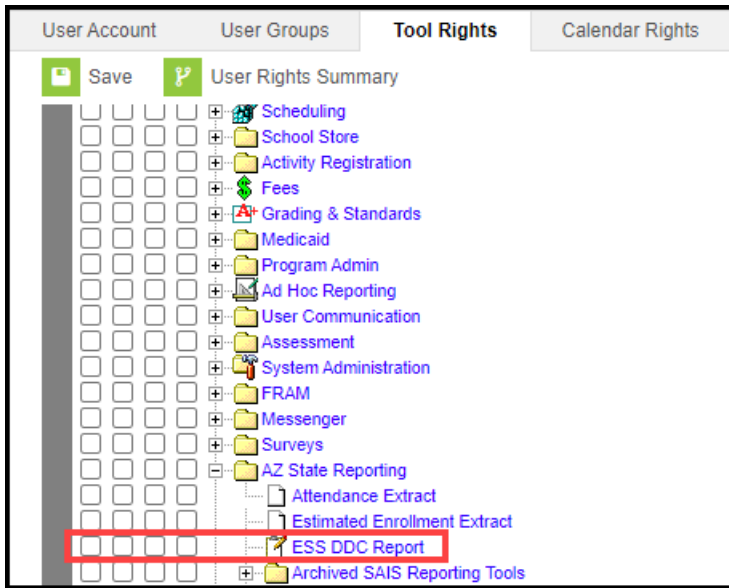
The screenshot displays the 'ESS DDC Report' interface. At the top, there is a breadcrumb trail: 'Reporting > AZ State Reporting > ESS DDC Report'. Below this is a blue header 'ESS DDC Extract' with a description: 'Report identifies students who are both designated as Special Education students and who have a qualifying set of Behavior records that are tied to the selected calendar(s)'. The interface is divided into two main sections: 'Extract Options' and 'Select Calendars'.  
**Extract Options:** Includes fields for 'Start Date' and 'End Date', a checkbox for 'Extract Comment Data', a 'Format' dropdown set to 'XML', and an 'Ad Hoc Filter' dropdown. There are 'Generate Report' and 'Submit to Batch' buttons.  
**Select Calendars:** A section titled 'Which calendar(s) would you like to include in the report?' with radio buttons for 'active year', 'list by school', and 'list by year'. A scrollable list of calendars for '21-22' is shown, including various codes like '2022 - AA TEMPE - REGULAR', '2022 - AAED - REGULAR', '2022 - AAQC - REGULAR', '2022 - ABAT - REGULAR', '2022 - ABHSE - REGULAR', '2022 - ACCE - REGULAR', '2022 - ACCM - REGULAR', '2022 - ACESG - REGULAR', '2022 - ACESP - REGULAR', '2022 - ACEST - REGULAR', '2022 - ACPE - CEC', '2022 - ACPE - EDGE', '2022 - ACPE - HILL', '2022 - ACPE - ICAN', '2022 - ACPE - ILRN', '2022 - ACPE - REGULAR', '2022 - ACPO - REGULAR', '2022 - AJHS - CLC', '2022 - AJHS - EDGEJHS', '2022 - AJHS - HILLJHS', '2022 - AJHS - REGULAR Adam Te', '2022 - ANDE - 4 DAY', '2022 - ANDE - 5 DAY', '2022 - ANDE - REGULAR', '2022 - ASDBPHOE - REGULAR', '2022 - ASDBPHOEPRE - REGUL', '2022 - AUXI - 4 DAY', '2022 - AUXI - 5 DAY', and '2022 - AUXI - REGULAR'. A note at the bottom says 'CTRL-click or SHIFT-click to select multiple'.  
**Batch Queue List:** A table with columns 'Queued Time', 'Report Title', 'Status', and 'Download'. The table is currently empty. Above the table are 'Refresh' and 'Show top 50 tasks submitted between 07/14/2022 and 07/21/2022' options.

## Tool Rights

**Classic View:** [System Administration](#) > [User Security](#) > [Users](#) > [Tool Rights](#)

**Search Term:** [Tool Rights](#)

Users must have at least **R**(ead) tool rights in order to generate and view the ESS DDC Report.



