

Scheduling Components (Idaho)

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[Course Information Fields](#) | [Course Section Fields](#) | [Section Roster Batch Edit Fields](#)

The Course, Section, and Roster Batch Edit tabs all contain fields that are specific to the state of Idaho. These fields can be used for district-tracking purposes or these fields may directly affect state reporting. The information below further defines these state-specific fields to provide guidance in entering data.

See the core [Course Information](#) and [Section Information](#) articles for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing Course/Section information.

If your district uses Course Masters, the same fields display on the Course Master editor and Course editor.

The Course and Section editors have duplicate fields, e.g., Intended Grade Level. The Course editor fields apply to all of the Sections of the course and should be populated when all of the Sections are identical.

The Section editor fields only need to be populated if a particular section needs to report differently than the Course. Perhaps one section is for a particular group of students only and there are separate codes used for that group. In this situation, the field(s) should be populated at the Section level.

Reports use the values on the Section editor first, if populated; if not populated, the values from the Course editor report.

Course Information Fields

[Course Name](#) | [State Code](#) | [Instructional Setting](#)

Classic View: Scheduling > Courses > Course > Course Information

The Course Information editor contains information about courses attached to the selected calendar or school. Many of the Course fields are unique to the state of Idaho. These fields are further described below. All other fields in Course tab do not require unique, state-specific data. However, many of these fields are required and data entry in these fields is necessary.

Course Information Editor

Course Name

Reports the name of the course.

This value reports as part of the **Section Alias** value on the reports listed below, which is a concatenated value of the Course Name and the Section Number.

► [Click here to expand...](#)

State Code

A coded value representing a state-level Course Group. Course Group State is defined as a state-level coding structure used to group a number of local-level course descriptions by major subject

areas (e.g., English/Language Arts, Mathematics, etc.) or to indicate individual-level courses.

A course MUST have a State Code in order to report on the Student Course Enrollment Extract.

When the State Code field is not populated, the course does not report on the Student Course Enrollment extract. This might be the practice for courses where attendance is not taken (in elementary AM/PM courses, for example) or in Homeroom courses where attendance is taken but districts do not want to report those courses on the extract.

▶ [Click here to expand...](#)

Instructional Setting

The typical instructional setting for this course or section. This field also displays on the Section editor.

▶ [Click here to expand...](#)

Intended Grade Level

Indicates the intended grade level of the for students taking the selected course. This field also displays on the Section editor.

▶ [Click here to expand...](#)

Provider School

The institution providing instruction of a non-regular course (virtual or distance learning). This field also displays on the Section editor as Provider School Override.

▶ [Click here to expand...](#)

Provider School Name Host School

The institution providing instruction of a non-regular course (virtual or distance learning). This field is populated when the Provider School field selection is 9999 or 0999. This field also displays on the Section editor as Provider School Name Override.

▶ [Click here to expand...](#)

Provider Instructor

Lists the state identification number of the staff person leading the online course. This staff person is NOT employed by the district. This field also displays on the Section editor as Provider Instructor

ID Override.

▶ [Click here to expand...](#)

Provider Instructor Name

Lists the name of the staff person leading the online course. This staff person is NOT employed by the district. This field also displays on the Section editor as Provider Instructor Name Override.

▶ [Click here to expand...](#)

Dual Credit Indicator

Indicates the student may receive both high school and college credit for successful completion of the course. Additional Dual Credit checkboxes exist on the [Roster Batch Edit](#) tool and the [Walk-In Scheduler](#), which are also used in report logic.

▶ [Click here to expand...](#)

College Credits

Indicates the number of post-secondary credits assigned to the course.

▶ [Click here to expand...](#)

ISAT Math

Indicates the course is qualified for students scheduled into its course section(s) to take the Idaho State Assessment Test in Math.

▶ [Click here to expand...](#)

ISAT Science

Indicates the course is qualified for students scheduled into its course section(s) to take the Idaho State Assessment Test in Science.

▶ [Click here to expand...](#)

ISAT Reading

Indicates the course is qualified for students scheduled into its course section(s) to take the Idaho State Assessment Test in Reading.

▶ [Click here to expand...](#)

ISAT Language

Indicates the course is qualified for students scheduled into its course section(s) to take the Idaho State Assessment Test in Language.

▶ [Click here to expand...](#)

Course Section Fields

Section Number | Type

Classic View: Scheduling > Courses > Course > Sections

The Course Sections tool lists all sections for the selected course and basic identifying information about that section - the assigned primary teacher, where the section meets, in what term and for what period, and how many students are in each section. Click the **Edit** link to display information about that section.

