

# BIE Attendance Data Mart

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**Classic View:** BIE Reports > BIE Attendance Data Mart

**Search Terms:** BIE Attendance Data Mart; Data Mart

Data Marts provide a way for states and districts to federally report on a variety of student data collections. The information stored in a data mart is collected by a snapshot and cannot be altered. Each data mart follows the same validation and authentication workflow process to allow for corrections to be made to student information fields before final sign-off and submission to federal reporting.

[BIE Attendance Data Mart Logic](#) | [Understand Attendance Calculations](#) | [Tool Rights](#) | [Data Mart Workflow](#) | [Generate a Snapshot](#) | [Generate a Report](#) | [BIE Attendance Data Mart Reported Fields](#)

The **BIE Attendance Data Mart** is used to collect and store student chronic absenteeism records for federal reporting. This tool relies on aggregated attendance records and does not include same-day or future dated attendance marks.

Before you start, consider the following.

On a nightly basis, an attendance aggregation processing job runs at the district-level to update the aggregated attendance data to include the prior days attendance. Because this job only looks at changes made to attendance fields the day prior, backdated attendance changes may not be included. To ensure all attendance data (including any backdated changes) are included in the attendance aggregation, districts should periodically run the [Attendance Aggregation Refresh](#) tool.

The BIE Attendance Data Mart tool is available in both BIE District Edition and BIE State Edition sites; however, the Authentication Snapshot is limited to ONLY users of BIE State Edition sites.

**BIE Attendance Data Mart Editor**

This tool is used to collect, validate and authenticate student attendance data for federal reporting.

Users must begin by selecting the 'Snapshot' button to start the data capture process. Data from the snapshot is then built into a table where it can be extracted into a readable report by selecting the 'Report' button.

It is recommended this tool be used after the completion of the school year. Example: if the 19-20 year is complete, a snapshot is collected for the school year of '20.

**Snapshot**

Captures a snapshot of student data for validation and authentication.

>

**Report**

Print a report of the data gathered by the snapshot. This option is not available until after a snapshot is captured.

>

*BIE Attendance Data Mart Editor*

## BIE Attendance Data Mart Logic

State Edition and District Edition sites use the following logic when a snapshot is generated.

▶ [Click here to expand...](#)

## Understand Attendance Calculations

▶ [Click here to expand...](#)

## Tool Rights

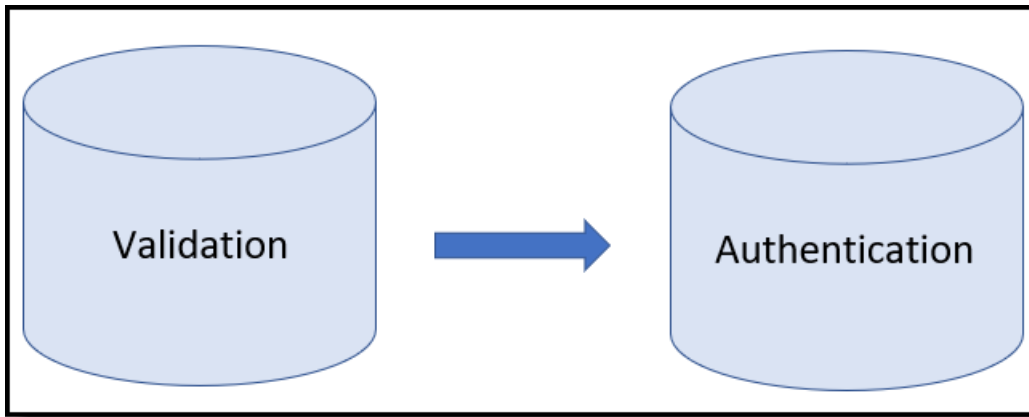
Tool rights must be assigned to use this tool.

▶ [Click here to expand...](#)

## Data Mart Workflow

Additional information regarding the process and workflow of a Data Mart can be viewed in the [Data Mart Workflow](#) article.

All Data Marts follow a two-step Validation and Authentication process. By following this process, student data can be reviewed and corrected before it is submitted on for federal reporting.



## Generate a Snapshot

Snapshots are the student data collection method data marts use to capture specific data points (first name/last name, gender, etc.) at a particular moment in time and build them into a data table. Student information captured by a snapshot is static and will not be reflective of real-time changes made in the user interface where the data fields live.