## Reporting Population and Logic Rules

Student must be tied to a Behavior Event that ties to a state code value

- Behavior Event date should overlap the ESS DCC Start/End date time span
- If the ESS DDC Start Date is NULL, consider 7/1/YYYY as the default begin of the report time span (with YYYY as the start year set in the Campus toolbar)
- If the ESS DDC End Date is NULL, consider currentDate as the default end of the report time span

Student must be tied to a Behavior Incident that has at least one Behavior Resolution that ties to a state code value

- Behavior Resolution must be mapped to an active State Resolution Code
- If there is more than one Behavior Resolution mapped to an active State Resolution Code tied to a single Behavior incident, then a violation record should be sent for each state mapped resolution

Student must be tied to a Behavior Incident that has at least one participant that is an offender

Student must be a Special Ed student:

- A student has a locked IEP with dates that overlap the behavior incident .
  - If student has NO IEPs, then a flag with a state program code of 999 (IEP) where the dates overlap the behavior incident counts as a SPED student as well.
- If Ad Hoc filter is populated, extract all students in the filter regardless of SPED status
- Do not report students whose enrollment records are state excluded
- Do not report students whose enrollment records are tied to a calendar that is state excluded
- Do not report students whose enrollment records are tied to a grade level that is state excluded
- Do not report students whose enrollment records are marked as "No Show"

# Generate the Report

1. Enter the **Start Date**.
2. Enter the **End Date**. Only behavior records occurring between the start date and end date entered are considered for reporting.
3. To include comments left on violations and resolutions, mark the **Extract Comment Data** checkbox.
4. Select which calendar(s) will report data.
5. Filter data by selecting an existing **Ad Hoc Filter** (optional).
6. Click **Generate Report** to generate the report immediately or click **Submit to Batch** to schedule when the system will process and generate the report.

```

<?xml version="1.0" encoding="UTF-8"?>
- <ESSDDCDataType name="ESSDDC Report">
  - <SchoolIncidentDataType>
    <schoolID>801290702</schoolID>
    - <ESSDDCIncident>
      <incdate>08/13/2020</incdate>
      <refdate>08/13/2020</refdate>
      <refname>System</refname>
      <refname>Administrator</refname>
      <StateStudentID>[REDACTED]</StateStudentID>
      <SMSIncidentID>333553</SMSIncidentID>
      - <IncidentViolation>
        <violationcode>66</violationcode>
        <primaryviolationind>0</primaryviolationind>
        <subdrugcategory>7</subdrugcategory>
        <drugintent>4</drugintent>
        <SMSViolationid>334605</SMSViolationid>
        - <IncidentAction>
          <actioncode>2</actioncode>
          <removalhours>2</removalhours>
          <startDate>2020-08-13 10:07:00.0</startDate>
          <endDate>2020-08-13 12:00:00.0</endDate>
          <isservicedeclined>true</isservicedeclined>
          <SMSActionid>409780</SMSActionid>
        </IncidentAction>
      </IncidentViolation>
    </ESSDDCIncident>
  </SchoolIncidentDataType>
</ESSDDCDataType>

```

*Example of the Report XML*

# Understand the Report

Use the table below to understand each element in the report XML:

XML Location	Element	Description	Data Source GUI Path
schoolincidentdata	schoolID	The Entity ID as assigned by ADE	System Administration > Resources > School > Entity ID

XML Location	Element	Description	Data Source GUI Path
schoolincidentdata/incident	SMSIncidentID	The Incident ID of the reporting incident.	Incident Detail > Incident ID
schoolincidentdata/incident/incdate	Incident Date	Date the incident was brought to disciplinary authorities' attention. Expressed as Year-month-day.  <ol style="list-style-type: none"> <li>1. Incident Date must be on or after the first Instructional day of the school year and on or before the date the report is generated</li> <li>2. When multiple students are tied to an event, each student must report a value</li> </ol>	Incident Detail > Date of Incident
schoolincidentdata/incident/refdate	Referral Date	Date incident was referred to office.	Incident Detail > Submitted Date
schoolincidentdata/incident/reffname	Referred by First Name	First name of person who reported the incident.	Incident Detail > Submitted By
schoolincidentdata/incident/reflname	Referred by Last Name	Last Name of person who reported the incident.	Incident Detail > Submitted By
schoolincidentdata/incident/phonenum  Not currently being reported.	Referred by Phone Number	Phone Number of person who reported the incident.	Does not report
schoolincidentdata/incident/StateStudentID	Ed-Fi ID	Ed-Fi ID (State Student ID) of student involved in the incident.	Student Information > Census > People > Demographics > State Student ID
schoolincidentdata/incident/violation	SMSViolationID	The Event ID of the incident violation.	Event Editor > Event Details > Event ID

