

District Assignments (California)

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The District Assignments tab lists the location where the staff member is working. Users can view the school where the person works, the start date and title, type of employment and assignment code. District Assignments are used when assigning course sections to teachers. Only teachers in the selected school who are employed during the date range can be assigned to sections.

Essentially, a staff member's employment record is broken down into two areas - the district of employment and the school(s) to which the person is assigned.

See the [District Assignments](#) page for information on entering assignment data.

Staff Type

The Staff Type identifies Certificates vs. Non-Certificated Staff. This selection is reported in the Community Day Attendance Report and the following CALPADS extracts. Descriptions are provided for those that are reported in CALPADS.

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District Assignments ☆

Census > Staff > District Assignments

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Employment Assignment Information

School: Calaveras High School

Department:

*Start Date: 09/01/2020

End Date:

Title:

Type: **12:Cert K12 Teacher**

FTE of Assignment: 100

Assignment Code:

Teacher
 Special Ed
 Program
 Behavior Admin
 Health
 Behavior Response Approver
 Response to Intervention

Advisor
 Supervisor
 Counselor
 Foodservice
 Exclude Behavior Referral
 Self Service Approver
 FRAM Processor

Activity Staff

Health License:

Supervisors

District Assignment Staff Type

Code	Name	Description
10	Cert K12 Administrator	CALPADS Reported. An employee of the Education Service Institution in a position requiring certification but who is not required to provide direct instruction to pupils or direct services to pupils (services such as those provided by a pupil services employee. This category does not include mentor teachers.
11	Cert K12 Pupil Service	CALPADS Reported. An employee of an Educational Service Institution who is in a position requiring a standard designated services credential, health and development credential, or a library media teacher credential and who performs direct services to pupils (counselors, guidance and welfare personnel, library media teachers, psychologists, etc.). Program specialists as defined in Education Code Section 56368 are also to be reported as pupil service employees.
12	Cert K12 Teacher	CALPADS Reported. An employee of the Educational Service Institution who holds a position requiring certification or other state alternative and whose duties require direct instruction to the pupils in the school(s) of that district, including mentor teachers and in some cases, long-term substitute teachers.
15	Adult Ed Administrator	

Code	Name	Description
16	Adult Ed Pupil Service	
17	Adult Ed Teacher	
19	Clerical	
23	Paraprofessional	
24	Other Classified Staff	
25	Non-certified Administrator	CALPADS Reported. An employee of an Educational Service Institution at the administrative level (assistant, deputy or associate superintendent, or higher) who has been waived of the requirement of having to possess an administrative services credential.
26	Charter School Non-Certificated Teacher	CALPADS Reported. An employee of a charter school that is providing instruction in a non-core course (as defined in the school's charter) who has been waived of the requirement of having to obtain a teaching credential.
27	Itinerant or Pull-Out/Push-In Teacher	CALPADS Reported. An itinerant staff member assigned to more than one school site and/or a teacher who provides one-on-one or small group support or resource instruction by either pulling students out of the classroom, or coming into the classroom to provide the instruction.
30	Teacher In Training	
31	Classified (Adult Education)	
40	Title VI Administrator	
41	Title VI Teacher	
42	Title VI Teacher Aide	
43	Title VI Non-Clerical Support Services	
44	Title VI Clerical	
45	Title VI Other	

Code	Name	Description
50	Migrant Education Administrator	
51	Migrant Education Teacher	
52	Migrant Education Teacher Aide	
53	Migrant Education Clerical	
54	Migrant Education Recruiter	
55	Migrant Education Records Transfer	
56	Migrant Education Counselor	
57	Migrant Ed Linker Advocate	
58	Migrant Education Support Services	
59	Migrant Education Other	

FTE of Assignment

FTE values are entered as percentages and indicates the amount of time, relative to a full-time position, that a staff person spends in a particular assignment. This value is reported on the CALPADS Staff Assignment Extract as a sum of FTE from all district assignments with the same type.

- If not using **Campus Human Resources**, FTE is entered as a decimal on the District Assignments editor. 100% or 1.0 FTE is entered as 100 or 100.0.

- If using **Campus Human Resources**, FTE is entered as a numeric value (e.g., 1 for full time) in the Position FTE field on the [Work Assignments](#) editor.
 - Staff who have multiple work assignments should have a separate Work Location entry with the Percent field populated for how much FTE applies to that particular work assignment. The CALPADS Staff Assignment Extract reports from this field when it is populated (otherwise, it reports from the Position FTE field).