For each school included in the snapshot, one data table is built. A school must have at least one eligible calendar for a snapshot to generate. This process can be done for one to multiple schools at a time; however, processing time may vary when more than one school is selected.

**Only State Edition users are able to generate authentication snapshots.**

**BIE Attendance Data Mart Editor**

This tool is used to collect, validate and authenticate student attendance data for federal reporting.

Users must begin by selecting the 'Snapshot' button to start the data capture process. Data from the snapshot is then built into a table where it can be extracted into a readable report by selecting the 'Report' button.

It is recommended this tool be used after the completion of the school year. Example: if the 19-20 year is complete, a snapshot is collected for the school year of '20.

**Snapshot**

Captures a snapshot of student data for validation and authentication.

**Report**

Print a report of the data gathered by the snapshot. This option is not available until

**BIE Attendance Data Mart Snapshot Editor**

**Instructions**

**Snapshot Set Up**

School Year \*  
19-20

School Selection Filter (Ad Hoc)  
[Dropdown]

School \*  
Count of selected schools: 0 [Select All]

| School ↑  | Validation Snapshot | Authentication Snapshot |
|---|---------------------|-------------------------|
| <input type="checkbox"/> BuckingHorse Elem.         | Awaiting Validation | Awaiting Authentication |
| <input type="checkbox"/> Celebrate Community School | Awaiting Validation | Awaiting Authentication |
| <input type="checkbox"/> Central Community School   | Awaiting Validation | Awaiting Authentication |
| <input type="checkbox"/> High School                | Awaiting Validation | Awaiting Authentication |
| <input type="checkbox"/> Middle School              | Awaiting Validation | Awaiting Authentication |
| <input type="checkbox"/> Rock Mesa Community School | Awaiting Validation | Awaiting Authentication |

View Selected

**Generate** [Reset] [Back]

*BIE Attendance Data Mart Snapshot Editor*

1. Select **Snapshot** from the BIE Attendance Data Mart Editor.
2. Select a **Snapshot Type**: Validation or Authentication. District Edition sites automatically default to Validation therefore no selection is required.
3. Select a **School Year**.
4. Select a pre-created Ad Hoc filter from the **School Selection Filter**. (Optional) This field is only available in State Edition.
5. Select one or multiple **schools**. One snapshot will generate per school.
6. Select **Generate**. Notification will be sent to [Process Alerts](#) when the snapshot is done processing.

**Consider generating a new snapshot when (but not limited to):**

- Corrections were made to student attendance affecting the amount of days the student was present/absent.
- Changes were made to the calendar - instructional days added/removed because of unforeseen events (i.e. weather).
- A length of time has passed from when the last snapshot was generated and a final authentication report is ready for submission.

*\* Snapshots can be generated as needed; however, a history of snapshots will not be stored and data from the previous snapshot will be overwritten when a new snapshot is generated.*

## Snapshot Editor Field Descriptions

| Field  | Description  |
|--|--|
| <b>Snapshot Type</b><br><i>(State Edition only)</i>                    | <p>Only available for selection in State Edition sites. District Edition sites automatically default to Validation.</p> <p>This field determines the type of snapshot to generate.</p> <ul style="list-style-type: none"> <li>• <b>Validation</b> captures the records from the user interface and builds a data table. A validation snapshot is required before an authentication snapshot can be generated. After generating the validation snapshot use the validation report to review the data.</li> <li>• <b>Authentication</b> is a copy of the data collected from the most recent validation snapshot and is used for federal reporting submission. After generating the authentication snapshot use the authentication report for final sign-off and submission.</li> </ul> <p><i>*Consider generating a final validation snapshot before the authentication snapshot is generated. This will ensure any changes made during the validation process are captured and all correct information is submitted for final reporting.</i></p> |
| <b>School Year</b>   | <p>Identifies the year the snapshot is capturing and collecting attendance data from.</p>  |
| <b>School Selection Filter (Ad hoc)</b><br><i>(State Edition only)</i> | <p>Only available in State Edition sites.</p> <p>Allows for the selection of an ad hoc filter to filter down to a pre-defined list of schools.</p> <p>Use Filter Type: <a href="#">Selection Editor</a> in <i>Ad hoc Reporting &gt; Filter Designer</i> and Data Type <i>District</i> to create a school list.</p>   |
| <b>School</b>  | <p>Allows for the selection of one or multiple schools. Snapshot processing time may vary if more than one school is selected. Use the search field located at the top of the school list to search for a specific school.</p> <p>Only one snapshot will be generated and stored per school.</p>   |
| <b>Count of Selected Schools</b>                                       | <p>Displays a numeric value for the amount of schools that have been selected to be included in the snapshot.</p>  |
| <b>Select All</b>  | <p>Selects all, or deselects all schools across all pages to be included in the snapshot.</p>  |
| <b>View Selected</b>   | <p>Displays a view-only side panel with a listing of all the schools selected for the snapshot.</p>  |