XML Location	Element	Description	Data Source GUI Path
schoolincidentdata/incident/violation/violationcode	Violation Code	<p>1. Report the mapped State Event Code value after the dash ( - ) from code column. If there is not dash ( - ), just report the code.</p> <p>1. Example: When a Behavior Event is mapped to a State Event Code of Aggravated Assault (5-36), report 36</p> <p>2. If the mapped State Event Code = 700, report the Standard Code value from the Violation Level 1 drop down.</p>	<p>Event Editor &gt; Event Details &gt; Event Type</p> <p>OR</p> <p>Event Editor &gt; Participant Details &gt; Violation Level 1</p>
schoolincidentdata/incident/violation/primaryviolationind	Primary Violation Indicator	<p>Indicates if the violation was marked as Most Severe.</p> <p>If 'Most Severe' checkbox is checked, report True Else report False</p>	<p>Event Editor &gt; Event Details &gt; Most Severe</p>

XML Location	Element	Description	Data Source GUI Path														
schoolincidentdata/incident/violation/subdrugcategory	Drug Category	<p>Indicates the type of drug used in the incident.</p> <table border="1"> <tr><td>1</td><td>Ecstasy</td></tr> <tr><td>2</td><td>Cocaine/Crack</td></tr> <tr><td>3</td><td>Hallucinogens</td></tr> <tr><td>4</td><td>Heroin</td></tr> <tr><td>5</td><td>Marijuana</td></tr> <tr><td>6</td><td>Methamphetamine</td></tr> <tr><td>7</td><td>Other Illicit Drug</td></tr> </table>	1	Ecstasy	2	Cocaine/Crack	3	Hallucinogens	4	Heroin	5	Marijuana	6	Methamphetamine	7	Other Illicit Drug	Event Editor > Participant Details > Violation Level 3
1	Ecstasy																
2	Cocaine/Crack																
3	Hallucinogens																
4	Heroin																
5	Marijuana																
6	Methamphetamine																
7	Other Illicit Drug																
schoolincidentdata/incident/violation/drugintent	Drug intention	<p>Indicates the intention of the drug use.</p> <table border="1"> <tr><td>1</td><td>Sale, distribution, or intent to sell or distribute</td></tr> <tr><td>2</td><td>Use</td></tr> <tr><td>3</td><td>Possession</td></tr> <tr><td>4</td><td>Share</td></tr> </table>	1	Sale, distribution, or intent to sell or distribute	2	Use	3	Possession	4	Share	Event Editor > Participant Details > Violation Level 2						
1	Sale, distribution, or intent to sell or distribute																
2	Use																
3	Possession																
4	Share																
schoolincidentdata/incident/violation/violationcomments	Violation Comments	<p>Any comments entered for the violation.</p> <p>This element will only report data if the <b>Extract Comment Data</b> checkbox is marked on the extract editor.</p>	Event Editor > Participant Details > Details														
schoolincidentdata/incident/violation/action	SMSActionID	The Resolution ID of the action taken.	Resolution editor > Resolution Details > Resolution ID														

XML Location	Element	Description	Data Source GUI Path
schoolincidentdata/incident/violation/action/actioncode	Action Code	<p>Indicates the Resolution Type assigned the incident.</p> <p>Report the mapped State Resolution Code</p> <p>Note:</p> <ol style="list-style-type: none"> <li>1. A state coded Resolution is mandatory for reporting any event</li> <li>2. Behavior Resolution names are defined at the school level.</li> <li>3. Student is allowed to report multiple resolutions. When this occurs, each Resolution will have its own set of Actions components.</li> </ol>	<p>Resolution editor &gt; Resolution Details &gt; Resolution Type</p>
schoolincidentdata/incident/violation/action/removalhours	Number of Removal / Reassignment Hours	<p>Indicates the duration of the behavior resolution.</p> <p>Logic reports the value set in the Duration in School Hours field.</p>	<p>Resolution editor &gt; Resolution Details &gt; Duration in School Hours</p>
schoolincidentdata/incident/violation/action/startdate	Assigned Action Start Date	The Start Date of the behavior resolution.	<p>Resolution editor &gt; Resolution Details &gt; Resolution Start Date</p>
schoolincidentdata/incident/violation/action/enddate	Assigned Action End Date	The End Date of the behavior resolution.	<p>Resolution editor &gt; Resolution Details &gt; Resolution End Date</p>

XML Location	Element	Description	Data Source GUI Path
schoolincidentdata/incident/violation/action/isservicedeclined	Is service declined	Indicates if Behavior Resolution service was declined.	Resolution editor > Resolution Details > Service Declined
schoolincidentdata/incident/violation/action/actioncomments	Action Comments	<p>Reports any comments left on the behavior resolution.</p> <p>This element will only report data if the <b>Extract Comment Data</b> checkbox is marked on the extract editor.</p>	Resolution editor > Resolution Details > Details > Comments