

NASIS Programs

Last Modified on 10/22/2022 10:13 am CDT

[Tool Rights](#) | [BIE Documents](#) | [NASIS](#)

Pathway: [Student Information](#) > [Program Participation](#) > [NASIS Programs](#)

The NASIS Programs tool is **only** available to BIE State (NASIS) and District Edition schools.

The NASIS Programs tool is a collection of BIE specific programs and [Custom Tabs](#) available to State and District Edition users. Access to this tool is restricted by a set of tool rights users must be granted by their system administrator.

The NASIS Tab has moved from [Student Information > General](#) to [Student Information > Program Participation > NASIS Programs](#). Please see [NASIS](#) for more information.

Tool Rights

[Tool rights](#) must be assigned to the NASIS Programs tool and any of the tools it houses based on user needs. Users may be granted partial or full tool rights to some tools but restricted on others as determined by the school or district's System Administrator.

Users with at least **Read** and **Add** rights are able to create and save new records. Only users with **Write** tool rights are able to edit or end existing open records.

- Read (R) - allows the user to view existing NASIS Programs records
- Write (W) - allows the user to edit existing NASIS Programs records
- Add (A) - allows the user to add new NASIS Programs records
- Delete (D) - allows the user to remove NASIS Programs records

User Group: BIE NASIS Program

User Group **Tool Rights** Calendar Rights Membership Summary

Save

Campus Tools

R	W	A	D	Tool
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	account
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Employee Self Service
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Student Information
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Allow unfiltered search
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	General
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Counseling
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Academic Planning
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Program Participation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	BIE CEIS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	BIE Foster Care
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Early Learning
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	English Learners (EL)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Foster Care
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Migrant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Programs
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Custom Programs
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	NASIS Programs
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	BIE Documents
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Document Upload
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Lock
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Unlock
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Document Read
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	NASIS

NASIS Programs Tool Rights



BIE Documents

Pathway: *Student Information > Program Participation > NASIS Programs > BIE Documents*

The BIE Documents tool is available to BIE District Edition schools to upload and store BIE documents for individual students. Unlike other document tools in Campus, the BIE Documents tab will only allow for document uploading. This tool does not include the option to Print or add Custom Forms.

Student, Elias Nickname: Eli
 Grade: 12 #12345 DOB: 03/17/2002 Gender: M

BIE Documents NASIS

 Open
  Lock/Unlock
  Delete
  Upload Document

Documents List

BIE Documents tab

Upload a Document

1. Select **Upload Document** from the BIE Documents tab.
2. Enter a **Name** for the document.
3. Select or review the **Date**. This field defaults to current date.
4. Add any additional **Comments**. Comments display in the Document Detail editor prior to viewing the document.
5. Select **Browse** to find and attach the document. Supported file formats include: **.DOC**, **.DOCx**, **.PDF** and **.ODT**
6. Click **Save**.

Student, Elias Nickname: Eli
Grade: 12 #12345 DOB: 03/17/2002 Gender: M

BIE Documents NASIS

Open Lock/Unlock Delete **Upload Document**

Documents List

BIE Documents NASIS

Save

Document File

*Name:

*Date: 09/08/2020

Comments:

*Document Filepath:
 No file selected.

Upload Document

View Documents

1. Expand the **calendar year** the file exists.
2. Expand the **Uploaded Forms** folder.
3. Select the **document** for the Document Detail editor to display.
4. From the Document Detail editor, select the **document link**.