District Assignments ☆

Calculus > Staff > District Assignments

Save Delete New Documents

Employment Assignment Information

School: Calaveras High School

Department: [Dropdown]

*Start Date: 09/01/2020 [Calendar]

End Date: [Calendar]

Title: [Select a Value]

Type: 12:Cert K12 Teacher

FTE of Assignment: 100

Assignment Code: [Dropdown]

Teacher: Special Ed: Program: Behavior Admin: Health:

Advisor: Supervisor: Counselor: Foodservice: Exclude Behavior Referral: Behavior Response Approver: Response to Intervention:

Self Service Approver: FRAM Processor:

Activity Staff:

Health License: [Dropdown]

Supervisors: [Dropdown]

District Assignment FTE

Non-Classroom Support Codes

A Non-Classroom Support Code describes the work of a Certificated staff person. There are seven fields for each staff person.

- Any staff type can report Code 6018.
- Type 10 or 25 staff only report codes 0100-0160, 0171, 0199, 0301-0302, 0307 or 0318.
- Type 11 staff only report codes 0202-0226, 0228, 0400 or 0407.
- Type 12, 26 or 27 staff only report codes 6006-6007, 6010-6011, 6014, 6017, 6019-6020 or 6099.

Staff providing Services to EL

1: Authorized Teacher

NonClassrmSupportCode1
0102: Deputy or associate superintendent (Type 10, 25)

NonClassrmSupportCode2

NonClassrmSupportCode3

NonClassrmSupportCode4

NonClassrmSupportCode5

NonClassrmSupportCode6

NonClassrmSupportCode7

F3N #

Non-Classroom Support Codes 1-7

Code	Description	Code	Description
6018	Employee on Leave		
Type 10			
0161	Administrator - Program Coordinator		
Type 10, 11			
0229	Child Welfare and Attendance Supervisor		
Type 10, 12, 27			
0319	Teacher Inducation Program Coordinator		
Type 10, 25			
0100	Superintendent	0160	Charter School Administrator or Director
0102	Deputy or associate superintendent	0301	Principal
0110	Admin staff development	0302	Vice Principal or assoc/asst admin
0137	Administrator - Other		
Type 11			

Code	Description	Code	Description
0202	Psychologist	0214	Vision therapy
0203	Psychometrist	0215	Rehabilitation Counselors
0205	Social Worker	0218	DIS, Medical/Nursing Services
0206	School Nurse	0223	Occupational Therapist
0209	Other medical Professional	0225	Orientation and Mobility Special
0211	Speech-Language Pathologists	0226	Deaf or Hard of Hearing Interpreter
0212	Audiologist	0400	Counselor
0213	Physical Therapist		
Type 12, 26, 27			
6010	Mentor Teacher	6020	Other Certif. non-inst assign
6011	Peer Assistance Review	6027	Non-Instructional Teacher Librarian
6014	Day to Day Sub Teacher-perm emp	6099	Department Chair

Staff Providing Services to EL

This field indicates the staff person is a California authorized teacher or paraprofessional providing instructional services to EL students. This data is currently not included in any State Reporting.

Staff providing Services to EL
 1: Authorized Teacher

NonClassrmSupportCode1
 0102: Deputy or associate superintendent (Type 10, 25)

NonClassrmSupportCode2

NonClassrmSupportCode3

NonClassrmSupportCode4

NonClassrmSupportCode5

NonClassrmSupportCode6

NonClassrmSupportCode7

PSN #

Staff Providing Services to EL

Code	Name	Description
1	Authorized Teacher	Authorized Teacher Providing Instructional Services to English Learners. Appropriately authorized teacher who is currently providing instruction to English learners through English language development (ELD) and/or instruction in language arts, mathematics, science, or social studies either through primary language instruction and/or Specially Designed Academic Instruction in English (SDAIE).
3	Bilingual Paraprofessional	Bilingual paraprofessional who is providing primary language support to English learners. All paraprofessionals should meet district criteria that ensure paraprofessionals: 1) are able to speak, understand, read, and write English and the primary language of the ELs; and 2) are familiar with the cultural heritage of the ELs.