BIE CEIS

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Tool Rights for BIE CEIS | BIE CEIS Ad hoc Reporting Fields | BIE CEIS Detail Editor | Add a BIE CEIS Record | Print BIE CEIS Records | Manage Documents

Classic PATH: *Student Information > Program Participation > BIE CEIS*

New Look of Campus Path: *Student Information > State Programs > BIE CEIS*

The BIE CEIS tab tracks students identified as "At Risk" who qualify to receive BIE Coordinated Early Intervening Services. Once a student begins to receive services in a BIE CEIS Program, the student must be tracked for a minimum of two years to record the benefit of the intervention. If a student becomes eligible to receive Special Education Services during that time, they are no longer eligible for BIE CEIS and must be exited from the program. All BIE students, including those currently identified as "At Risk" are evaluated at the start of each school year.

- If a student becomes eligible to receive Special Education Services:
    - Enter the date the student became eligible for SPED Services in the Exited from CEIS Date field, and select 'Identified as Special Ed' in the CEIS Exit Reason field.
- If a student does NOT become eligible for SPED Services, but is no longer eligible for BIE Coordinated Early Intervening Services;
    - Enter the last date the student received BIE Coordinated Early Intervening Services in Exited from CEIS Date and select 'Returned to General Ed' in CEIS Exit Reason.

BIE CEIS Detail

Tool Rights for BIE CEIS

Tool rights must be assigned to this tab.

Users with at least Read and Add tool rights are able to create and save new records. Only users with Write tool rights are able to edit or end existing open records.
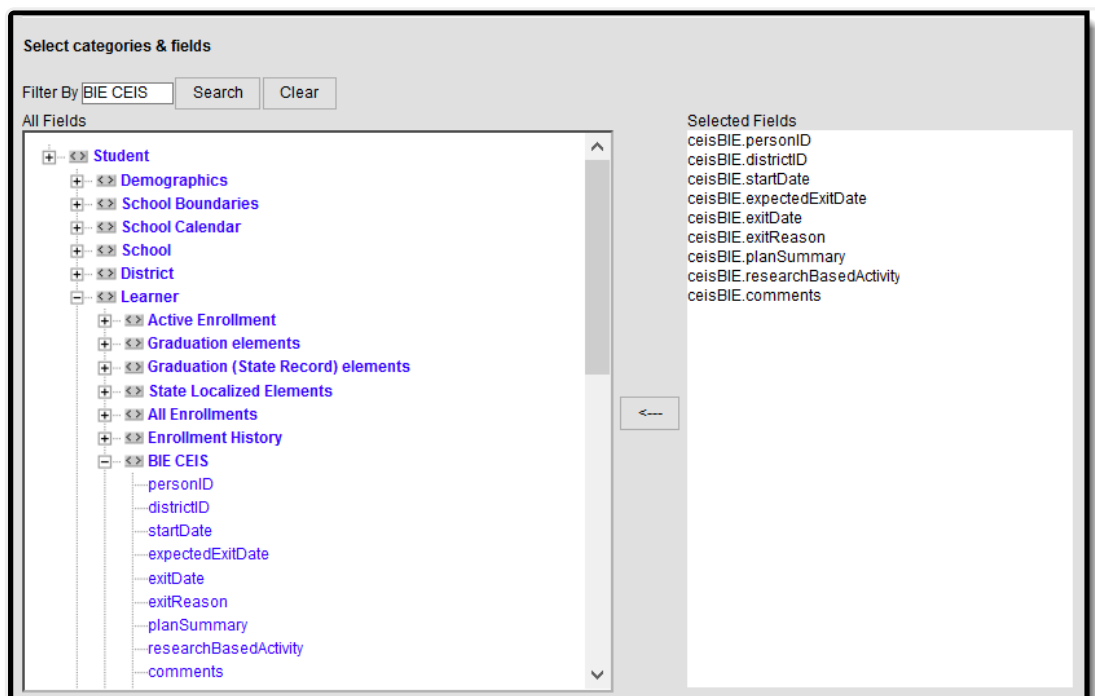
Path: *Student Information > Program Participation > BIE CEIS*

Read	Write	Add	Delete
Read (R) - allows the user to view existing BIE CEIS records.	Write (W) - allows the user to edit existing BIE CEIS records.	Add (A) - allows the user to add new BIE CEIS records.	Delete (D) - allows the user to remove BIE CEIS records.

BIE CEIS Ad hoc Reporting Fields

Create a report that pulls BIE CEIS fields in the Filter Designer using the Student Data Type. BIE CEIS fields are located in Student > Learner > BIE CEIS.

BIE CEIS Fields In Ad hoc Reporting

BIE CEIS Detail Editor

The BIE CEIS tab includes the following fields.

Field	Description
CEIS Program Start Date *Required*	Identifies the Start Date associated with a student's BIE CEIS program record.

Field	Description
Expected Exit Date (based on start date)	Identifies the Expected Exit Date associated with a student's BIE CEIS program record. This 'view only' field auto-populates based on the date entered in the Program Start Date field.
Exited from CEIS Date	Identifies the true End Date associated with a student's BIE CEIS program record.
CEIS Exit Reason	Identifies the reason the student no longer receives BIE CEIS services.
CEIS Plan Summary	Brief description of the Plan associated with a student's BIE CEIS program record. (*Users are expected to attach the CEIS School Plan in North Star.)* This field has a 250 max character limit.
Scientifically Research Based Activity (Not Response to Intervention)	Description of the Scientifically Research Based Activity associated with a student's CEIS program record. The activity entered must not be associated with Response to Intervention. This field has a 250 max character limit.
Comments	Lists any additional information about the student's BIE CEIS record and is provided for school use. This field has a 250 max character limit.

Add a BIE CEIS Record

1. Click the **New** icon. A BIE CEIS Detail editor displays.
2. Enter the **CEIS Program Start Date** of the record. View-only Expected Exit Date will auto-populate two years out from the Start Date entered.
   - Enter the **EXITED from CEIS Date** only when applicable.
   - Select an **CEIS Exit Reason** only when an Exited from CEIS Date applies.
3. Enter the **CEIS Plan Summary** details.
4. Add **Scientifically Research Based Activity (Not Response to Intervention)** details.
5. Add any additional details about the student's CEIS record in the **Comments** details.
6. Click the **Save** icon when finished. The record displays in the BIE CEIS window.

The BIE CEIS tab will allow for tracking of participation to multiple programs including instances where programs may overlap.

Print BIE CEIS Records

Click the **Print Summary Report** icon to generate a PDF view of the CEIS record(s).

BIE CEIS Print Summary

Manage Documents

To view documents, click the **Documents** button on the action bar. Users with the appropriate tool rights may also complete the following tasks.

- Upload Documents
- Delete Documents
- Replace Documents
- Edit a Document Name or File Description
- Download Documents

Previous Versions