Student, Elias Nickname: Eli
 Grade: 12 #12345 DOB: 03/17/2002 Gender: M

BIE Documents NASIS

📄 Open
 🔒 Lock/Unlock
 ✖ Delete
 📄 Upload Document

Documents List

- 📁 2019-2020 (1)
 - 📁 Uploaded Forms (1)
 - 📄 Test123

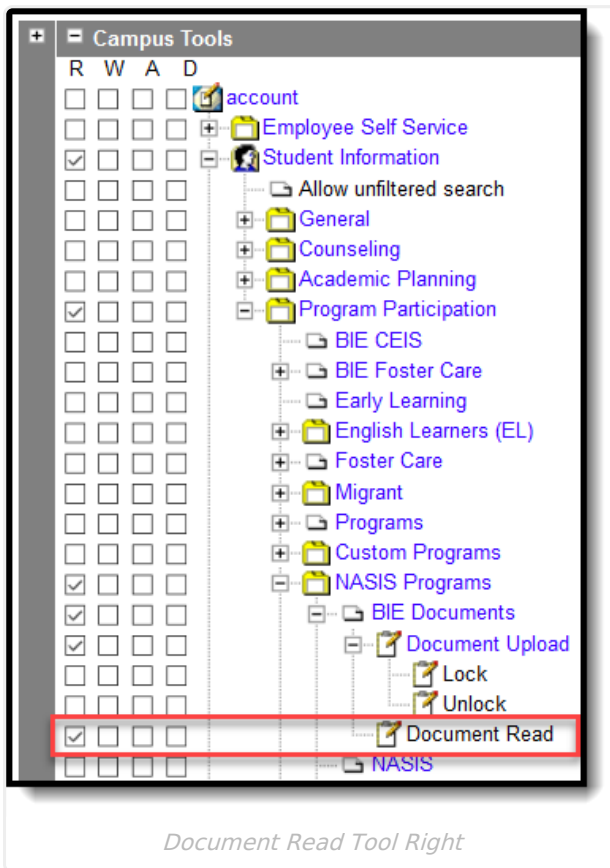
Document Detail

Created Date: 09/08/2020 09:32:00	Created By: Administrator, System
Last Modified Date: 09/10/2020 10:18:00	Modified By: Administrator, System
Name: Test123	
URL: Test_Document_2020-09-08-09-32-29.pdf 📄	
Comments: This is a comment	

Select ←

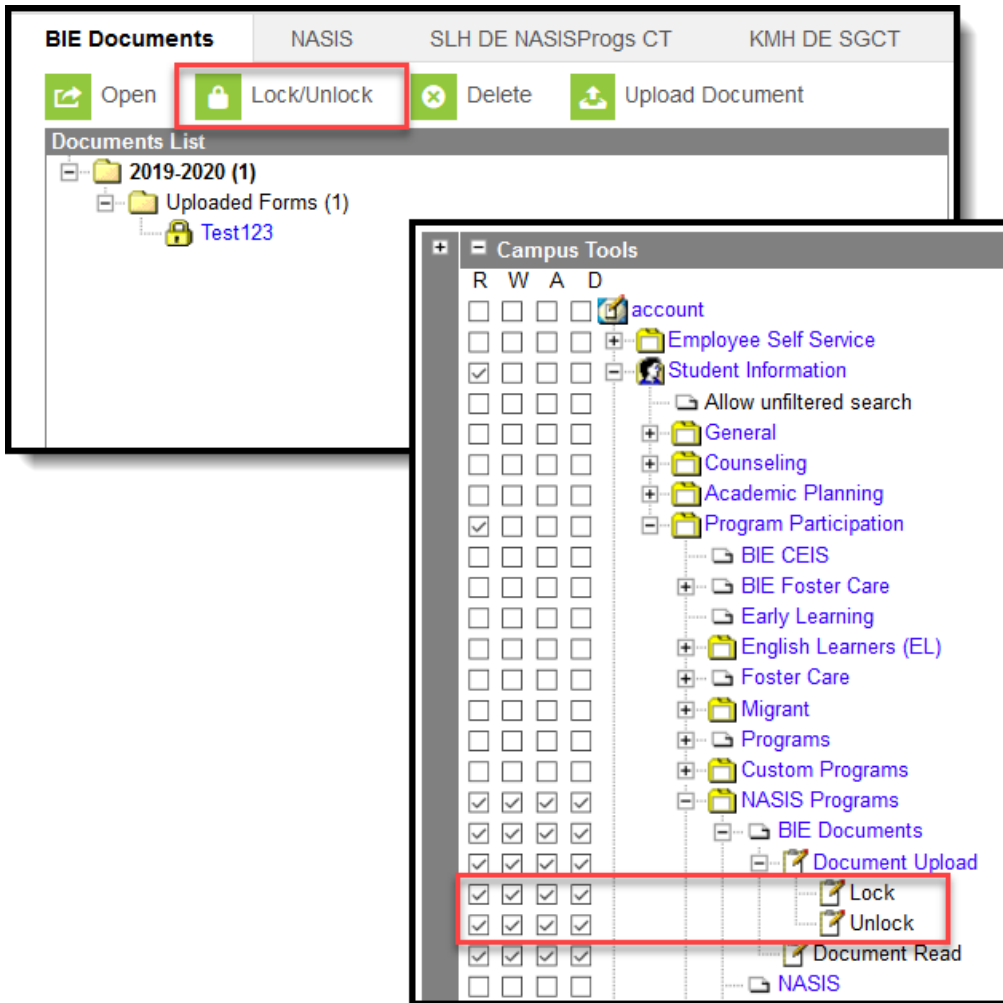
Document Retrieval

Viewing a document requires users be given 'Read' access to the '**Document Read**' tool right.



Lock/Unlock Documents

After a document has been successfully uploaded, users may then select 'Lock/Unlock' to secure the document from unauthorized changes. This feature is protected with two sets of tool rights, the first providing the ability to 'Lock' a document and the second the ability to 'Unlock' any locked documents. The 'Unlock' tool right does not restrict a user from viewing the document, it only prevents a user from modifying information entered on the Document File editor screen or replacing the existing document with a new one.



Edit an Existing Document

1. Expand the **Calendar Year** the file exists.
2. Expand the **Uploaded Forms** folder.
3. Double-click on the **document**.