| Field           | Description  |
|-----------------|--|
| <b>Generate</b> | <p>Select after all other required field selections have been made. A report is not automatically produced when a snapshot has finished generating. Refer to the Report section for further details.</p> <p>Campus does not retain a history of snapshots. When a new snapshot is generated, data from the previous snapshot will be overwritten. Users may choose to generate a new snapshot as corrections are being made to various areas of student information.</p> |
| <b>Reset</b>    | Returns screen to original defaults.   |
| <b>Back</b>     | Returns user to the BIE Attendance Data Mart editor screen.  |

## Notifications

Users with Read (R) access to the BIE Graduation Rate Data Mart tool will receive notifications in their [Process Alerts](#) when:

- *a snapshot has been submitted.* Only the user who submitted the snapshot will receive this notification. By clicking on the message link a small notifications report will display.
- *a snapshot (validation or authentication) has been submitted and has completed syncing.* To view the data captured by the completed snapshot, a report must be generated.
- *a report is available.* If a user selected Submit to Batch Queue to generate the report (validation or authentication), a notification will display when it is ready to view. Click the message link to view the report. The report can also be retrieved from the data mart's Report tool.
- *an error has prevented a record from syncing to the state.* The DIS Sync error can be further reviewed in the Error Log under *System Administration > Data Interchange*.
  - Errors can not be corrected in the snapshot. If a correction is needed, it must be made in the location the data is entered. Generate a new snapshot to sync the corrected record.
  - If a record failed to sync, only that record is affected and will not prevent other records from syncing.

Process Alerts

Date Range  to  Display  Find Messages

Delete Selected Messages

| <input type="checkbox"/> | Process                        | Name  | Posted Date | Due Date |
|--------------------------|--------------------------------|---|-------------|----------|
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/29/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/29/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/29/2021  |          |
| <input type="checkbox"/> | Batch Report Complete          | <a href="#">D13C02 BIEGradRateDM Validation Report</a>  | 03/29/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/29/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/26/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/26/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/26/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/26/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/26/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/26/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/26/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/26/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/25/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/25/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/25/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/25/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/25/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/25/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/24/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc.</a>                                      | 03/23/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc. 1 DIS Sync errors have occurred.</a>     | 03/18/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc. 1 DIS Sync errors have occurred.</a>     | 03/18/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc. 1 DIS Sync errors have occurred.</a>     | 03/18/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc. 1 DIS Sync errors have occurred.</a>     | 03/18/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc. 1 DIS Sync errors have occurred.</a>     | 03/18/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc. 1 DIS Sync errors have occurred.</a>     | 03/18/2021  |          |
| <input type="checkbox"/> | Graduation Rate Validation     | <a href="#">Graduation Rate Validation Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc. 1 DIS Sync errors have occurred.</a>     | 03/18/2021  |          |
| <input type="checkbox"/> | Graduation Rate Authentication | <a href="#">Graduation Rate Authentication Snapshot(s) have completed syncing for school(s) within District Shjiprock Associated Schools, Inc. 1 DIS Sync errors have occurred.</a> | 03/17/2021  |          |
| <input type="checkbox"/> | Batch Report Complete          | <a href="#">141 submitted 2020 Grad Rate DM Auth snapshot</a>   | 03/17/2021  |          |

*Notifications*

## Generate a Report

Generate a report for a specific school and school year to review or authenticate the student information captured by the snapshot. Only one school and school year may be selected at a time.

A sign-off page will append to the end of the printed PDF version of the Authentication Report.