The screenshot shows the 'Course Sections' interface for 'ENG606 DualCredit Eng12B/Eng102(LCSC)'. A table lists sections with columns for Section, Teacher, Room, Term, Schedule, Period, Seats Taken, Scheduling Group, Guest Access, and Seating Charts. The first row shows Section 1, Teacher Staff, Amber, Room IDLA, Term SEM1, Schedule Daily, Period DC/IDLA, and Seats Taken (0/). An 'Edit' link is highlighted in a red box. A red arrow points from this link to the 'Section Information' editor window.

The 'Section Information' editor for 'ENG606-1 DualCredit Eng12B/Eng102(LCSC)' includes the following fields:

- Section Editor:** SectionID 1530747, *Section Number 1, Max Students 0.
- Room:** IDLA (dropdown), Hide Standards On Portal checkbox.
- Primary Teacher:** Staff, Amber, Instructional Setting Vt: Virtual, Credit Recovery checkbox.
- Provider Instructor ID Override:** Text input field.
- Provider Instructor Name Override:** Text input field.
- Provider School Override:** Select a Value dropdown.
- Provider School Name Override:** Text input field.
- Teacher Display Name:** Staff, Amber.
- Lunch Count, Milk Count, Adult Count:** Checkboxes.
- Custom Count 1, Custom Count 2, Custom Count 3:** Checkboxes.
- Skinny Seq, Team:** Text input and dropdown.
- Homeroom:** Checkbox.
- Advisory, External LMS Exclude:** Checkboxes.

Course Section Editor

Section Number

Reports the number of the Course Section.

This value reports as part of the **Section Alias** value on the reports listed below, which is a concatenated value of the Course Name and the Section Number.

▶ [Click here to expand...](#)

Type

Indicates the structure and environment of the course - how student work is expected to be completed and the student's interaction with a teacher or other certificated staff person.

▶ [Click here to expand...](#)

Credit Recovery

Identifies a section as credit recovery where student enroll in an attempt to receive credit for a previously failed or incomplete course credit.

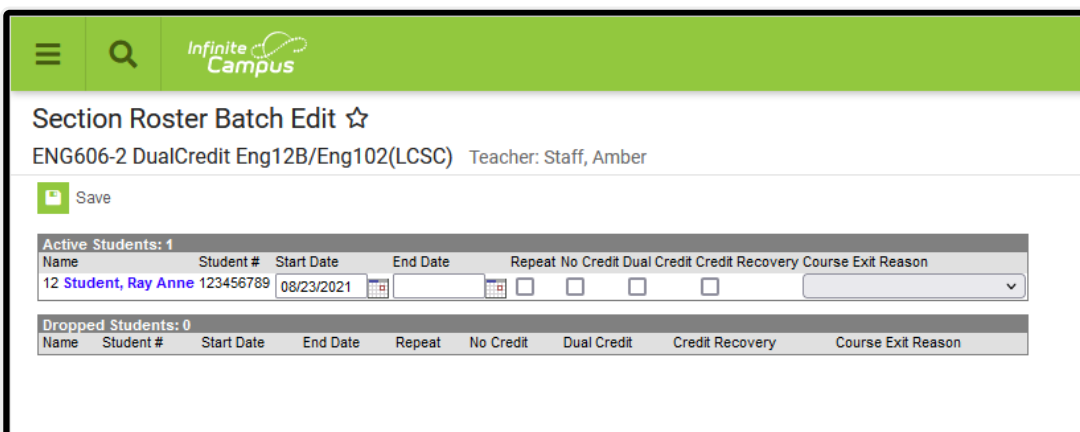
▶ [Click here to expand...](#)

Section Roster Batch Edit Fields

[Start Date](#) | [End Date](#) | [Exit Reason](#)

Classic View: Scheduling > Courses > Section > Roster Batch Edit

The Roster Batch Edit tool provides a way to mass update the existing roster for the selected course section. A school administrator or counselor can change the existing roster for the section, determining the credit the student receives for the course and whether or not the student will need to repeat the course.



Section Roster Batch Edit

Start Date

Lists the first date the student was scheduled into the course section. This is the same date that displays on the Walk-In Scheduler. This field may be blank if the student was enrolled in the section on the first day of the term.

▶ [Click here to expand...](#)

End Date

Lists the last date the student was scheduled into the course section. This is the same date that displays on the Walk-In Scheduler. This field may be blank if the student was enrolled in the section for the entire term.

▶ [Click here to expand...](#)

Exit Reason

The reason the student exited the Course Section. Logic for each option as reported on the Student Course Enrollment Extract is included below.

▶ [Click here to expand...](#)

Credit Recovery

Identifies students who have re-enrolled in the Course Section in an attempt to receive credit for a previously failed or incomplete course credit.

▶ [Click here to expand...](#)