Student, Elias Nickname: Eli
 Grade: 12 #12345 DOB: 03/17/2002 Gender: M

BIE Documents NASIS

Open Lock/Unlock Delete Upload Document

Documents List

- 2019-2020 (1)
 - Uploaded Forms (1)
 - Test123

Double-click

Save

Document File

*Name: Test123

*Date: 09/06/2019

Comments:
 This is a comment

*Document Filepath: Current uploaded file:
 Test_Document__2020-09-08-09-32-29.pdf

Browse... No file selected.

A locked document prevents unauthorized users from changing the uploaded file

NASIS

Pathway: *Student Information > Program Participation > NASIS Programs > NASIS*

The NASIS tab is specific to BIE State and District Edition users to collect BIE student tribal information. The fields within the NASIS tab are available in Ad hoc Reporting and sync up to the State. Similar to the other NASIS Programs tools, user access is restricted or granted by the tool rights a user is assigned by their systems administrator.

Student, Elias Nickname: Eli
 Grade: 12 #12345 DOB: 03/17/2002 Gender: M

BIE Documents **NASIS**

Save

Native America SIS

Tribe

Native Language

Certificate Type

Date of Certification

ISEP documentation on file?

ISEP Eligibility Certified By

Navajo Chapter

Home Agency

Residential Agency

NASIS (tab)

Field Descriptions

Field	Description
Tribe	The code of the (Native American) Tribe to which the student belongs. <div style="background-color: #e1f5fe; padding: 5px; margin-top: 5px;"> When a value is selected, the student's Federal Race Ethnicity reports as 2: American Indian or Alaskan Native </div>
Native Language	Identifies the student's native language.

Field	Description																		
Certificate Type	<p>A code indicating the method used to verify a student's tribal membership.</p> <table border="1"> <thead> <tr> <th>Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>C.I.B. (CERTIFICATE OF INDIAN BLOOD)</td> </tr> <tr> <td>02</td> <td>Birth Certificate Shows Parent Quantum = 1/2</td> </tr> <tr> <td>03</td> <td>Birth Cert of Sibling Shows Parent Quantum = 1/2</td> </tr> <tr> <td>04</td> <td>Baptism record shows parent quantum = 1/2</td> </tr> <tr> <td>05</td> <td>Certified Tribal Member List</td> </tr> <tr> <td>06</td> <td>Certified statement from Tribal Enrollment Officer</td> </tr> <tr> <td>07</td> <td>Navajo Family Card</td> </tr> <tr> <td>99</td> <td>Not ISEP Eligible</td> </tr> </tbody> </table>	Code	Description	01	C.I.B. (CERTIFICATE OF INDIAN BLOOD)	02	Birth Certificate Shows Parent Quantum = 1/2	03	Birth Cert of Sibling Shows Parent Quantum = 1/2	04	Baptism record shows parent quantum = 1/2	05	Certified Tribal Member List	06	Certified statement from Tribal Enrollment Officer	07	Navajo Family Card	99	Not ISEP Eligible
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07	Navajo Family Card																		
99	Not ISEP Eligible																		
ISEP documentation on file?	Indicates an ISEP Certificate or copy exists on file at the school.																		
Navajo Chapter	The code indicating the Navajo Chapter of which the student is a member.																		
Home Agency	The Home Agency that was the tribal agency at the time of the student's birth.																		
Date of Certification	The date of certification related to the certification type.																		
ISEP Eligibility Certified By	The ISEP Eligibility Certified By field indicating name of the person who confirmed student for ISEP eligibility.																		
Residential Agency	The residential agency that is the student's current tribal agency.																		

Ad hoc Reporting

Create a report that pulls NASIS (tab) fields in the Filter Designer using the Student Data Type. The NASIS (tab) fields are found under *Learner > NASIS Programs > NASIS*.

Custom attributes on 'custom' NASIS Programs tabs are not available fields in Ad hoc.

Select categories & fields

Filter By Search Clear

All Fields

- + <> Reporting Entity
- <> Learner
 - + <> Active Enrollment
 - + <> Graduation elements
 - + <> Graduation (State Record) elements
 - + <> State Localized Elements
 - + <> All Enrollments
 - + <> Enrollment History
 - <> **NASIS Programs**
 - <> **NASIS**
 - personID
 - tribalCode
 - certificateOnFile
 - certificateBloodType
 - cibCertifiedBy
 - certificationDate
 - navajoChapter
 - homeAgency
 - residentAgency
 - nativeLanguage

Selected Fields

- nasis.personID
- nasis.tribalCode
- nasis.certificateOnFile
- nasis.certificateBloodType
- nasis.cibCertifiedBy
- nasis.certificationDate
- nasis.navajoChapter
- nasis.homeAgency
- nasis.residentAgency
- nasis.nativeLanguage

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NASIS Programs Fields in Ad hoc Reporting