The BIE Attendance Data Mart report includes personally identifying student information including NASIS ID's.

**BIE Attendance Data Mart Editor**

This tool is used to collect, validate and authenticate student attendance data for federal reporting.

Users must begin by selecting the 'Snapshot' button to start the data capture process. Data from the snapshot is then built into a table where it can be extracted into a readable report by selecting the 'Report' button.

It is recommended this tool be used after the completion of the school year. Example: if the 19-20 year is complete, a snapshot is collected for the school year of '20.

**Snapshot**

Captures a snapshot of student data for validation and authentication.

>

**Report**

Print a report of the data gathered by the snapshot. This option is not available until after a snapshot is captured.

>

**BIE Attendance Data Mart Report Editor**

**Instructions** +

**Report Set Up** -

School Year \*

Snapshot Type \* ⓘ

School \*

| School ↑                                       | Validation Snapshot | Authentication Snapshot |
|--|---------------------|-------------------------|
| <input type="checkbox"/> ABC Day School        | Awaiting Validation | Awaiting Authentication |
| <input type="checkbox"/> ABCD Community School | Awaiting Validation | Awaiting Authentication |
| <input type="checkbox"/> Bucking Horse Elem.   | Awaiting Validation | Awaiting Authentication |
| <input type="checkbox"/> High School           | Awaiting Validation | Awaiting Authentication |
| <input type="checkbox"/> Middle School         | Awaiting Validation | Awaiting Authentication |
| <input type="checkbox"/> West Middle School    | Awaiting Validation | Awaiting Authentication |

**Output Options** -

**Report Processing**  
 Generate Now  
 Submit to Batch Queue

**Format Type**  
 PDF  
 CSV

*BIE Attendance Data Mart Report Editor*

1. Select **Report** from the BIE Attendance Data Mart Editor.
2. Select a **Snapshot Type**.
3. Select a **School Year**.
4. Select a **school**. This does not allow for selection of more than one school.
5. Select *Generate Now* or *Submit to Batch Queue* from **Report Processing**.
  - If Submit to Batch Queue is selected, a Process Alerts notification will be sent to the user's Message Center when the report is ready to view.
6. Select **Report Format** (CSV or PDF). The Signature Page will only print when PDF is selected for the Authentication Report.
7. Select **Generate**.

## Report Editor Field Descriptions

| Field         | Description   |
|---------------|---|
| Snapshot Type | Determines which table to generate the report from (Validation or Authentication). <ul style="list-style-type: none"> <li>• Only the Validation Report can be used with the Validation Snapshot.</li> <li>• Only the Authentication Report can be used with the Authentication Snapshot.</li> </ul> |



| Field                 | Description  |
|-----------------------|--|
| School Year           | Identifies the school year the chronic absenteeism attendance is based from.   |
| School                | Allows for the selection of a single school to view the data records captured by the snapshot.   |
| <b>Output Options</b> |  |
| Report Processing     | <p>Determines if the report should be generated now or processed at a later time.</p> <p>If Batch Queue is selected, users will receive a notification in their Process Alerts inbox when the report is ready.</p>   |
| Format Type           | <p>Select <b>Report Format</b> (CSV or PDF).</p> <p>The Authentication Signature page only appends when the Authentication Report is generated in PDF format.</p> <div style="background-color: #e1f5fe; padding: 10px; border: 1px solid #ccc;"> <p>This report returns a high amount of data points therefore users may find it easier to review in CSV format first.</p> </div> |

## Report Example

### BIE Attendance Data Mart Report

School Year: 19-20

**District:** River School

**School:** River School

**Authentication Date:** Awaiting Authentication

**Validation Snapshot Date:** 04/21/2021 03:04:00 PM

**Generated On:** 4/21/2021 3:20:45 PM

| NASIS ID   | Federal Days Absent | Federal Percent Absent | Chronically Absent |
|------------|---------------------|------------------------|--------------------|
| [REDACTED] | 1                   | 0.63                   | N                  |
| [REDACTED] | 0                   | 0.00                   | N                  |
| [REDACTED] | 2                   | 1.24                   | N                  |
| [REDACTED] | 0                   | 0.00                   | N                  |
| [REDACTED] | 1                   | 0.62                   | N                  |
| [REDACTED] | 2                   | 1.25                   | N                  |
| [REDACTED] | 5                   | 3.13                   | N                  |
| [REDACTED] | 1                   | 0.63                   | N                  |
| [REDACTED] | 1                   | 0.66                   | N                  |
| [REDACTED] | 6                   | 3.75                   | N                  |
| [REDACTED] | 2                   | 1.32                   | N                  |
| [REDACTED] | 1                   | 0.62                   | N                  |
| [REDACTED] | 0                   | 0.00                   | N                  |
| [REDACTED] | 1                   | 0.62                   | N                  |
| [REDACTED] | 1                   | 0.62                   | N                  |
| [REDACTED] | 3                   | 1.86                   | N                  |
| [REDACTED] | 0                   | 0.00                   | N                  |

*Attendance Data Mart Validation Report - PDF Format*

**BIE Attendance Data Mart Report**

**School Year: 19-20**

**District:** River School                      **School:** River School

**Authentication Date:** 04/22/2021 12:22:00 PM                      **Validation Snapshot Date:** 04/22/2021 12:07:00 PM

**Generated On:** 4/22/2021 1:50:28 PM

I (we) have completed the steps necessary to authenticate the data contained within the BIE Attendance Data Mart. I (we) conclude that the data accurately reflects attendance details for students associated to the specified school year.

\_\_\_\_\_

Signature    Date

\_\_\_\_\_

Name (please print)

\_\_\_\_\_

Title

\_\_\_\_\_

Signature    Date

\_\_\_\_\_

Name (please print)

\_\_\_\_\_

Title

*BIE Attendance Data Mart Authentication Signature Page - PDF*

## BIE Attendance Data Mart Reported Fields

| Field                      | Description  | Location  |
|----------------------------|--|---|
| <b>Authentication Date</b> | The date and time when the BIE Attendance Data Mart snapshot was authenticated for the school. | N/A   |
| <b>Validation Date</b>     | The date and time of the last BIE Attendance Data Mart validation snapshot for the school.     | N/A   |
| <b>NASIS ID</b>            | The unique identifier for the student.   | Census > People > Demographics > NASIS ID<br><br><b>Database:</b><br>person.otherID |

| Field                                 | Description   | Location   |
|---------------------------------------|---|--|
| <b>Last Name</b><br><i>CSV Only</i>   | Reports the student's last name.  | Census > People Identities > Current Identity > Last Name<br><br><b>Database:</b><br>identity.lastName     |
| <b>First Name</b><br><i>CSV Only</i>  | Reports the student's first name.   | Census > People Identities > Current Identity > First Name<br><br><b>Database:</b><br>identity.firstName   |
| <b>Middle Name</b><br><i>CSV Only</i> | Reports the student's middle name.  | Census > People Identities > Current Identity > Middle Name<br><br><b>Database:</b><br>identity.middleName |
| <b>Suffix</b><br><i>CSV Only</i>      | Reports the suffix of the student's name.   | Census > People Identities > Current Identity > Suffix<br><br><b>Database:</b><br>Identity.suffix          |
| <b>Birth Date</b><br><i>CSV Only</i>  | Reports the student's date of birth.  | Census > People > Identities > Current Identity > Birth Date<br><br><b>Database:</b><br>Identity.birthDate |
| <b>Gender</b><br><i>CSV Only</i>      | Reports the student's sex.  | Census > People > Identities > Current Identity > Gender<br><br><b>Database:</b><br>student.gender         |
| <b>Grade</b><br><i>CSV Only</i>       | Reflects the student's instructional grade of their latest enrollment for all calendars within the school for the school year.  | Student Information > General > Enrollment > Grade<br><br><b>Database:</b><br>enrollment.grade             |
| <b>Federal Days Absent</b>            | Reports the total number of days a student is considered to be chronically absent within the school. Further information regarding the Federal Days Absent logic can be found in the Chronic Absenteeism section of this article. | Calculated   |

| Field   | Description  | Location  |
|---|--|---|
| <b>Federal Percent Absent</b>                   | <p>Reports the students percentage of chronic absenteeism.</p> <p>The following calculation is used:<br/>           (Federal Days Absent / Scheduled Days) * 100 = Federal Percent Absent.</p>   | Calculated  |
| <b>Chronically Absent</b>                       | <p>Reports 'Yes' if the student is considered to be chronically absent.<br/>           Reports 'No' if the student <i>is not</i> considered to be chronically absent.</p>  | Calculated  |
| <b>Count Date Enrollment</b><br><i>CSV Only</i> | <p>Identifies if the student had an active enrollment at the time of the Count Date - October 1. <i>October 1 must be marked Instructional to be considered the Count Date for the calendar for the school year. If October 1 falls on a non-instructional day, such as a weekend, the next calendar day marked Instructional is considered the Count Date for calendar for the school year.</i></p> <p>Reports 'Y' if the student had an active enrollment on the Count Date. Otherwise, 'N' reports.</p> | <p>Student Information &gt; General &gt; Enrollments &gt; Start Date/End Date</p> <p><b>Database:</b><br/>           Calculated</p> |

| Field  | Description   | Location  |               |  |  |  |
|--|---|---|---------------|--|--|--|
| <p><b>Primary Disability</b><br/><i>CSV Only</i></p>   | <p>Reports the student's primary disability from their latest plan of the selected school year. A plan is eligible if the plan dates overlap the student's primary enrollment start and end dates.</p> <p>The following LOCKED BIE plan types will report:</p> <ul style="list-style-type: none"> <li>• BIE IEP</li> <li>• BIE IEP with Transition</li> </ul>   | <p>Student Information &gt; Special Ed &gt; General &gt; Documents &gt; Plans &gt; Enrollment Status &gt; Primary Disability</p> <p><b>Database:</b><br/>planstate.disability1</p>      |               |  |  |  |
| <p><b>Special Ed Setting</b><br/><i>CSV Only</i></p>   | <p>Reports the student's Special Ed Setting from their latest plan of the selected school year. A plan is eligible if the plan dates overlap the student's primary enrollment start and end dates.</p> <p>The following LOCKED BIE plan types will report:</p> <ul style="list-style-type: none"> <li>• BIE IEP</li> <li>• BIE IEP with Transition</li> </ul>   | <p>Student Information &gt; Special Ed &gt; General &gt; Documents &gt; Plans &gt; Enrollment Status &gt; Special Ed Setting</p> <p><b>Database:</b><br/>planstate.specialEdSetting</p> |               |  |  |  |
| <p><b>English Learner</b><br/><i>CSV Only</i></p>  | <p>The English Learner (EL) Code populates when when the student meets one of the following conditions.</p> <p>'Not EL' reports if:</p> <ul style="list-style-type: none"> <li>• the student's program status is not EL</li> <li>• the student's program status is not Exited EL</li> </ul> <table border="1" data-bbox="427 1648 916 2029"> <thead> <tr> <th data-bbox="427 1648 676 1711">If...</th> <th data-bbox="676 1648 916 1711">Reports as...</th> </tr> </thead> <tbody> <tr> <td colspan="2" data-bbox="427 1711 916 2029"> <p>The following logic is used to determine the temporary reporting window:</p> <ul style="list-style-type: none"> <li>• Active EL Window Start is the Identified Date</li> <li>• Active EL Window End is the Fourth Year Monitoring Date</li> </ul> </td> </tr> </tbody> </table> | If...   | Reports as... | <p>The following logic is used to determine the temporary reporting window:</p> <ul style="list-style-type: none"> <li>• Active EL Window Start is the Identified Date</li> <li>• Active EL Window End is the Fourth Year Monitoring Date</li> </ul> |  | <p>Student Information &gt; General &gt; Program Participation &gt; English Learners (EL) &gt; Program Status</p> <p>Student Information &gt; General &gt; Program Participation &gt; English Learners (EL) &gt; Fourth Year Monitoring</p> <p><b>Database:</b><br/>Calculated</p> |
| If...  | Reports as...   |   |               |  |  |  |
| <p>The following logic is used to determine the temporary reporting window:</p> <ul style="list-style-type: none"> <li>• Active EL Window Start is the Identified Date</li> <li>• Active EL Window End is the Fourth Year Monitoring Date</li> </ul> |   |   |               |  |  |  |

| Field | Description  | Reports as...              | Location |
|-------|--|----------------------------|----------|
|       | <p>Student's Program Status equals EL <b>OR</b> the student's Program Status equals exited EL with an exit date <b>AFTER</b> the temporary reporting window.</p> | <p>EL</p>                  |          |
|       | <p>Student Program Status = Exited EL <b>AND</b> the First Year Monitoring Date is on or within the reporting window</p>   | <p>1st Year Monitoring</p> |          |
|       | <p>Student Program Status = Exited EL <b>AND</b> the Second Year Monitoring Date is ON OR WITHIN the Reporting Window</p>  | <p>2nd Year Monitoring</p> |          |
|       | <p>Student Program Status = Exited EL <b>AND</b> the Third Year Monitoring Date ON OR WITHIN the Reporting Window</p>  | <p>3rd Year Monitoring</p> |          |

| Field  | Description  | Reports as...       | Location   |
|--|--|---------------------|--|
|  | <p>Student Program Status = Exited EL <b>AND</b> the Fourth Year Monitoring Date ON OR WITHIN the Reporting Window</p>                           | 4th Year Monitoring |  |
|  | <p>Student did NOT meet any of the above conditions</p>  | NOT EL              |  |
| <p><b>Economic Disadvantaged</b><br/><i>CSV Only</i></p> | <p>Reports a status of Y.</p>  |                     | N/A  |
| <p><b>Migrant</b><br/><i>CSV Only</i></p>                | <p>Reports a status of N.</p>  |                     | N/A  |
| <p><b>Homeless</b><br/><i>CSV Only</i></p>               | <p>Reports the student's homeless status of the Homeless Nighttime Residence field from the last year of their enrollment within the cohort.</p> |                     | <p>Student Information &gt; General &gt; Enrollment &gt; Service Type</p> <p>Student Information &gt; General &gt; Enrollment &gt; BIE Reporting &gt; Homeless Nighttime Residence</p> <p><b>Database:</b><br/>bie.homelessNighttimeResidenceBIE</p> |
| <p><b>Foster Care</b><br/><i>CSV Only</i></p>            | <p>Reports the student's BIE foster care status for the selected school year.</p> <p>Otherwise, 'N' reports.</p>                                 |                     | <p>Student Information &gt; Program Participation &gt; BIE Foster Care &gt; Start Date</p> <p>Student Information &gt; Program Participation &gt; BIE Foster Care &gt; End Date</p>  |



| Field  | Description   | Location   |
|--|---|--|
| <b>Race/Ethnicity</b><br><i>CSV Only</i>                         | Reports the student's race/ethnicity code tied to their current identity.   | Census > People > Identities > Race Ethnicity > Federal Designation<br><br><b>Database:</b><br>Identity.raceEthnicity                                      |
| <b>Military Connection Status</b><br><i>CSV Only</i>             | Reports the status of the student's relationship to the military for the selected school year.<br><br>Otherwise, 'N' reports. | Student Information > General > Enrollment > BIE Reporting > Military Connected<br><br><b>Database:</b><br>enrollmentBIE.militaryConnected                 |
| <b>Section 504</b><br><i>CSV Only</i>                            | Reports the student's 504 plan status.<br><br>Otherwise, 'N' reports.   | Student Information > Program Participation > BIE Section 504 > Start Date<br><br>Student Information > Program Participation > BIE Section 504 > End Date |
| <b>Tribe</b><br><i>CSV Only</i>                                  | Reports the tribal code of the tribe the student belongs to.  | Student Information > General > NASIS > Tribe<br><br><b>Database:</b><br>nasis.tribalCode  |
| <b>BIE Enrollment Type (ISEP Status)</b><br><i>CSV Only</i>      | Reports the student's BIE Enrollment Type for the school year selected.   | Student Information > General > Enrollment > BIE Reporting > Enrollment Type<br><br><b>Database:</b><br>bie.stateAidBIE                                    |
| <b>BIE District Number</b><br><i>CSV Only</i>                    | Reports the BIE District Number of the District tied to the reporting school.   | System Administration > Resources > District Information > BIE District Number<br><br><b>Database:</b><br>District.groupNumber                             |
| <b>BIE Group Number (State School Number)</b><br><i>CSV Only</i> | Reports the BIE Group Number of the reporting school.   | System Administration > Resources > School > BIE Group Number<br><br><b>Database:</b><br>School.groupNumber  |

